

# NEWS

**Port of The Dalles**  
**www.portofthedalles.com**  
Enhancing the economy of our District.



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For Immediate Release

Date: September 16, 16

## Port of The Dalles Commission to Hold Meeting

The Port of The Dalles will hold a Board of Commissioners Meeting Wednesday, September 21, 2016 at the Port Office at 3636 Klindt Dr. The meeting will begin at 7:00PM. The Commission will dine at Montira's Thai Restaurant before the meeting.

The meeting will address the main topics as follows (tentative agenda attached):

1. Staff updates
2. Committee Reports

###

PORT OF THE DALLES  
September 21, 2016 Meeting Agenda  
7:00PM – Port of The Dalles Office

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. AGENDA CORRECTIONS or ADDITIONS
- D. VISITOR BUSINESS (For items not already on the agenda)
- E. EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (2) (f) (h). This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.
- F. PORT CALENDAR/EVENTS
- G. ACTION ITEMS:
  - 1. August 10, 2016 Regular Meeting Minutes
  - 2. August, 2016 Financial Reports
  - 3. Baker's Boathouses
- H. STAFF REPORT
  - 1. Director's Report
  - 2. Marketing Update
  - 3. Marina Update
  - 4. Reports of Committees
    - Urban Renewal – Weast
    - Chamber of Commerce – Griffith
    - Wasco County EDC – Ursprung
    - Community Outreach Team – Weast/Klaas
    - Employee Benefit Committee – Griffith/Courtney
    - Marina Sub-Committee – Courtney/McCavic/Klaas
- I. COMMISSION CALL
  - a. President
  - b. Other Commissioner business

UPCOMING MEETINGS / EVENTS / DATES:

October 12, 2016 - Port Commission Meeting, Port office, 7:00pm



# September 2016

August 2016							September 2016							October 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3							1	
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	
													30	31						

- ALK work
- Holidays in United States
- Found in Mail
- ALK Personal

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 Remond jariboree	29	30 11:00 AM GoToWebinar - Streamline Web for Oregon Special Districts 12:00 PM CO* 2:00 PM Amanda H at Port	31 11:45 AM Rob - lunch	1 9:00 AM Call Alan: meeting with Jerry re: irrigation	2 2:00 PM Staci Coburn Tour	3
4	5 Labor Day	6 8:30 AM Alan Easling 10:00 AM Rick Leibowitz 12:30 PM Sou Souvanny 2:00 PM Kurt/Paul	7 10:00 AM SDIS Trustee Meeting	8 9:30 AM Jeri and Scott at 227 Webber 11:30 AM Julie Kreuger 1:00 PM NWPUD 1:30 PM Site Team Mtg 3:00 PM Ticket: Heritage Heights Grand Opening	9 7:00 AM Chamber Econ. Dev 8:30 AM Mark McCavic and Phil Scoles re: wetland mitigation 12:00 PM Marina Lease	10 Greg, Dan and Andrea to DC
11 Greg, Dan and Andrea to DC	12 8:30 AM KIHR Radio	13	14	15 9:00 AM SDAO Networking	16 SDAO Golf event	17 3/46
18 Talk like a pilot day 9:00 AM Insitu @ 227 Webber with Hege	19 11:30 AM Drive Or marketing 12:30 PM Kristi, Angie financials 3:00 PM Rick Leibowitz	20 5:00 PM Port Meeting	21	22 10:00 AM KODL Coffee Break 12:00 PM COT	23	24
25	26 12:00 PM Drive OR Board Meeting	27	28	29 OPPA Annual Conference	30	1

# October 2016

- ALK work
- Holidays in United States
- Found in Mail
- ALK Personal

September 2016							October 2016							November 2016										
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S				
				1	2	3						1							1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12				
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19				
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26				
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30							
							30	31																

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26 12:00 PM Drive OR Board Meeting	27	28 OPPA Annual Conference	29	30	1
2	3 11:00 AM ORAVI Summit 2016	4	5	6 10:00 AM IFA Board meeting	7	8
9 Columbus Day (regional holiday) 8:30 AM KHR Radio	10 11:30 AM Julie Kreuger	11 11:30 AM lunch with John Huffman & Duane Francis 5:00 PM Port Meeting	12	13 7:00 AM Chamber Econ. Dev 10:00 AM KODL Coffee Break	14	15 4/46
16	17	18	19	20	21	22
23 OEDA Annual Conference	24	25	26	27 12:00 PM COT	28	29
30 Halloween	31 9:00 AM PDX Interview	1	2	3	4	5

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: September 21, 2016

Subject: G -1.) Meeting Minutes

Background:

- August 10, 2016 Regular Meeting Minutes

Staff Recommendation:

**Motion to approve August 10, 2016 Regular Meeting Minutes as presented**

Fiscal Impact: None



**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**August 10, 2016**  
**Port of The Dalles**

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

**ROLL CALL**

Present: Greg Weast, David Griffith, Kristi Timmons, Mike Courtney

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Mark Roth, Vicki Rising, Lori Stirn, Curtis Baker, Kathryn Baker, Mark Gibson

Pledge of Allegiance: Commissioner Courtney

**AGENDA CORRECTIONS or ADDITIONS**

Add to Action items:

- o Crestline Construction request for \$43,825.00 change order.
- o Request to change September meeting date.
- o Approval of August 8, 2016 Special Meeting Minutes.

**PUBLIC COMMENT-VISITOR BUSINESS**

None at this time.

**PORT CALENDAR/EVENTS**

Andrea Klaas reviewed the August and September 2016 calendars.

**ACTION ITEMS**

1. Motion to approve the July 13, 2016 Regular Meeting Minutes. M/K.Timmons, S/M.Courtney. Motion approved unanimously.
2. Motion to approve the August 8, 2016 Special Meeting Minutes. M/M.Courtney, S/K.Timmons. Motion approved unanimously.
3. The June 2016 Financials were approved as presented.
4. Motion to approve the Port of The Dalles Ethics Law Policy as presented. M/M.Courtney, S/K.Timmons. Motion approved unanimously.
5. Motion to direct staff and council to work with The Dalles Marina LLC on the details of a lease agreement in order that they can take over the day to day operations of the private side of the marina, specifically the area behind the gates, and to bring back a finalized document to the Port Commission for approval at the September meeting. M/M.Courtney, S/D.Griffith. Motion approved unanimously.
6. Discussion with Curtis and Kathryn Baker on subject of single ownership of multiple boathouses. Consensus was the Commission did not have enough information. Commissioner Weast tabled the decision until the September meeting to allow the Commission to get more details. Commissioner Weast asked Baker's to send a formal request to the Commission.
7. Motion to table to September meeting a decision on Crestline Change Order #2 to approve a change to the contract not to exceed \$75,000 for the completion of Columbia Gorge Industrial Center lots. M/M.Courtney, S/D.Griffith. Motion approved unanimously.

8. Motion to pay off the reimbursement district loan to the City of The Dalles for the Chenoweth Creek Bridge in an amount not to exceed \$110,000. M/M.Courtney, S/S.Coburn. Motion approved unanimously.
9. Motion to approve Crestline Change Order #3 for land preparation work to be done on Lot 3 for the PUD substation. M/M.Courtney, S/K.Timmons. Motion approved unanimously.
10. Approved moving the September meeting from September 14 to September 21 by consensus.

#### STAFF REPORT

1. *Director's Report* – Andrea Klaas provided full report in meeting packet. Continuing discussions with the PUD about the new sub-station; Kathy N and I met with Jill Amery and will schedule a walkthrough of the Marina to help Jill determine the value of the Port assets there; 2015-16 Audit is moving forward; draft PSA will be sent to Paula & Patrick for the sale of lot 9A; conversation with ODFW about closing the gate to Taylor Lake Road to curtail some of the activity down there. This is not possible. ODFW and Crestline will try to work out a solution. OSP has been notified and will be patrolling the area more; CGIC lots 1-5 are done. Work continues on Lots 6 & 7; Parks & Rec are looking at ways to keep Riverfront Park open year round. We have been contacted by their attorney for any additional information we may have about agreements with the Corps.; COT putting final touches on material for trip; Jerry completely rebarked all the landscaping, should be good for another 5 years; MCEDD hosted an Economic Summit overall jobs, education and health lead the way in Wasco county with 2158 jobs.
2. *Marketing & Communications Update*: Kathy Ursprung provided full report in meeting packet. Land Marketing – Met with selector representatives relating to NOROR and Port land available to expand a Fortune 100 company; met with stonemason Michael Byrne regarding permanent signage for the CGIC; met with Andy Geisler new operations manager of Columbia Distributing; Wetlands – Experiencing more delays with the Corps' approval process; presented wetlands information at Government Affairs and will be presenting to the Kiwanis August 18; Other – Meeting on the artisanal food incubator scheduled for August 5. Looking at ways the facility might be able to fill various gaps in the gorge food system; completed major repair of broken links and outdated information on the Port website; continuing to prepare for Dufur strategic planning process; updating the COT material.
3. *Marina Update*: Kathy Norton provided report in meeting packet. The new Marina water system is in. Contractor is conducting final test of the system; Moorage leases are out and payments are coming in. Other – Klindt Cove Park Expansion project grant has been approved; Main Street is getting ready for Uncorked, a Cherry Soiree being held in the Cherry Growers warehouse at 1<sup>st</sup> & Madison; I am back on the Home at Last Board as the President and acting ED for the Shelter.
4. *Reports of Committees*:
  - a) Urban Renewal – Commissioner Weast: Last meeting cancelled.
  - b) Chamber of Commerce: Commissioner Griffith: Chamber supported Google Fest #2
  - c) Wasco EDC – Kathy Ursprung: Redoing the Strategic Plan – being more hands on with projects.
  - d) COT – Greg Weast/Andrea Klaas: Preparing for the DC trip.
5. *Oath of Office*: Attorney Bill Dick administered the Oath of Office to Staci Coburn.

8:05 PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:50PM – Back to Regular Session

**DECISIONS FROM EXECUTIVE SESSION**

None

**COMMISSION CALL**

1. President G.Weast: Welcome Staci.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:55PM.**

**PORT OF THE DALLES:**

**ATTEST:**

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Greg Weast, President  
Board of Commissioners

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David A. Griffith, Secretary  
Board of Commissioners

**DATE APPROVED:**

Prepared by: K.Norton



## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: September 21, 2016

Subject: G -2.) Financial Reports

Background:

- August , 2016 Financial Reports

Staff Recommendation:

**Motion to approve Financial Reports as presented.**

Fiscal Impact: None

**Port of The Dalles**  
**Balance Sheet by Class**  
**As of August 31, 2016**

	General F...	Marina F...	Port Develo...	Uncl...	TOTAL
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Checking/Savings</b>					
<b>CD</b>					
CD#1-8599	0.00	0.00	200,159.59	0.00	200,159.59
CD#2-8639	0.00	0.00	500,114.75	0.00	500,114.75
CD#3-1850	0.00	0.00	500,147.55	0.00	500,147.55
CD#4-1854	0.00	0.00	1,000,546.99	0.00	1,000,546.99
CD#5-1858	0.00	0.00	2,000,000.00	0.00	2,000,000.00
<b>Total CD</b>	<b>0.00</b>	<b>0.00</b>	<b>4,200,968.88</b>	<b>0.00</b>	<b>4,200,968.88</b>
<b>Cash-County Treasurer</b>	-1,856.21	0.00	0.00	0.00	-1,856.21
<b>CSB Checking</b>					
General Checking	26,895.77	0.00	0.00	0.00	26,895.77
Marina Checking	0.00	67,912.01	0.00	90.00	68,002.01
Port Develop. Checking	0.00	0.00	-5,730.67	0.00	-5,730.67
<b>Total CSB Checking</b>	<b>26,895.77</b>	<b>67,912.01</b>	<b>-5,730.67</b>	<b>90.00</b>	<b>89,167.11</b>
<b>LGIP</b>					
Marina Services	0.00	67,515.03	0.00	0.00	67,515.03
Port Develop	0.00	0.00	1,132,475.91	0.00	1,132,475.91
General	460,542.25	0.00	0.00	0.00	460,542.25
<b>Total LGIP</b>	<b>460,542.25</b>	<b>67,515.03</b>	<b>1,132,475.91</b>	<b>0.00</b>	<b>1,660,533.19</b>
<b>Petty Cash</b>	74.51	28.54	46.95	0.00	150.00
<b>Total Checking/Savings</b>	<b>485,656.32</b>	<b>135,455.58</b>	<b>5,327,761.07</b>	<b>90.00</b>	<b>5,948,962.97</b>
<b>Accounts Receivable</b>					
<b>Accounts Receivable</b>					
General	3,388.17	0.00	0.00	0.00	3,388.17
Marina	0.00	-372.27	0.00	-90.00	-462.27
Port Development.	0.00	0.00	-1.15	0.00	-1.15
<b>Total Accounts Receivable</b>	<b>3,388.17</b>	<b>-372.27</b>	<b>-1.15</b>	<b>-90.00</b>	<b>2,924.75</b>
<b>Total Accounts Receivable</b>	<b>3,388.17</b>	<b>-372.27</b>	<b>-1.15</b>	<b>-90.00</b>	<b>2,924.75</b>
<b>Total Current Assets</b>	<b>489,044.49</b>	<b>135,083.31</b>	<b>5,327,759.92</b>	<b>0.00</b>	<b>5,951,887.72</b>
<b>Other Assets</b>					
<b>Contract Receivable</b>					
CCC#5CPD	0.00	0.00	24,908.11	0.00	24,908.11
Tum-A-Lum	0.00	0.00	115,024.36	0.00	115,024.36
WICI-BLDG	0.00	0.00	51,169.77	0.00	51,169.77
WICI-LAND	0.00	0.00	31,490.19	0.00	31,490.19
<b>Total Contract Receivable</b>	<b>0.00</b>	<b>0.00</b>	<b>222,592.43</b>	<b>0.00</b>	<b>222,592.43</b>
<b>Total Other Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>222,592.43</b>	<b>0.00</b>	<b>222,592.43</b>
<b>TOTAL ASSETS</b>	<b>489,044.49</b>	<b>135,083.31</b>	<b>5,550,352.35</b>	<b>0.00</b>	<b>6,174,480.15</b>
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
<b>Other Current Liabilities</b>					
<b>Payroll Liabilities</b>					
P/R Taxes Payable- Pers	571.01	0.00	0.00	0.00	571.01
Payroll Liabilities - Other	-37.16	0.00	0.00	0.00	-37.16
<b>Total Payroll Liabilities</b>	<b>533.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>533.85</b>
<b>Total Other Current Liabilities</b>	<b>533.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>533.85</b>
<b>Total Current Liabilities</b>	<b>533.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>533.85</b>
<b>Total Liabilities</b>	<b>533.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>533.85</b>

3:13 PM  
 09/13/16  
 Cash Basis

**Port of The Dalles  
 Balance Sheet by Class  
 As of August 31, 2016**

	<u>General F...</u>	<u>Marina F...</u>	<u>Port Develo...</u>	<u>Uncl...</u>	<u>TOTAL</u>
<b>Equity</b>					
<b>Prior Period Adjustment</b>	-153,372.59	-12,831.28	1,223,002.08	0.00	1,056,798.21
<b>Fund Balance</b>					
<b>Unrestricted</b>	646,547.76	-0.14	4,556,339.12	0.00	5,202,886.74
<b>Fund Balance - Other</b>	2,046.82	0.00	0.00	0.00	2,046.82
<b>Total Fund Balance</b>	648,594.58	-0.14	4,556,339.12	0.00	5,204,933.56
<b>Opening Bal Equity</b>	-548,947.89	-103,359.06	-5,462,572.99	0.00	-6,114,879.94
<b>Unrestricted Net Assets</b>	68,738.52	117,106.84	-40,160.96	0.00	145,684.40
<b>Net Income</b>	473,498.02	134,166.93	5,273,745.08	0.00	5,881,410.03
<b>Total Equity</b>	488,510.64	135,083.29	5,550,352.33	0.00	6,173,946.26
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>489,044.49</u>	<u>135,083.29</u>	<u>5,550,352.33</u>	<u>0.00</u>	<u>6,174,480.11</u>
<b>UNBALANCED CLASSES</b>	0.00	0.02	0.02	0.00	-0.04

**Port of The Dalles**  
**Monthly Activity Report by Fund**  
**August 2016**

	<u>General F...</u>	<u>Marina F...</u>	<u>Port Devel...</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Transient Moorage</b>				
<b>Guests</b>	320.00	0.00	0.00	320.00
<b>Total Transient Moorage</b>	320.00	0.00	0.00	320.00
<b>Interest From Earnings</b>	696.31	71.20	934.79	1,702.30
<b>Prior Yr Property Tax</b>	1,420.29	0.00	0.00	1,420.29
<b>Misc. Income</b>	285.85	0.00	0.00	285.85
<b>lease-land/Facility</b>	2,990.00	0.00	0.00	2,990.00
<b>Marina</b>				
<b>Revenue</b>				
<b>Boathouse</b>				
<b>Water</b>	0.00	1,097.92	0.00	1,097.92
<b>BH Sewer</b>	0.00	1,992.94	0.00	1,992.94
<b>Lates Fees</b>	0.00	15.16	0.00	15.16
<b>Moorage Fees</b>	0.00	28,500.59	0.00	28,500.59
<b>Total Boathouse</b>	0.00	31,606.61	0.00	31,606.61
<b>Open Moorage</b>				
<b>Water</b>	0.00	103.28	0.00	103.28
<b>Annual Moorage Fee</b>	0.00	5,366.21	0.00	5,366.21
<b>Electric</b>	0.00	133.30	0.00	133.30
<b>Total Open Moorage</b>	0.00	5,602.79	0.00	5,602.79
<b>Total Revenue</b>	0.00	37,209.40	0.00	37,209.40
<b>Special Projects Assessment</b>				
<b>Water System</b>	0.00	318.18	0.00	318.18
<b>Total Special Projects Assessment</b>	0.00	318.18	0.00	318.18
<b>Total Marina</b>	0.00	37,527.58	0.00	37,527.58
<b>Total Income</b>	5,712.45	37,598.78	934.79	44,246.02
<b>Gross Profit</b>	5,712.45	37,598.78	934.79	44,246.02
<b>Expense</b>				
<b>PERSONAL SERVICES-</b>				
<b>Payroll Expenses</b>				
<b>Wages</b>				
<b>Marketing/Communications</b>	0.00	0.00	3,916.66	3,916.66
<b>Salary- Exec. Director</b>	6,250.01	0.00	2,083.33	8,333.34
<b>Maintenance Supervisor</b>	1,700.79	924.21	0.00	2,625.00
<b>Admin/Marina Specialist</b>	1,748.00	1,748.00	0.00	3,496.00
<b>Total Wages</b>	9,698.80	2,672.21	5,999.99	18,371.00
<b>FICA-EMPLOYER</b>	741.95	204.45	459.00	1,405.40
<b>PERS EMPLOYER</b>	358.44	0.00	0.00	358.44
<b>WRKRS COMP EMPLOYER</b>	1,903.21	3.43	6.15	1,912.79
<b>Payroll Expenses - Other</b>	0.00	0.00	0.00	0.00
<b>Total Payroll Expenses</b>	12,702.40	2,880.09	6,465.14	22,047.63
<b>Health Insurance</b>	4,181.33	0.00	0.00	4,181.33
<b>Total PERSONAL SERVICES-</b>	16,883.73	2,880.09	6,465.14	26,228.96
<b>MATERIAL AND SERVICES-</b>				
<b>Transient Moorage Expense</b>				
<b>Transient Moorage Utilities</b>	19.29	0.00	0.00	19.29
<b>Total Transient Moorage Expense</b>	19.29	0.00	0.00	19.29
<b>Contracted Service</b>	717.50	0.00	0.00	717.50
<b>Develop and Comm</b>	503.13	0.00	90.00	593.13
<b>Dues, Fees and Subscriptions</b>	1,822.08	0.00	0.00	1,822.08
<b>Legal</b>	350.00	1,050.00	435.00	1,835.00

3:02 PM  
 09/13/16  
 Cash Basis

## Port of The Dalles Monthly Activity Report by Fund August 2016

	General F...	Marina F...	Port Devel...	TOTAL
<b>Maintenance and Repair</b>				
Weed Control/landscaping	41.96	0.00	0.00	41.96
Shop	364.72	0.00	0.00	364.72
Office	360.06	0.00	0.00	360.06
<b>Vehicle Expense</b>				
Repair	64.96	0.00	0.00	64.96
Gas	126.36	126.37	0.00	252.73
<b>Total Vehicle Expense</b>	191.32	126.37	0.00	317.69
<b>Marina</b>				
Marina				
Supplies/Maintenance	0.00	172.36	0.00	172.36
<b>Total Marina</b>	0.00	172.36	0.00	172.36
<b>Total Marina</b>	0.00	172.36	0.00	172.36
Maintenance and Repair - Other	0.00	6.00	0.00	6.00
<b>Total Maintenance and Repair</b>	958.06	304.73	0.00	1,262.79
<b>Launch Ramp</b>				
Supplies	246.43	0.00	0.00	246.43
Launch Ramp Water	188.62	0.00	0.00	188.62
Launch Ramp Garbage	40.00	0.00	0.00	40.00
Launch Ramp Electric	42.36	0.00	0.00	42.36
<b>Total Launch Ramp</b>	517.41	0.00	0.00	517.41
Office Supplies	698.45	0.00	0.00	698.45
Travel Expense	12.00	0.00	0.00	12.00
<b>Utilities</b>				
<b>Marina</b>				
<b>Electric Marina</b>				
Lights	0.00	106.75	0.00	106.75
Open Moorage	0.00	79.87	0.00	79.87
Sewer Pump	0.00	35.10	0.00	35.10
<b>Total Electric Marina</b>	0.00	221.72	0.00	221.72
<b>Garbage Marina</b>	0.00	418.80	0.00	418.80
<b>Sewer Marina</b>	0.00	833.76	0.00	833.76
<b>Water Marina</b>	0.00	879.84	0.00	879.84
<b>Total Marina</b>	0.00	2,354.12	0.00	2,354.12
<b>Industrial</b>				
Industrial Water	94.07	0.00	54.31	148.38
<b>Total Industrial</b>	94.07	0.00	54.31	148.38
<b>Office</b>				
<b>Water Office</b>				
Shop	375.86	0.00	0.00	375.86
<b>Total Water Office</b>	375.86	0.00	0.00	375.86
<b>Office Electric</b>	142.68	0.00	0.00	142.68
<b>Garbage Office</b>	75.92	0.00	0.00	75.92
<b>Telephone</b>	895.70	0.00	17.50	913.20
<b>Total Office</b>	1,490.16	0.00	17.50	1,507.66
<b>Total Utilities</b>	1,584.23	2,354.12	71.81	4,010.16
<b>Marketing Expenses</b>				
Media/Promo	0.00	0.00	1,141.61	1,141.61
Travel	0.00	0.00	1,607.71	1,607.71
<b>Total Marketing Expenses</b>	0.00	0.00	2,749.32	2,749.32
<b>Total MATERIAL AND SERVICES-</b>	7,182.15	3,708.85	3,346.13	14,237.13
<b>CAPITAL OUTLAYS-</b>				
Land Acquisition/Development	0.00	0.00	125,935.44	125,935.44

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Cash Basis

Port of The Dalles  
Monthly Activity Report by Fund  
August 2016

	<u>General F...</u>	<u>Marina F...</u>	<u>Port Devel...</u>	<u>TOTAL</u>
Marina Expense				
Water System Improvement	44,987.02	0.00	0.00	44,987.02
Total Marina Expense	<u>44,987.02</u>	<u>0.00</u>	<u>0.00</u>	<u>44,987.02</u>
Total CAPITAL OUTLAYS-	44,987.02	0.00	125,935.44	170,922.46
Total Expense	<u>69,052.90</u>	<u>6,588.94</u>	<u>135,746.71</u>	<u>211,388.55</u>
Net Ordinary Income	<u>-63,340.45</u>	<u>31,009.84</u>	<u>-134,811.92</u>	<u>-167,142.53</u>
Net Income	<u><u>-63,340.45</u></u>	<u><u>31,009.84</u></u>	<u><u>-134,811.92</u></u>	<u><u>-167,142.53</u></u>



**Port of The Dalles-GENERAL**  
**Profit & Loss Budget vs. Actual-SUMMARY**  
 July through August 2016

	<u>Jul - Aug 16</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	548,947.89	521,654.00	105.2%
Transient Moorage	430.00	2,000.00	21.5%
Map Grant	0.00	9,800.00	0.0%
Interest From Earnings	1,325.45	2,608.00	50.8%
Prior Yr Property Tax	2,550.45	12,000.00	21.3%
Interest From Contracts	0.00	1,889.00	0.0%
Flex/Tenant Bldg Const-Ln/Grant	0.00	100,000.00	0.0%
Misc. Income	285.85	100.00	285.9%
lease-land/Facility	10,831.00	30,064.00	36.0%
SDAO Grant	0.00	5,000.00	0.0%
Airport Well	0.00	497.00	0.0%
Marina Loan	0.00	9,733.00	0.0%
Property Tax	1,116.42	285,632.00	0.4%
<b>Total Income</b>	<u>565,487.06</u>	<u>980,977.00</u>	<u>57.6%</u>
<b>Gross Profit</b>	565,487.06	980,977.00	57.6%
<b>Expense</b>			
PERSONAL SERVICES-	33,693.01	123,601.00	27.3%
MATERIAL AND SERVICES-	12,034.01	160,000.00	7.5%
CAPITAL OUTLAYS-	46,262.02	162,000.00	28.6%
<b>Total Expense</b>	<u>91,989.04</u>	<u>445,601.00</u>	<u>20.6%</u>
<b>Net Ordinary Income</b>	473,498.02	535,376.00	88.4%
<b>Other Income/Expense</b>			
<b>Other Income</b>			
transfer from other funds	0.00	0.00	0.0%
<b>Total Other Income</b>	0.00	0.00	0.0%
<b>Other Expense</b>			
Transfer to Other Funds	0.00	150,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
<b>Total Other Expense</b>	0.00	200,000.00	0.0%
<b>Net Other Income</b>	0.00	-200,000.00	0.0%
<b>Net Income</b>	<u><u>473,498.02</u></u>	<u><u>335,376.00</u></u>	<u><u>141.2%</u></u>

## Port of The Dalles-GENERAL Profit & Loss Budget vs. Actual-DETAIL July through August 2016

	<u>Jul - Aug ...</u>	<u>Budget</u>	<u>% of ...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	548,947.89	521,654.00	105.2%
Transient Moorage			
Guests	430.00	2,000.00	21.5%
<b>Total Transient Moorage</b>	<b>430.00</b>	<b>2,000.00</b>	<b>21.5%</b>
Map Grant			
Launch Ramp	0.00	9,800.00	0.0%
<b>Total Map Grant</b>	<b>0.00</b>	<b>9,800.00</b>	<b>0.0%</b>
Interest From Earnings	1,325.45	2,608.00	50.8%
Prior Yr Property Tax	2,550.45	12,000.00	21.3%
Interest From Contracts			
Marina Loan	0.00	1,889.00	0.0%
<b>Total Interest From Contracts</b>	<b>0.00</b>	<b>1,889.00</b>	<b>0.0%</b>
Flex/Tenant Bldg Const-Ln/Grant	0.00	100,000.00	0.0%
Misc. Income	285.85	100.00	285.9%
lease-land/Facility	10,831.00	30,064.00	36.0%
SDAO Grant	0.00	5,000.00	0.0%
Airport Well	0.00	497.00	0.0%
Marina Loan	0.00	9,733.00	0.0%
Property Tax	1,116.42	285,632.00	0.4%
<b>Total Income</b>	<b>565,487.06</b>	<b>980,977.00</b>	<b>57.6%</b>
<b>Gross Profit</b>	<b>565,487.06</b>	<b>980,977.00</b>	<b>57.6%</b>
<b>Expense</b>			
<b>PERSONAL SERVICES-</b>			
Payroll Expenses			
Wages			
Marketing/Communications	0.00	5,100.00	0.0%
Salary- Exec. Director	14,583.35	42,000.00	34.7%
Maintenance Supervisor	3,013.29	17,000.00	17.7%
Admin/Marina Specialist	3,496.00	22,000.00	15.9%
<b>Total Wages</b>	<b>21,092.64</b>	<b>86,100.00</b>	<b>24.5%</b>
FICA-EMPLOYER	1,613.56	13,000.00	12.4%
PERS EMPLOYER	787.06	4,000.00	19.7%
Unemployment Payments	0.00	1.00	0.0%
WRKRS COMP EMPLOYER	1,908.49	2,500.00	76.3%
Payroll Expenses - Other	0.00		
<b>Total Payroll Expenses</b>	<b>25,401.75</b>	<b>105,601.00</b>	<b>24.1%</b>
Health Insurance	8,291.26	18,000.00	46.1%
<b>Total PERSONAL SERVICES-</b>	<b>33,693.01</b>	<b>123,601.00</b>	<b>27.3%</b>
<b>MATERIAL AND SERVICES-</b>			
Transient Moorage Expense			
Transient Moorage Utilities	36.36	1,000.00	3.6%
<b>Total Transient Moorage Expense</b>	<b>36.36</b>	<b>1,000.00</b>	<b>3.6%</b>
Contracted Service	1,412.50	23,000.00	6.1%
Account and Audit	0.00	20,000.00	0.0%
Develop and Comm	503.13	10,000.00	5.0%
Dues, Fees and Subscriptions	2,118.53	10,000.00	21.2%
Engineering	72.50		
Insurance-Liability	0.00	15,000.00	0.0%
Legal	625.00	5,000.00	12.5%
Maintenance and Repair			
Weed Control/landscaping	2,441.96	12,000.00	20.3%
Shop	364.72	4,100.00	8.9%
Office	360.06	6,400.00	5.6%
Vehicle Expense			
Repair	64.96	1,000.00	6.5%

**Port of The Dalles-GENERAL**  
**Profit & Loss Budget vs. Actual-DETAIL**  
July through August 2016

	<u>Jul - Aug ...</u>	<u>Budget</u>	<u>% of ...</u>
Gas	215.48	1,500.00	14.4%
Total Vehicle Expense	280.44	2,500.00	11.2%
Maintenance and Repair - Other	0.00	0.00	0.0%
Total Maintenance and Repair	3,447.18	25,000.00	13.8%
Launch Ramp			
Supplies	318.43	300.00	106.1%
Cleaning Service Launch Ramp	0.00	8,400.00	0.0%
Launch Ramp Water	321.11	1,800.00	17.8%
Launch Ramp Garbage	40.00		
Launch Ramp Electric	84.45	1,500.00	5.6%
Launch Ramp - Other	0.00	0.00	0.0%
Total Launch Ramp	763.99	12,000.00	6.4%
Office Supplies	880.40	5,000.00	17.6%
Office Equipment	0.00	3,000.00	0.0%
Staff Development/Enhance	0.00	5,000.00	0.0%
Travel Expense	12.00	10,000.00	0.1%
Utilities			
Industrial			
Industrial Water	183.19	4,000.00	4.6%
Total Industrial	183.19	4,000.00	4.6%
Office			
Water Office			
Shop	544.45		
Water Office - Other	0.00	3,000.00	0.0%
Total Water Office	544.45	3,000.00	18.1%
Office Electric	276.35	1,900.00	14.5%
Garbage Office	151.61	900.00	16.8%
Telephone	1,006.82	6,200.00	16.2%
Office - Other	0.00	0.00	0.0%
Total Office	1,979.23	12,000.00	16.5%
Total Utilities	2,162.42	16,000.00	13.5%
Total MATERIAL AND SERVICES-	12,034.01	160,000.00	7.5%
CAPITAL OUTLAYS-			
Land Acquisition/Development	0.00	100,000.00	0.0%
Marina Expense			
Water System Improvement	46,262.02	50,000.00	92.5%
Total Marina Expense	46,262.02	50,000.00	92.5%
Building Improvements	0.00	12,000.00	0.0%
Total CAPITAL OUTLAYS-	46,262.02	162,000.00	28.6%
Total Expense	91,989.04	445,601.00	20.6%
Net Ordinary Income	473,498.02	535,376.00	88.4%
Other Income/Expense			
Other Income			
transfer from other funds			
General Fund	0.00	0.00	0.0%
Total transfer from other funds	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.0%
Other Expense			
Transfer to Other Funds	0.00	150,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	0.00	200,000.00	0.0%

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Cash Basis

Port of The Dalles-GENERAL  
Profit & Loss Budget vs. Actual-DETAIL  
July through August 2016

	<u>Jul - Aug ...</u>	<u>Budget</u>	<u>% of ...</u>
Net Other Income	0.00	-200,000.00	0.0%
Net Income	<u>473,498.02</u>	<u>335,376.00</u>	<u>141.2%</u>

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 Cash Basis

**Port of The Dalles-MARINA**  
**Profit & Loss Budget vs. Actual-SUMMARY**  
 July through August 2016

	<u>Jul - Aug 16</u>	<u>Budget</u>	<u>% of B...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	103,359.06	132,930.00	77.8%
Interest From Earnings	138.11	250.00	55.2%
Misc. Income	0.00	300.00	0.0%
Marina	42,193.84	62,209.00	67.8%
<b>Total Income</b>	<u>145,691.01</u>	<u>195,689.00</u>	<u>74.5%</u>
<b>Gross Profit</b>	145,691.01	195,689.00	74.5%
<b>Expense</b>			
PERSONAL SERVICES-	6,040.58	57,578.00	10.5%
MATERIAL AND SERVICES-	6,426.43	37,700.00	17.0%
CAPITAL OUTLAYS-	0.00	25,001.00	0.0%
<b>Total Expense</b>	<u>12,467.01</u>	<u>120,279.00</u>	<u>10.4%</u>
<b>Net Ordinary Income</b>	133,224.00	75,410.00	176.7%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Other Debt Service	0.00	11,622.00	0.0%
General Operating Contingency	0.00	15,000.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>26,622.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	0.00	-26,622.00	0.0%
<b>Net Income</b>	<u><u>133,224.00</u></u>	<u><u>48,788.00</u></u>	<u><u>273.1%</u></u>

**Port of The Dalles-MARINA**  
**Profit & Loss Budget vs. Actual-DETAIL**  
 July through August 2016

	<u>Jul - Aug ...</u>	<u>Budget</u>	<u>% of B...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	103,359.06	132,930.00	77.8%
Interest From Earnings	138.11	250.00	55.2%
Misc. Income	0.00	300.00	0.0%
<b>Marina</b>			
<b>Revenue</b>			
<b>Boathouse</b>			
Water	1,432.77	2,250.00	63.7%
BH Sewer	2,187.76	5,000.00	43.8%
Lates Fees	15.16		
Moorage Fees	30,530.27	38,218.00	79.9%
<b>Total Boathouse</b>	34,165.96	45,468.00	75.1%
<b>Open Moorage</b>			
Water	150.00	100.00	150.0%
Annual Moorage Fee	7,379.70	16,141.00	45.7%
Electric	180.00	500.00	36.0%
<b>Total Open Moorage</b>	7,709.70	16,741.00	46.1%
Revenue - Other	0.00	0.00	0.0%
<b>Total Revenue</b>	41,875.66	62,209.00	67.3%
<b>Special Projects Assessment</b>			
Water System	318.18		
<b>Total Special Projects Assessment</b>	318.18		
<b>Total Marina</b>	42,193.84	62,209.00	67.8%
<b>Total Income</b>	145,691.01	195,689.00	74.5%
<b>Gross Profit</b>	145,691.01	195,689.00	74.5%
<b>Expense</b>			
<b>PERSONAL SERVICES-</b>			
<b>Payroll Expenses</b>			
<b>Wages</b>			
Assistant Spec. Projects	175.50		
Salary- Exec. Director	0.00	16,000.00	0.0%
Maintenance Supervisor	2,236.71	11,000.00	20.3%
Admin/Marina Specialist	3,192.00	14,000.00	22.8%
<b>Total Wages</b>	5,604.21	41,000.00	13.7%
FICA-EMPLOYER	428.75	3,132.00	13.7%
PERS EMPLOYER	0.00	2,000.00	0.0%
Unemployment Payments	0.00	1.00	0.0%
WRKRS COMP EMPLOYER	6.57	60.00	11.0%
Payroll Expenses - Other	1.05		
<b>Total Payroll Expenses</b>	6,040.58	46,193.00	13.1%
Health Insurance	0.00	11,385.00	0.0%
<b>Total PERSONAL SERVICES-</b>	6,040.58	57,578.00	10.5%
<b>MATERIAL AND SERVICES-</b>			
Contracted Service	0.00	1,800.00	0.0%
Account and Audit	0.00	300.00	0.0%
Bad Debt Expense	0.00	500.00	0.0%
Develop and Comm	0.00	300.00	0.0%
Dues, Fees and Subscriptions	0.00	350.00	0.0%
Insurance-Liability	0.00	3,000.00	0.0%
Legal	1,686.45	6,000.00	28.1%
<b>Maintenance and Repair</b>			
<b>Vehicle Expense</b>			
Gas	215.49	500.00	43.1%
<b>Total Vehicle Expense</b>	215.49	500.00	43.1%



**Port of The Dalles-MARINA**  
**Profit & Loss Budget vs. Actual-DETAIL**  
 July through August 2016

	<u>Jul - Aug ...</u>	<u>Budget</u>	<u>% of B...</u>
Marina			
Marina			
Supplies/Maintenance	172.36	4,500.00	3.8%
Total Marina	<u>172.36</u>	<u>4,500.00</u>	<u>3.8%</u>
Total Marina	172.36	4,500.00	3.8%
Maintenance and Repair - Other	6.00	5,000.00	0.1%
Total Maintenance and Repair	<u>393.85</u>	<u>10,000.00</u>	<u>3.9%</u>
Office Supplies	0.00	250.00	0.0%
Travel Expense	0.00	200.00	0.0%
Utilities			
Marina			
Electric Marina			
Lights	213.50	1,250.00	17.1%
Open Moorage	117.98	1,700.00	6.9%
Sewer Pump	67.60	600.00	11.3%
Total Electric Marina	<u>399.08</u>	<u>3,550.00</u>	<u>11.2%</u>
Garbage Marina	835.76	3,600.00	23.2%
Sewer Marina	1,667.52	5,850.00	28.5%
Water Marina	1,443.77	2,000.00	72.2%
Total Marina	<u>4,346.13</u>	<u>15,000.00</u>	<u>29.0%</u>
Utilities - