

NEWS

3636 Klindt Drive, The Dalles, OR 97058
Contact: Andrea Klaas

Phone: 541.298.4148
www.portofthedalles.com

FOR IMMEDIATE RELEASE
Contact: Andrea Klaas

Date: July 6, 2018

Port of The Dalles Commission to Hold Meeting

The Port of The Dalles Board will hold a Regular Board of Commissioners Meeting Wednesday, July 11, 2018 at the Port Administration Office, 3636 Klindt Dr., The Dalles, OR. The meeting will begin at 7:00PM. The Port Commission will dine at Cousin's Restaurant before the meeting.

The meeting will address the main topics as follows (tentative agenda attached):

1. Election of 2018-19 Officers
2. Staff Reports
3. Committee Representative Reports

###

July 11, 2018 Meeting Agenda

Port Office

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. AGENDA CORRECTIONS or ADDITIONS
- D. VISITOR BUSINESS (For items not already on the agenda – 10 minutes)
- E. PORT CALENDAR/EVENTS
- F. ACTION ITEMS:
 - 1. Election of 2018-19 Port Commission Officers
 - 2. June 13, 2018 Regular Meeting Minutes and July 09, 2018 Work Session Minutes
 - 3. June, 2018 Financial Reports
 - 4. Ratify Approval of Amended Resolution #2018-003
- G. REPORTS
 - 1. Marina Report
 - 2. Staff Report
 - 3. Reports of Committees
 - Chamber of Commerce – Griffith
 - Dufur – Wallace
 - Wasco County EDC – Ursprung
 - Urban Renewal - Coburn
 - R.A.R.E. - Ware
 - Community Outreach Team – Weast/Klaas
- H. EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (2) (f) (h). This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*
- I. ACTION REQUIRED FROM EXECUTIVE SESSION DISCUSSION
- J. COMMISSION CALL
 - 1. President
 - 2. Other Commissioner business

July 2018

June 2018

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2018

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- ALK work
- US Holidays

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Elect Port Officers	2	3 put up No Fireworks Signs 11:15 AM Joy Shou	4 Independence Day	5	6	7
8 8:30 AM KJHR Radio 10:00 AM North Central Regional Solutions Advisory Committee Materials 12:00 PM Port Lunch meeting	9	10 Gorge Commission Meetings	11 9:00 AM Roger Kline 5:00 PM Port Meeting	12	13 7:00 AM Chamber Econ. Dev Committee 10:00 AM KODL Coffee Break 1:00 PM Public Records training coming to our area July 13th!	14
15	16	17	18	19	20 Man Land's on the Moon 1969	21
22	23	24	25	26 10:00 AM OPPA/Quarterly Ports mtg 12:00 PM Julie Lunch	27 12:00 PM COT	28
29	30	31 Bayoán's last day	1	2	3	4

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August 2018

July 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
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22	23	24	25	26	27	28
29	30	31				

August 2018

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- ALK work
- US Holidays

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30 Baynán's last day	31	1	2	3	4
5	6	7	8 Port of The Dalles 1st meeting 1933 9:00 AM Roger Kline 5:00 PM Port Meeting	9	10 7:00 AM Chamber Econ. Dev Committee 10:00 AM KODL Coffee Break	11
12 8:30 AM KIHR Radio	13	14 Gorge Commission Meetings	15	16	17	18
19 Elensburg 1:15 PM Jerry & Kathy N to HR for PERS	20	21	22 12:00 PM Julie Lunch	23 12:00 PM COT	24	25
26	27	28	29	30	31 9:00 AM Jerry Rundell LAST day	

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PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: July 11, 2018

Subject: F-1.) 2018-19 Port Commission Officers

Each year at the first meeting of the year the Port Commission elects offices for the upcoming year. The Positions filled are as follows:

PRESIDENT

VICE PRESIDENT

SECRETARY

TREASURER

ASST SECRETARY/TREASURER

Staff Recommendation:

Fiscal Impact:

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: July 11, 2018

Subject: F-2.) Meeting Minutes

- June 13, 2018 Regular Meeting Minutes
- July 9, 2018 Work Session Minutes

Staff Recommendation:

- **Motion to approve the June 13, 2018 Regular Meeting Minutes and July 9, 2018 Work Session Minutes as presented**

Fiscal Impact: None

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
June 13, 2018
Port Office

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

ROLL CALL

Present: Greg Weast, Mike Courtney, Robert Wallace, Staci Coburn, David Griffith

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Bayoan Ware, RARE Participant; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Lisa

PLEDGE OF ALLEGIANCE: Commissioner Courtney

OPEN BUDGET HEARING: 7:00PM

AGENDA CORRECTIONS or ADDITIONS

None

VISITOR BUSINESS (for items not already on the agenda)

Lisa presented information in response to "What do we get for Chamber Membership?"

PORT CALENDAR/EVENTS

Andrea reviewed the June and July, 2018 calendars.

ACTION ITEMS

1. **Motion to approve the May 9, 2018 Regular Meeting Minutes. M/S.Coburn, S/R.Wallace. Motion approved unanimously.**
2. April 2018 Financial Reports: Commissioner Coburn reviewed financial reports stating they all looked good. Avg Interest Rate for LGIP is 2.10%.
 - a. **By consensus the May, 2018 Financial Reports were approved as presented.**
3. **Motion to approve the Intergovernmental Agreement between the City of Dufur and Port of The Dalles as resented; and Motion to approve the Loan Agreement from Port of The Dalles to City of Dufur as presented. M/M.Courtney, S/R.Wallace. Motion approved unanimously.**
4. **Motion to approve Resolution #2018-003 In The Matter of Requesting State Designation of The Wasco County Joint Enterprise Zone. M/M.Courtney, S/R.Wallace. Motion approved unanimously.**

