

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
April 9, 2014
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

ROLL CALL

Present: Bob McFadden, Greg Weast, David Griffith, Mike Courtney

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests:

Pledge of Allegiance: Commissioner McFadden

AGENDA CORRECTIONS or ADDITIONS

None at this time

PUBLIC COMMENT-VISITOR BUSINESS

None

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the April and May 2014 Calendars.

ACTION ITEMS

Motion to approve the March 12, 2014 Regular meeting minutes. M/M.Courtney, S/D.Griffith. Motion approved.

March, 2014 Financials approved by consensus.

Motion to approve Lightspeed Network License: Not necessary, easement is no longer needed from the Port

STAFF REPORT

1. *Sponsorship Requests* – Andrea Klaas provided information on past and current sponsorship requests. The Port does not have a policy in place that guides the response to sponsorship requests and there is no line item in the budget to fund the requests. Following discussion the consensus of the Port Commission was that a line item for sponsorship requests would not be added to the Port budget. Requests would be forwarded to the Commissioners as individuals for consideration.
2. *Monthly Highlights* – Andrea Klaas provided weekly reports to the Commission. Port's wetland project was voted #1 by the Wasco EDC for this year; The EPA is saying they should have jurisdiction over any seasonal stream or waterways. Congressman Walden and the Senate & Congressional Western Caucuses signed a letter of concern written to the Administrator of the EPA in opposition to this action; Started meetings with CEO's and COO's of companies in the Gorge. Met with COO of Ryan's Juice last week. Meeting scheduled with MCMC and calls in to Insitu, Columbia PhytoTech and OR Cherry Growers. Meeting with Tim Polehn later this month to talk about ag marketing partnerships; researching options for the MCMC building on Union Street; provided Regional Solutions meeting update.
3. *Development Update:* Michael Held provided North Chenoweth project and Wetland Regional General Permit report in meeting packet. Michael also left a written thank you for the support, learning opportunities and great friendships that he experienced during his time with the Port.
4. *Marina Update:* Kathy Norton provided report in meeting packet. New water system almost completed; Water hookup fee invoices sent to users; result of meeting with Riverfront Trail

committee; Angie and I met with Main Street Coordinator regarding financial structure of the Main Street organization.

- a) Urban Renewal – Commissioner Weast: Agenda for next meeting will include changing rules to provide grants to “for profit” buildings.
- b) Chamber of Commerce: Commissioner Griffith: Commissioner Griffith reported on Chamber activities. Busy with Cherry Festival activities.
- c) Wasco EDC – Andrea Klaas: Top projects prioritized – the Port's Wetlands General Permit selected as #1 project.
- d) COT – Andrea Klaas: Meeting on Friday. Provided and update to the Gorge Commission on DC trip results; 4/15 lunch with Ron Wyden.
 - a. Lockheed Martin taking control of piles on NWA land. Now in compliance with EPA

7:25PM – In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

7:50PM – Back to Regular Session

COMMISSION CALL

1. President: Complimented Andrea on her meetings with company CEO's; asked staff to organize meeting packets in dropbox.
2. Commissioners:
 - a. Commissioner Griffith asked if the Port could do an incubator building in the North Chenoweth development or used an existing building downtown for one.

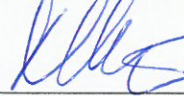
THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:20PM.

PORT OF THE DALLES:



Bob McFadden, President
Board of Commissioners

ATTEST:



David Griffith, Secretary
Board of Commissioners

DATE APPROVED: 5-14-2014

Prepared by: K.Norton