

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
January 11, 2012
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Mike Courtney at 7:05PM

ROLL CALL

Present: Mike Courtney, Bob McFadden, Kristi McCavic, Greg Weast

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Michael Held, Assistant Project Manager; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Jim Wilcox; Kathy Ursprung (left 8:57pm); Steve Kramer (left 8:15pm); Pierce Louis (left 7:35pm); Tyler Miller (left 7:35pm)

Pledge of Allegiance: Commissioner McFadden

AGENDA CORRECTIONS or ADDITIONS

Andrea Klaas requested an additional Executive Session be added to the agenda following Visitor's Business.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the calendars for January and February 2012.

VISITOR'S BUSINESS

Jim Wilcox asked to make a citizens statement and thanked the Port Commission for their time. As Mayor of The Dalles, he expressed the City's appreciation to the Port Commission for allowing the Port's Executive Director, Andrea Klaas, to work on community-wide issues. Mayor Wilcox also expressed his concerns regarding regulations that are negatively affecting current development projects in the community.

Into Executive Session – 7:20pm

EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (e) (f) (h)) this may include discussion of real property transactions and privileged legal communication.*

Back to Regular Session - 7:35pm

MEETING MINUTES

MOTION:

Commissioner Weast made a motion to approve the minutes of the December 8, 2011 Audit Presentation meeting and the minutes of the December 14, 2011 regular meeting as presented. Second by Commissioner McCavic. Motion approved unanimously.

FINANCIALS

The December 2011 financial report will be tabled until the February, 2012 meeting. Commissioner McCavic requested that monthly financial reports be provided in the packet or by email by Friday before the Commission meeting.

STAFF REPORT

1. *Monthly Highlights* – Andrea Klaas reported on the Business Leadership Summit she, Commissioner Courtney and Michael Held attended. Positive note is that Oregon is recognizing manufacturing as an important component of the economy and streamlining the permitting process; Commissioner Courtney, as the Ports’ representative to the Regional Solutions Team met with the Ports of The Dalles, Cascade Locks and Hood River to identify common problems they are having in hopes that the Regional Solutions Team will be able to address them; Commissioner Courtney and Andrea were invited to attend the Oregon Rail Users Meeting. It is an interesting group of rail operators and users.
2. *2012 SDAO Annual Conference* – Andrea Klaas stated that Conference information was provided in the packet and that hotel rooms had been reserved.
3. *Enterprise Zone Boundary Adjustment/Resolution #12-001* - Andrea Klaas presented Resolution #12-001 supporting the City of the Dalles’ expansion of The Dalles/Wasco County Enterprise Zone III boundary within the corporate boundaries of this Port District.

MOTION:

Commissioner McCavic made a motion to approve Resolution #12-001. Second by Commissioner McFadden. Motion approved unanimously.

4. *R.A.R.E. Update:* Michael Held reported on his activities – North Chenoweth property will be discussed in executive session; Wetlands: Michael will be meeting with Wasco County next week; DSL: Michael will prepare the RFP next week also.
5. *Marina Update:* Kathy Norton updated the Commission on activities at the Marina. SDAO Safety & Security Grant in the amount of \$3,000 was confirmed. The funds will be used to place safety equipment along the docks; SDAO Services – SDAO legal staff reviewed the Marina leases and found nothing that needed to be changed; No issues with the water/sewer systems.
6. *Reports of Committees:*
 - a. *Urban Renewal-* Commissioner Weast questioned why the Port of The Dalles is represented on this committee.
 - b. *Chamber of Commerce* – Commissioner McFadden absent. Nothing to report.
 - c. *Wasco EDC* – Andrea Klaas: The EDC will be doing a tour of the Port next week; working on needs and issues.
 - d. *MCEDD* – Commissioner Courtney:
 - e. *Community Outreach Team* - Andrea Klaas: The spring Washington DC trip is scheduled for 2nd week in March.

Break – 8:10PM

INTO EXECUTIVE SESSION 8:18PM

EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (e) (f) (h)) this may include discussion of real property transactions and privileged legal communication.*

Back to Regular Session 9:05 PM

COMMISSION CALL

1. President:
2. Commissioners:

Commissioner Weast provided a hand out from Commissioner Griffith encouraging the Commission to think outside the box for development ideas.

Commissioner McCavic felt it is important to investigate what is going on with Coastal project.

Commissioner McFadden asked if there were other locations for Coastal.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:15 PM.

PORT OF THE DALLES:
D.M. Courtney, President
Board of Commissioners

ATTEST:
David Griffith, Secretary
Board of Commissioners

DATE APPROVED: 2-8-2012

Prepared by: K.Norton