STAFF REPORT

1. *GorgeWorks Update:* Kathy Ursprung and Bayoan Ware updated the Commission on the status of the program, highlighting successes, and providing options for making the program more successful next year.
2. *Staff Report:* A full report was provided in the Agenda Packet. Project Updates – V&G, met with all parties involved in hopes of moving the project forward. State building codes could take 4-5 weeks to respond; Columbia Gorge Veterinary Clinic, project still moving forward; BPA, received signed lease agreement for parking on Tract B during construction. Port will

receive \$1,200 per month for 10 months; UPRR/SAPA/Google, Google and SAPA will enter into an agreement that there will be a new entrance constructed in the NWA/SAPA property in two years so the request to UPRR is for a two year extension; Dufur IGA/Loan, the Port and City of Dufur will sign agreements this month. Marina – Fire Recovers, the fire suppression stand pipe worked well and MCFR was able to contain the fire quickly; Power Upgrade, PUD is moving ahead with this project; Sewer/Anderson Perry, the Port has received a proposal from Devco for replacement of the marina sewer pumps. The proposal has been forwarded to Anderson Perry for review. Marketing & Communications – Dufur website and tourism map almost done; Port website updated; request for funding through the Oregon Innovation Council for High-Impact Opportunity Projects; preparing GorgeWorks internship phase. Launch Ramp/Guest Moorage – 2018/19 MAP grant for \$9,800 approved; \$15,000 OSMB Facility Grant approved for pump-out/dump station replacement. Klindt Cove Kiwanis Park Expansion – PUD grant in the amount of \$16,000 was approved for electrical work in the park. Other – information on Oregon Manufacturing Innovation Center where machinist are trained and do R&D for industry partners; Gorge Commission meeting in The Dalles June 12th at the Readiness Center; SAPA, SAPA’s emission threshold is well below what is being proposed through the Oregon Legislature; State Revenue Forecast – information provided for projected 2017-19 resources; Oregon Nanoscience & Micro technologies Institute, Andrea will be attending on June 25 to explore partnership opportunities.

3. *Reports of Committees*

- a) Chamber of Commerce: Commissioner Griffith – Several FAM groups from Australia and Austria are visiting our area, the Port should have something in the Chamber relocation packets.
- b) Dufur: Wallace – Work on-going with the school projects and bond campaign. Mike Courtney thanked Robert for the very successful and enjoyable Trap Shoot event in Dufur.
- c) Wasco EDC: Ursprung – Planning next year projects.
- d) Urban Renewal: Coburn – Budget approved.
- e) R.A.R.E: Bayoan Ware – Applying for food lab grant and update on GorgeWorks.
- f) COT: Weast/Klaas – No meeting.

CLOSE BUDGET HEARING: 7:40pm

1. **Motion to adopt the budget for fiscal year 2018-19 in the total of \$5,618,151.42. M/S.Coburn, S/D.Griffith. Motion approved unanimously.**
2. **Motion to approve Resolution #2018-004 making appropriations and imposing the tax for tax year 2018-19. M/S.Coburn, S/M.Courtney. Motion approved unanimously**

8:43PM - In to Executive Session

EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

8:50 PM – Back to Regular Session

DECISIONS FROM EXECUTIVE SESSION

None

COMMISSION CALL

1. President G. Weast: Thanked the Commission & Staff for their work.

2. Other Commissioners:

- a. Commissioner Griffith: Airport will be dedicating the flex-building to honor Nolan Young.
- b. Commissioner Wallace: Dufur got a PUD Grant and may be some Google money.
- c. Commissioner Coburn: Thanked Commissioner Griffith for the car give-away contest.
- d. Commissioner Courtney: More praise for the Dufur Trap Shoot event

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:00PM.

PORT OF THE DALLES:

ATTEST:

Greg Weast, President
Board of Commissioners

Robert Wallace, Secretary
Board of Commissioners

DATE APPROVED:
Prepared by: K.Norton

PORT OF THE DALLES COMMISSION
Work Session Minutes
July 9, 2018
Port of The Dalles Administration Office

The Work Session of the Port Commissioners was called to order by President Greg Weast at 12:05PMpm.

ROLL CALL

Commissioners: Greg Weast, Mike Courtney, David Griffith, Robert Wallace

Staff: Andrea Klaas. (Kathy Ursprung and Bayoan Ware joined the meeting at 12:40pm)

Guest: Ted Volkov

Ted Volkov, of Amity Labs, gave a presentation to the Port Commission on blockchain and crypto-currency. He shared with the Commissioners other potential uses for the blockchain technology and where he sees the future of blockchain heading. Right now the blockchain industry is primarily used by Bitcoin, but due to the secure nature of the technology there are many other potential applications for its use such as bank records, health records, tracking property transactions, etc.

Miners are very dense computer processors that produce a fair amount of heat that needs to be dissipated, but not enough heat to use for power generation. Each miner costs about \$650.00, and typical mines hold hundreds of these computers. Power is the number one cost for this business, and globally, the US is not competitive with China's 1.2¢/kWh. The interest in Wasco County is based in part on the power rates (our rates on just of the positive side of the profit margin), but we have the added advantage of naturally cool and breezy weather which reduces the cooling required for these facilities and makes our region interesting to miners.

Right now there are three basic business models for blockchain/crypto currency:

- 1) the miner owns the space, the miners and the coins produced;
- 2) a business acts as a host for miners and just leases rack space to a miner for a Monty fee. They do not own the miners nor the coins produced;
- 3) Investors buy into a cloud computing scenario where they rent space/time on the miners. The business rents the time on the miners, the investor gets the coins.

Right now the cryptocurrency industry is volatile and facing diminishing returns, but with some long range planning The Dalles may be able to capitalize on this technology. Some benefits of mining in The Dalles: low cost, reliable power; suitable climate; good infrastructure; safe and stable (government and economy) - so what should The Dalles be thinking about and how could a comprehensive plan be developed? Mining is the hub of possible projects. Some spokes could include: equipment manufacturing, education and certification, business spin-offs, other industry blockchain applications (insurance, finance, healthcare) - position The Dalles to be a leader in the industry.

Possible red flags: volatility of the industry/permanence (easy to pack up and move), limited community resources (land, power), inexperienced developers/miners, limited jobs, money and purchasing not staying in the community.

Commissioners followed up with some questions and Ted offered to be a resource for the Port at any time.

The Work Session adjourned at 12:35PM.

PORT OF THE DALLES:

Greg Weast, President
Board of Commissioners

ATTEST:

Robert Wallace, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: A.Klaas/K.Norton

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: July 11, 2018

Subject: F-3.) Financial Reports

Avg Interest Rate for LGIP is 2.16%.

This is the year end statement for fiscal year 2017-2018. We did not go over budget in any categories with all funds.

A \$100,000.00 transfer from General Fund to the Port Development Fund was transferred at year end, as we budgeted.

Staff Recommendation:

- **Motion to approve the June, 2018 Financial Reports as presented.**

Fiscal Impact:

Port of The Dalles
Monthly Activity Report by Fund
 June 2018

	General F...	Marina F...	Port Deve...	TOTAL
Ordinary Income/Expense				
Income				
Interest From Earnings	1,380.69	84.41	5,187.72	6,652.82
Prior Yr Property Tax	5,190.95	0.00	0.00	5,190.95
Interest From Contracts				
V&G	0.00	0.00	399.95	399.95
Total Interest From Contracts	0.00	0.00	399.95	399.95
Lease-land/Facility	11,075.00	0.00	0.00	11,075.00
Property Tax	7,551.25	0.00	0.00	7,551.25
Total Income	25,197.89	84.41	5,587.67	30,869.97
Gross Profit	25,197.89	84.41	5,587.67	30,869.97
Expense				
PERSONAL SERVICES-				
Payroll Expenses				
Wages				
Marketing/Communications	0.00	0.00	3,916.66	3,916.66
Salary- Exec. Director	8,333.34	0.00	0.00	8,333.34
Maintenance Supervisor	0.00	0.00	2,625.00	2,625.00
Admin/Marina Specialist	0.00	0.00	3,192.00	3,192.00
Total Wages	8,333.34	0.00	9,733.66	18,067.00
FICA-EMPLOYER	637.49	0.00	744.63	1,382.12
PERS EMPLOYER	43.66	0.00	0.00	43.66
WRKRS COMP EMPLOYER	1.99	0.00	9.46	11.45
Payroll Expenses - Other	0.00	0.00	0.00	0.00
Total Payroll Expenses	9,016.48	0.00	10,487.75	19,504.23
Health Insurance	2,396.57	0.00	2,274.08	4,670.65
Total PERSONAL SERVICES-	11,413.05	0.00	12,761.83	24,174.88
MATERIAL AND SERVICES-				
Transient Moorage Expense				
Transient Moorage Utilities	20.00	0.00	0.00	20.00
Total Transient Moorage Expense	20.00	0.00	0.00	20.00
Contracted Service	350.00	0.00	5,875.00	6,225.00
Develop and Comm	719.97	0.00	96.90	816.87
Dues, Fees and Subscriptions	123.75	0.00	0.00	123.75
Legal	320.00	0.00	600.59	920.59
Maintenance and Repair				
Shop	94.18	0.00	0.00	94.18
Vehicle Expense				
Repair	63.96	0.00	0.00	63.96
Gas	236.21	0.00	0.00	236.21
Total Vehicle Expense	300.17	0.00	0.00	300.17
Total Maintenance and Repair	394.35	0.00	0.00	394.35
Launch Ramp				
Garbage	64.29	0.00	0.00	64.29
Supplies	93.96	0.00	0.00	93.96
Cleaning Service Launch Ramp	6,000.00	0.00	0.00	6,000.00
Launch Ramp Water	128.88	0.00	0.00	128.88
Launch Ramp Electric	20.00	0.00	0.00	20.00
Total Launch Ramp	6,307.13	0.00	0.00	6,307.13
Office Supplies	752.43	0.00	0.00	752.43
Travel Expense	27.40	0.00	0.00	27.40
Utilities				

Port of The Dalles
Monthly Activity Report by Fund
 June 2018

	<u>General F...</u>	<u>Marina F...</u>	<u>Port Deve...</u>	<u>TOTAL</u>
Industrial				
Industrial Water	101.65	0.00	120.46	222.11
Total Industrial	101.65	0.00	120.46	222.11
Office				
Water Office	50.30	0.00	0.00	50.30
Office Electric	100.61	0.00	0.00	100.61
Sewer Office	236.60	0.00	0.00	236.60
Garbage Office	78.26	0.00	0.00	78.26
Telephone	238.27	0.00	17.50	255.77
Total Office	704.04	0.00	17.50	721.54
Total Utilities	805.69	0.00	137.96	943.65
Marketing Expenses				
Media/Promo	0.00	0.00	534.99	534.99
Travel	845.00	0.00	596.42	1,441.42
Total Marketing Expenses	845.00	0.00	1,131.41	1,976.41
Total MATERIAL AND SERVICES-	10,665.72	0.00	7,841.86	18,507.58
CAPITAL OUTLAYS-				
Land Acquisition/Development	0.00	0.00	206.97	206.97
Total CAPITAL OUTLAYS-	0.00	0.00	206.97	206.97
Total Expense	22,078.77	0.00	20,810.66	42,889.43
Net Ordinary Income	3,119.12	84.41	-15,222.99	-12,019.46
Other Income/Expense				
Other Income				
transfer from other funds				
General Fund	0.00	0.00	100,000.00	100,000.00
Total transfer from other funds	0.00	0.00	100,000.00	100,000.00
Total Other Income	0.00	0.00	100,000.00	100,000.00
Other Expense				
Transfer to Other Funds	100,000.00	0.00	0.00	100,000.00
Total Other Expense	100,000.00	0.00	0.00	100,000.00
Net Other Income	-100,000.00	0.00	100,000.00	0.00
Net Income	<u>-96,880.88</u>	<u>84.41</u>	<u>84,777.01</u>	<u>-12,019.46</u>

Port of The Dalles
Balance Sheet by Class
 As of June 30, 2018

	<u>General ...</u>	<u>Marina ...</u>	<u>Port Devel...</u>	<u>Un...</u>	<u>TOTAL</u>
ASSETS					
Current Assets					
Checking/Savings					
CSB Checking					
General Checking	44,052.26	0.00	0.00	0.00	44,052.26
Marina Checking	0.00	5,839.94	0.00	0.00	5,839.94
Port Develop. Checking	0.00	0.00	111,372.46	0.00	111,372.46
Total CSB Checking	44,052.26	5,839.94	111,372.46	0.00	161,264.66
LGIP					
Marina Services	0.00	47,598.87	0.00	0.00	47,598.87
Port Develop	0.00	0.00	2,900,276.36	0.00	2,900,276.36
General	721,871.05	0.00	0.00	0.00	721,871.05
Total LGIP	721,871.05	47,598.87	2,900,276.36	0.00	3,669,746.28
Petty Cash	74.51	28.54	46.95	0.00	150.00
Total Checking/Savings	765,997.82	53,467.35	3,011,695.77	0.00	3,831,160.94
Total Current Assets	765,997.82	53,467.35	3,011,695.77	0.00	3,831,160.94
TOTAL ASSETS	<u>765,997.82</u>	<u>53,467.35</u>	<u>3,011,695.77</u>	<u>0.00</u>	<u>3,831,160.94</u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Other Current Liabilities					
Payroll Liabilities					
P/R Taxes Payable- Pers	803.72	0.00	0.00	0.00	803.72
Payroll Liabilities - Other	226.48	0.00	0.00	0.00	226.48
Total Payroll Liabilities	1,030.20	0.00	0.00	0.00	1,030.20
Total Other Current Liabilities	1,030.20	0.00	0.00	0.00	1,030.20
Total Current Liabilities	1,030.21	0.00	0.00	0.00	1,030.21
Total Liabilities	1,030.21	0.00	0.00	0.00	1,030.21
Equity					
Unrestricted Net Assets	641,190.43	53,064.53	3,026,553.56	0.00	3,720,808.52
Net Income	123,777.19	402.76	-14,857.79	0.00	109,322.16
Total Equity	764,967.62	53,467.29	3,011,695.77	0.00	3,830,130.68
TOTAL LIABILITIES & EQUITY	<u>765,997.83</u>	<u>53,467.29</u>	<u>3,011,695.77</u>	<u>0.00</u>	<u>3,831,160.89</u>
UNBALANCED CLASSES	-0.01	0.06	0.00	0.00	-0.05

Port of The Dalles-GENERAL
Profit & Loss Budget vs. Actual-SUMMARY
 July 2017 through June 2018

	<u>Jul '17 - Ju...</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	0.00	589,788.00	0.0%
Or. St. Marine Board Grant	18,447.00		
Transient Moorage	1,560.00	2,300.00	67.8%
Map Grant	9,800.00	9,800.00	100.0%
Interest From Earnings	11,966.93	7,372.00	162.3%
Prior Yr Property Tax	15,253.77	12,000.00	127.1%
Interest From Contracts	1,596.65	1,889.00	84.5%
Misc. Income	21,063.22	2,300.00	915.8%
lease-land/Facility	179,602.00	30,064.00	597.4%
SDAO Grant	3,000.00	6,000.00	50.0%
Marina Loan	10,024.53	9,449.00	106.1%
Property Tax	310,151.44	305,460.00	101.5%
Total Income	<u>582,465.54</u>	<u>976,422.00</u>	<u>59.7%</u>
Gross Profit	582,465.54	976,422.00	59.7%
Expense			
PERSONAL SERVICES-	181,607.92	189,234.00	96.0%
MATERIAL AND SERVICES-	148,956.31	186,250.00	80.0%
CAPITAL OUTLAYS-	28,124.12	30,000.00	93.7%
Total Expense	<u>358,688.35</u>	<u>405,484.00</u>	<u>88.5%</u>
Net Ordinary Income	223,777.19	570,938.00	39.2%
Other Income/Expense			
Other Expense			
Transfer to Other Funds	100,000.00	100,000.00	100.0%
General Operating Contingency	0.00	32,000.00	0.0%
Total Other Expense	<u>100,000.00</u>	<u>132,000.00</u>	<u>75.8%</u>
Net Other Income	<u>-100,000.00</u>	<u>-132,000.00</u>	<u>75.8%</u>
Net Income	<u><u>123,777.19</u></u>	<u><u>438,938.00</u></u>	<u><u>28.2%</u></u>

Port of The Dalles-GENERAL
Profit & Loss Budget vs. Actual-DETAIL
 July 2017 through June 2018

	Jul '17 - J...	Budget	% of Budget
Ordinary Income/Expense			
Income			
Beginning Fund Balance	0.00	589,788.00	0.0%
Or. St. Marine Board Grant	18,447.00		
Transient Moorage			
Guests	1,560.00		
Transient Moorage - Other	0.00	2,300.00	0.0%
Total Transient Moorage	1,560.00	2,300.00	67.8%
Map Grant			
Launch Ramp	9,800.00	9,800.00	100.0%
Total Map Grant	9,800.00	9,800.00	100.0%
Interest From Earnings	11,966.93	7,372.00	162.3%
Prior Yr Property Tax	15,253.77	12,000.00	127.1%
Interest From Contracts			
V&G	0.00		
Marina Loan	1,596.65	1,889.00	84.5%
Total Interest From Contracts	1,596.65	1,889.00	84.5%
Misc. Income	21,063.22	2,300.00	915.8%
lease-land/Facility	179,602.00	30,064.00	597.4%
SDAO Grant	3,000.00	6,000.00	50.0%
Marina Loan	10,024.53	9,449.00	106.1%
Property Tax	310,151.44	305,460.00	101.5%
Total Income	582,465.54	976,422.00	59.7%
Gross Profit	582,465.54	976,422.00	59.7%
Expense			
PERSONAL SERVICES-			
Payroll Expenses			
Wages			
Marketing/Communications	3,916.66	10,000.00	39.2%
Salary- Exec. Director	72,348.57	75,000.00	96.5%
Maintenance Supervisor	28,755.68	29,750.00	96.7%
Development Specialist	119.32		
Admin/Marina Specialist	21,500.00	21,500.00	100.0%
Total Wages	126,640.23	136,250.00	92.9%
FICA-EMPLOYER	9,712.05	10,000.00	97.1%
PERS EMPLOYER	12,663.98	12,000.00	105.5%
Unemployment Payments	0.00	1.00	0.0%
WRKRS COMP EMPLOYER	2,011.87	2,500.00	80.5%
Payroll Expenses - Other	2,735.52		
Total Payroll Expenses	153,763.65	160,751.00	95.7%
Health Insurance	27,844.27	28,483.00	97.8%
Total PERSONAL SERVICES-	181,607.92	189,234.00	96.0%
MATERIAL AND SERVICES-			
Transient Moorage Expense			
Transient Moorage Utilities	284.80	1,000.00	28.5%
Total Transient Moorage Expense	284.80	1,000.00	28.5%
Contracted Service	19,690.00	34,750.00	56.7%
Account and Audit	15,410.00	18,000.00	85.6%
Develop and Comm	5,052.18	10,000.00	50.5%
Dues, Fees and Subscriptions	23,495.85	10,000.00	235.0%
Insurance-Liability	10,548.00	15,000.00	70.3%
Legal	3,215.00	5,000.00	64.3%
Maintenance and Repair			

Port of The Dalles-GENERAL
Profit & Loss Budget vs. Actual-DETAIL
 July 2017 through June 2018

	Jul '17 - J...	Budget	% of Budget
Weed Control/landscaping	11,779.79	15,000.00	78.5%
Shop	11,904.16	4,100.00	290.3%
Office	496.56	6,400.00	7.8%
Vehicle Expense			
Repair	3,647.14		
Gas	1,825.37		
Vehicle Expense - Other	0.00	1,500.00	0.0%
Total Vehicle Expense	5,472.51	1,500.00	364.8%
Maintenance and Repair - Other	0.00	0.00	0.0%
Total Maintenance and Repair	29,653.02	27,000.00	109.8%
Launch Ramp			
Garbage	64.29		
Supplies	2,642.31	10,300.00	25.7%
Cleaning Service Launch Ramp	6,000.00	8,400.00	71.4%
Launch Ramp Water	1,506.85	1,800.00	83.7%
Launch Ramp Garbage	0.00	0.00	0.0%
Launch Ramp Electric	544.32	1,500.00	36.3%
Launch Ramp - Other	0.00	0.00	0.0%
Total Launch Ramp	10,757.77	22,000.00	48.9%
Office Supplies	8,011.78	7,500.00	106.8%
Office Equipment	1,579.00	3,000.00	52.6%
Staff Development/Enhance	909.00	5,000.00	18.2%
Travel Expense	7,623.94	10,000.00	76.2%
Utilities			
Industrial			
Industrial Water	1,012.94	4,000.00	25.3%
Total Industrial	1,012.94	4,000.00	25.3%
Office			
Water Office	1,764.11	4,100.00	43.0%
Office Electric	2,376.56	2,100.00	113.2%
Sewer Office	1,155.24		
Garbage Office	927.43	1,000.00	92.7%
Telephone	2,924.69	6,800.00	43.0%
Office - Other	0.00	0.00	0.0%
Total Office	9,148.03	14,000.00	65.3%
Total Utilities	10,160.97	18,000.00	56.4%
Marketing Expenses			
Travel	2,565.00		
Total Marketing Expenses	2,565.00		
Total MATERIAL AND SERVICES-	148,956.31	186,250.00	80.0%
CAPITAL OUTLAYS-			
Launch Ramp(parking lot)	24,280.12		
Building Improvements	3,844.00	30,000.00	12.8%
Total CAPITAL OUTLAYS-	28,124.12	30,000.00	93.7%
Total Expense	358,688.35	405,484.00	88.5%
Net Ordinary Income	223,777.19	570,938.00	39.2%
Other Income/Expense			
Other Expense			
Transfer to Other Funds	100,000.00	100,000.00	100.0%
General Operating Contingency	0.00	32,000.00	0.0%

Port of The Dalles-GENERAL
Profit & Loss Budget vs. Actual-DETAIL
July 2017 through June 2018

	<u>Jul '17 - J...</u>	<u>Budget</u>	<u>% of Budget</u>
Total Other Expense	100,000.00	132,000.00	75.8%
Net Other Income	-100,000.00	-132,000.00	75.8%
Net Income	<u>123,777.19</u>	<u>438,938.00</u>	<u>28.2%</u>

Port of The Dalles-PDF
Profit & Loss Budget vs. Actual-SUMMARY
 July 2017 through June 2018

	<u>Jul '17 - Jun 18</u>	<u>Budget</u>	<u>% of ...</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	0.00	2,938,609.00	0.0%
Interest From Earnings	42,019.43	26,000.00	161.6%
Interest From Contracts	3,599.55	11,046.00	32.6%
Flex/Tenant Bldg Const-Ln/Grant matching grants	0.00 11,111.00	200,000.00	0.0%
Misc. Income	720.00	1,652.00	43.6%
Land Sales	177,352.07	992,848.00	17.9%
Marina	170.00		
Total Income	<u>234,972.05</u>	<u>4,170,155.00</u>	<u>5.6%</u>
Gross Profit	234,972.05	4,170,155.00	5.6%
Expense			
PERSONAL SERVICES-	120,872.52	127,223.00	95.0%
MATERIAL AND SERVICES-	65,283.20	180,650.00	36.1%
CAPITAL OUTLAYS-	10,997.97	3,105,000.00	0.4%
Total Expense	<u>197,153.69</u>	<u>3,412,873.00</u>	<u>5.8%</u>
Net Ordinary Income	37,818.36	757,282.00	5.0%
Other Income/Expense			
Other Income			
transfer from other funds	100,000.00	100,000.00	100.0%
Total Other Income	100,000.00	100,000.00	100.0%
Other Expense			
Transfer to Other Funds	0.00	0.00	0.0%
Other Debt Service	152,676.15	153,500.00	99.5%
General Operating Contingency	0.00	46,500.00	0.0%
Total Other Expense	<u>152,676.15</u>	<u>200,000.00</u>	<u>76.3%</u>
Net Other Income	-52,676.15	-100,000.00	52.7%
Net Income	<u><u>-14,857.79</u></u>	<u><u>657,282.00</u></u>	<u><u>-2.3%</u></u>

Port of The Dalles-PDF
Profit & Loss Budget vs. Actual-DETAIL
 July 2017 through June 2018

	<u>Jul '17 - J...</u>	<u>Budget</u>	<u>% of ...</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	0.00	2,938,609.00	0.0%
Interest From Earnings	42,019.43	26,000.00	161.6%
Interest From Contracts			
V&G	3,599.55		
Interest From Contracts - Other	0.00	11,046.00	0.0%
Total Interest From Contracts	<u>3,599.55</u>	<u>11,046.00</u>	<u>32.6%</u>
Flex/Tenant Bldg Const-Ln/Grant matching grants	0.00	200,000.00	0.0%
Misc. Income	11,111.00		
Land Sales	720.00	1,652.00	43.6%
	177,352.07	992,848.00	17.9%
Marina			
Misc. Income	170.00		
Total Marina	<u>170.00</u>		
Total Income	<u>234,972.05</u>	<u>4,170,155.00</u>	<u>5.6%</u>
Gross Profit	234,972.05	4,170,155.00	5.6%
Expense			
PERSONAL SERVICES-			
Payroll Expenses			
Wages			
Marketing/Communications	43,083.26	45,900.00	93.9%
Assistant Spec. Projects	0.00	21,500.00	0.0%
Salary- Exec. Director	25,000.00	25,000.00	100.0%
Maintenance Supervisor	2,625.00	5,250.00	50.0%
Admin/Marina Specialist	18,020.00		
Total Wages	<u>88,728.26</u>	<u>97,650.00</u>	<u>90.9%</u>
FICA-EMPLOYER	6,966.49	8,000.00	87.1%
PERS EMPLOYER	0.00	400.00	0.0%
WRKRS COMP EMPLOYER	78.89	120.00	65.7%
Payroll Expenses - Other	84.00		
Total Payroll Expenses	<u>95,857.64</u>	<u>106,170.00</u>	<u>90.3%</u>
Health Insurance	25,014.88	21,053.00	118.8%
Total PERSONAL SERVICES-	<u>120,872.52</u>	<u>127,223.00</u>	<u>95.0%</u>
MATERIAL AND SERVICES-			
Land Sales			
Land Sales Closing Cost	0.00	14,000.00	0.0%
Land Sale Commissions	0.00	35,000.00	0.0%
Total Land Sales	<u>0.00</u>	<u>49,000.00</u>	<u>0.0%</u>
Contracted Service	24,285.00	36,750.00	66.1%
Develop and Comm	1,768.41	2,000.00	88.4%
Dues, Fees and Subscriptions	1,541.00		
Legal	14,848.16	20,000.00	74.2%
Maintenance and Repair			
Weed Control/landscaping	476.07		
Total Maintenance and Repair	<u>476.07</u>		
Office Supplies	335.36	2,000.00	16.8%
Office Equipment	1,749.00		
Utilities			
Industrial			
Industrial Water	120.46		
Total Industrial	<u>120.46</u>		

**Port of The Dalles-PDF
 Profit & Loss Budget vs. Actual-DETAIL
 July 2017 through June 2018**

	<u>Jul '17 - J...</u>	<u>Budget</u>	<u>% of ...</u>
Office			
Telephone	157.50		
Total Office	<u>157.50</u>		
Utilities - Other	0.00	900.00	0.0%
Total Utilities	<u>277.96</u>	<u>900.00</u>	<u>30.9%</u>
Marketing Expenses			
Media/Promo	7,714.26	55,000.00	14.0%
Travel	12,287.98	15,000.00	81.9%
Total Marketing Expenses	<u>20,002.24</u>	<u>70,000.00</u>	<u>28.6%</u>
Total MATERIAL AND SERVICES-	<u>65,283.20</u>	<u>180,650.00</u>	<u>36.1%</u>
CAPITAL OUTLAYS-			
Engineering/Consultants	5,622.80	100,000.00	5.6%
Land Acquisition/Development	2,232.33	2,500,000.00	0.1%
PDF- Facility Improvements	3,142.84	5,000.00	62.9%
Partnership Projects	0.00	500,000.00	0.0%
Total CAPITAL OUTLAYS-	<u>10,997.97</u>	<u>3,105,000.00</u>	<u>0.4%</u>
Total Expense	<u>197,153.69</u>	<u>3,412,873.00</u>	<u>5.8%</u>
Net Ordinary Income	37,818.36	757,282.00	5.0%
Other Income/Expense			
Other Income			
transfer from other funds			
General Fund	100,000.00	100,000.00	100.0%
Total transfer from other funds	<u>100,000.00</u>	<u>100,000.00</u>	<u>100.0%</u>
Total Other Income	<u>100,000.00</u>	<u>100,000.00</u>	<u>100.0%</u>
Other Expense			
Transfer to Other Funds	0.00	0.00	0.0%
Other Debt Service	152,676.15	153,500.00	99.5%
General Operating Contingency	0.00	46,500.00	0.0%
Total Other Expense	<u>152,676.15</u>	<u>200,000.00</u>	<u>76.3%</u>
Net Other Income	<u>-52,676.15</u>	<u>-100,000.00</u>	<u>52.7%</u>
Net Income	<u><u>-14,857.79</u></u>	<u><u>657,282.00</u></u>	<u><u>-2.3%</u></u>

Port of The Dalles-MARINA
Profit & Loss Budget vs. Actual-SUMMARY
 July 2017 through June 2018

	<u>Jul '17 -...</u>	<u>Budget</u>	<u>% of Bu...</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	0.00	54,500.00	0.0%
Interest From Earnings	732.76	500.00	146.6%
Total Income	<u>732.76</u>	<u>55,000.00</u>	<u>1.3%</u>
Gross Profit	732.76	55,000.00	1.3%
Expense			
MATERIAL AND SERVICES-	330.00	6,100.00	5.4%
Total Expense	<u>330.00</u>	<u>6,100.00</u>	<u>5.4%</u>
Net Ordinary Income	402.76	48,900.00	0.8%
Other Income/Expense			
Other Expense			
General Operating Contingency	0.00	30,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>30,000.00</u>	<u>0.0%</u>
Net Other Income	0.00	-30,000.00	0.0%
Net Income	<u><u>402.76</u></u>	<u><u>18,900.00</u></u>	<u><u>2.1%</u></u>

Port of The Dalles
Account QuickReport
 As of June 30, 2018

Type	Num	Name	Memo	Paid Amount
CSB Checking				
General Checking				
Check	23500	Brokers National Lif...		-71.40
Check	EFT	Harland Check Order		-54.86
Bill Pmt -Check	23529	Angie Wilson		-845.00
Bill Pmt -Check	23531	Bohns Printing		-128.18
Bill Pmt -Check	23532	City Of The Dalles.		-517.43
Bill Pmt -Check	23533	H2Oregon		-5.95
Bill Pmt -Check	23535	Hattenhauer Energy...		-236.21
Bill Pmt -Check	23536	Northern Wasco Co...	July-September	-6,000.00
Bill Pmt -Check	23537	PUD		-140.61
Bill Pmt -Check	23538	Sawyers Ace Hard...		-157.92
Bill Pmt -Check	23539	SDIS		-4,599.25
Bill Pmt -Check	23540	Staples Credit Plan		-31.78
Bill Pmt -Check	23541	The Dalles Disposal		-142.55
Paycheck	23542	Andrea L. Klaas		-2,972.93
Paycheck	23544	Kathleen M. Norton		-1,164.78
Paycheck	23543	Gerald L. Rundell		-921.34
Paycheck	23545	Kathy J Ursprung		-1,352.02
Liability Check	eft	Oregon Department...	0504064-4	-610.00
Liability Check	eft	Pers	02501	-559.56
Liability Check	eft	United States Treas...	93-6001833	-2,238.72
Deposit			Deposit	600.00
Deposit			Deposit	10,475.00
Liability Check	eft	Oregon Department...	0504064-4	-598.00
Liability Check	eft	Pers	02501	-555.69
Liability Check	eft	United States Treas...	93-6001833	-2,198.52
Deposit			Deposit	274.25
Paycheck	23546	Andrea L. Klaas		-2,972.92
Paycheck	23549	Kathy J Ursprung		-1,352.01
Paycheck	23548	Kathleen M. Norton		-1,062.52
Paycheck	23547	Gerald L. Rundell		-921.34
Bill Pmt -Check	23550	At&t		-77.22
Bill Pmt -Check	23551	Cardmember Servic...		-1,152.79
Bill Pmt -Check	23552	Dick, Dick & Corey, ...		-320.00
Bill Pmt -Check	23553	Gorge Networks		-161.05
Bill Pmt -Check	23554	Home Depot Credit ...		-176.65
Bill Pmt -Check	23555	Klaas, Jim		-350.00
Bill Pmt -Check	23556	Port Of The Dalles ...		-43.77
Bill Pmt -Check	23557	The Dalles Chronicle		-123.75
General Journal	AW			10,487.75
General Journal	AW			2,274.08
General Journal	AW		payroll	-5,656.69
General Journal	AW		payroll	-4,247.04
General Journal	AW		payroll	0.00
General Journal	AW		payroll	9,903.73
General Journal	AW			-100,000.00
Total General Checking				-110,705.64
Marina Checking				
General Journal	AW			0.00
Total Marina Checking				0.00

10:55 AM
 07/08/18
 Cash Basis

Port of The Dalles
Account QuickReport
 As of June 30, 2018

Type	Num	Name	Memo	Paid Amount
Port Develop. Checking				
Bill Pmt -Check	23530	Bayoan Ware		-448.54
Bill Pmt -Check	22533	PUD		-206.97
Bill Pmt -Check	22534	The Dalles Chronicle		-532.00
Bill Pmt -Check	23534	Hage Electric		-120.46
Deposit			Deposit	399.95
Bill Pmt -Check	22535	Cardmember Servic...		-38.99
Bill Pmt -Check	22536	Class Act Catering ...		-60.90
Bill Pmt -Check	22537	Dick, Dick & Corey, ...		-600.59
Bill Pmt -Check	22538	Kathy Ursprung		-161.38
Bill Pmt -Check	22539	Port Of The Dalles ...		-4.00
Bill Pmt -Check	22540	University Of Oregon		-5,875.00
General Journal	AW			-10,487.75
General Journal	AW			-2,274.08
General Journal	AW		transfer accordingly to ...	100,000.00
Total Port Develop. Checking				79,589.29
Total CSB Checking				-31,116.35
TOTAL				-31,116.35

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: July 11, 2018

Subject: F-4.) Ratify Approval of Amended Resolution #2018-003

Following the approval of Resolution #2018-003 it was brought to staff attention that some items pertaining to City responsibility had been left out of the Resolution. It was important that the Resolutions from all Enterprise Zone sponsors reflect the same responsibilities for all partners. To meet the Enterprise Zone timeline Andrea added the needed items and presented the amended Resolution to the Port Commission via email for approval.

Staff Recommendation:

- **Motion to ratify the action taken via email to approve the amended Resolution #2018-003.**

Fiscal Impact:



IN THE MATTER OF REQUESTING STATE)
DESIGNATION OF THE WASCO COUNTY)
JOINT ENTERPRISE ZONE; DESCRIBING)
THE ENTERPRISE ZONE AREA; PROVIDING) Resolution No. 2018-003
FOR LOCAL INCENTIVES AND ESTABLISHING)
A CERTIFICATION FEE; ALLOWING EXEMPTIONS)
FOR HOTELS, MOTELS, AND DESTINATION)
RESORTS; DESCRIBING ZONE MANAGEMENT;)
AND DESIGNATING ZONE MANAGERS)

WHEREAS, the Port of The Dalles, Cities of The Dalles, Maupin, Mosier, Dufur, and Wasco County are co-sponsoring an application for designation of an enterprise zone in Wasco County; and

WHEREAS, the above entities are interested in utilizing the enterprise zone to encourage new business investment including homegrown entrepreneurs and firms to start up and scale up; prompt larger investments than would otherwise occur; accelerate investment, expansion and hiring at firms; expand employment, job creation, and living wage jobs created; bolster early success of business projects; attract investment and facilities that would otherwise move or locate outside of Oregon; promote higher incomes for local residents; and enhance greater diversity in regional economic activity; and

WHEREAS, the proposed enterprise zone has a total area of 3.71 square miles and it meets other statutory limitations on size and configuration as permitted through waived considerations by Business Oregon due to the rural nature of the County, distance, and capacity limitations, and it is depicted on the drawn to scale map marked as "Exhibit A" and described in "Exhibit B" in the application; and

WHEREAS, the proposed enterprise zone contains significant land that is reserved for industrial and commercial use, as indicated by the land use zoning maps submitted with the application marked as "Exhibit C", consistent with the Comprehensive Plans of each community and Wasco County acknowledged by the Land Conservation and Development Commission. Such industrial and commercial sites are accessible, serviced or serviceable, and otherwise ready for use and further development. The designation of the enterprise zone does not grant or imply permission to develop land within the Zone without complying with local prevailing zoning, regulatory and permitting processes and restrictions for applicable jurisdictions; nor does it indicate any intent to modify those processes or restrictions;; and

WHEREAS, the sponsoring communities appreciate the impacts that a designated enterprise zone would have and the property tax exemptions that eligible businesses firms might receive therein, as governed by the Oregon Revised Statutes (ORS) Chapter 285C and other provisions of Oregon Law; and

WHEREAS, all of the school districts and special service districts, that received operating revenue through the levying of ad valorem taxes on real and personal property in any area of the proposed enterprise zone were sent notice and invited to a public meeting regarding the proposal, in order for the co-sponsoring governments of the Port of The Dalles, the Cities of The Dalles, Maupin, Mosier, Dufur, and Wasco County to effectively consult with these local taxing districts; and

WHEREAS, at said public meeting, taxing districts requested that the impact of long-term enterprise zone abatements on said districts be taken into consideration when sponsors are deciding any distribution of enterprise zone fees; and

WHEREAS, local incentives are an important part of the success of an enterprise zone. The Wasco County Joint Enterprise Zone shall offer local incentives throughout the zone as determined by each sponsoring entity; and

WHEREAS, two Enterprise Zone Managers are required for the effective and efficient management of the Joint Wasco County Enterprise Zone due to local conditions, distance, and areas of staff focus; and

WHEREAS, sponsors are agreeable to a structure of zone management where the geographic location of the development determines which sponsor(s) approval is required for authorization of extended and long-term abatement agreements at the exclusion of others; and

WHEREAS, the Cities of Mosier and Maupin, and the communities of Tygh Valley, Pine Grove, and Chenoweth have been found to be distressed by the State of Oregon, and Wasco County continues to see lower wages per capita than Oregon as a whole while lower wage industry clusters continue to grow; and the Wasco County Economic Development commission and Zone Sponsors are committed to growing higher wage sectors; and

WHEREAS, the current The Dalles/Wasco County Enterprise Zone will terminate on June 30, 2018. This enterprise zone has been in place since 2007 and has been a useful and effective tool in the expansion and location of new industries in the zone; and

WHEREAS, the availability of enterprise zone exemptions to business firms that operate hotels, motels, or destination resorts would help diversify local economic activity, provide useful employment for some segments of the labor force, and facilitate the expansion and accommodations of visitors who in turn will spend time and money in the area for business, recreation, or other purpose.

WHEREAS, said entities shall adopt substantially the same resolution to sponsor the Joint Wasco County Enterprise Zone.

NOW, THEREFORE, BE IT RESOLVED BY THE PORT OF THE DALLES COMMISSION AS FOLLOWS:

Section 1. The Port of The Dalles, along with Wasco County, the City of The Dalles and the Cities of Maupin, Mosier, and Dufur as co-sponsors, propose and apply for an Oregon enterprise zone to be named: The Wasco County Joint Enterprise Zone; and request that the director of Oregon Business Development Department order the designation of this enterprise zone.

Section 2. The Port Director, is authorized to submit the enterprise zone application for the Port of The Dalles and to make any substantive or technical changes to the application materials, as necessary, after the adoption of this resolution.

Section 3. The City of The Dalles shall provide zone management for enterprise zone applications submitted for developments within City of The Dalles city limits. The Mid-Columbia Economic Development District (MCEDD), through its role as staff for the Wasco

County Economic Development Commission (EDC) shall provide zone management for enterprise zone applications submitted for developments outside the city limits of The Dalles.

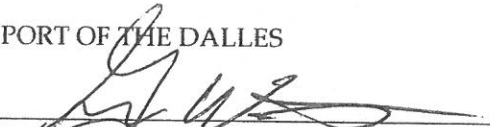
Section 4. The Port of The Dalles will jointly comply with the requirements and provisions of ORS 285C105 and otherwise fulfill its duties under ORS 285C.050 to 285C.250.

Section 5. Any negotiated extended or long term enterprise zone payment distributions will be determined by the relevant geographic sponsors. Distribution of any fees as a result of approved agreements shall be determined by the geographic sponsors where the development occurs and may take into consideration potential impacts on affected taxing districts.

Section 6. Effective Date. This Resolution shall be effective as of the 13th of June, 2018.

APPROVED AND ADOPTED the 13th Day of June, 2018

PORT OF THE DALLES



Greg Weast, President

ATTEST:



Robert Wallace, Secretary

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: July 11, 2018

Subject: G-1.) Marina Report

Per the Concession Agreement between the Port of The Dalles and The Dalles Marina, LLC for management of The Dalles Marina, the Concessionaire shall submit to Port, on a quarterly basis, financial statements including but not limited to Total Gross Revenue, Operating Expenses and net Profit from Concession Operations and provide any additional clarification and/or information necessary to confirm the accuracy of Concessionaire's operating expenses.

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: July 11, 2018

Subject: G-2.) Staff Report

Projects Update:

- **V&G:** Paula let me know that they paid for their permits, but are still waiting for them to make it through the system. They have also parted ways with the architect they were working with.
- **Columbia Gorge Veterinary Clinic:** This project is still moving ahead, but a bit slower. Dr. Lindsay is working with Griffin Construction.
- **SAPA:** Toured the SAPA facility with State of Oregon representatives and Scott Hege. SAPA (now part of the Hydro business family) has made many improvements, and is continuing to invest in The Dalles facility. They have 68 employees currently operating on 3 shifts and they will be hiring 10 more over the summer. The next big improvement will be a \$20million investment that will convert the electric furnaces to natural gas making them more efficient and will also improve the throughput of the product. This facility still supplies 100% of the metal for Kiddie fire extinguishers
- **Dufur IGA/Loan:** Dufur has the documents and will be signing them. The project has been delayed a bit but should be starting in August/September.

Marina:

- **Sewer/Anderson Perry:** Anderson Perry has mostly approved the proposal sent by DevCo. There is still an outstanding issue of how the electrical components are being upgraded. Anderson Perry's Troy Baker is talking directly to the electrical contractor that DevCo is working with and once Troy is satisfied with this aspect of the project we will begin.
- **Pump House:** The hose used to clean out the sewer tanks got wedged between the tanks causing the nozzle to turn on. When discovered the inside of the pump house and the electrical box was soaked. Angie called Devco to check out the electrical box and the door to the building was left open to help dry it out.

Marketing and Communications:

- Gorge Works professional development workshops are ongoing and are getting good reviews from the participants. Bayoan and Kathy are meeting individually with the participants to assess their goals and how we can help them reach them. Kathy also has a conversation with Jody Christensen of McMinnville Works, which is the program that ours is modeled after. The McMinnville program has always been very successful, but is having some issues this year too with businesses and interns not following through as promised. Also, similar to us, they have also struggling with how to help prepare high school students to be work-ready.
- Gorge Works is part of a workforce presentation cohort for Regional Solutions on July 9.
- Kathy U presented to Kiwanis.
- Kathy U is partnering with Chuck Covert and Matthew Klebes on airport marketing. One task we had offered to do was create a looping video to promote the area that could be shown in the lobby/pilots lounge, this is nearly complete. The airport is working on a comprehensive marketing plan for the airport, as well as a new website and we will work with them to see how the Port may be able to help.
- The application for feasibility study funding through the Oregon Innovation Council for High-Impact Opportunity Projects was filed Friday. In addition, our Rural Development Block Grant is looking

hopeful. Its alignment with the Columbia Gorge Comprehensive Economic Development Strategy makes it eligible for more priority points. Bayoán and Kathy have also long been pursuing a meeting with the Food Innovation Center in Portland to explore collaboration opportunities. We have recently captured the interest of their director and their new Department of Ag rep and will be meeting with them in August.

Launch Ramp/Guest Moorage:

- Undertaking some dock maintenance at guest moorage.
- Transition plates were re-installed on the launch ramp docks. These were removed during high water to prevent them from dropping into the space between the floating dock and the land-side dock and getting caught.
- On-going debris removal from high-water.

Klindt Cove Park expansion:

- On July 3, 2018 we met with City Planning regarding the final documents needed to move this project forward. The Park Committee continues to meet monthly and there are some creative fun ideas coming out of the discussions.

Other:

- **Gorge Commission Meeting** at Portland Metro Center July 10th.
- **Oregon Nanoscience and Microtechnologies Institute:** On June 25 I met with the Executive Director of ONAMI to explore partnership opportunities with ONAMI and Pacific Northwest National Labs in Richland WA. Both of these institutions are developing new and innovative technologies and would be great partners for a collaborative project.
- **Drone Class:** Our own David Griffith is taking the SDAO sponsored drone compliance class.
- **Budget documents** have been filed with the County.
- **Community Outreach** scheduled for September 22-27. David Griffith will be joining the group this time.
- **Enterprise Zone** documents have been given to the City for the zone renewal.

UPCOMING MEETINGS / EVENTS / DATES:

- August 8, 2018: Port Commission Meeting – Port Office, 7:00PM

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: July 11, 2018

Subject: G-3.) Reports of Committees

a) Chamber of Commerce – Griffith:

b) Dufur – Wallace:

c) Wasco EDC – Ursprung:

d) Urban Renewal – Coburn:

e) R.A.R.E – Ware:

f) COT – Weast/Klaas: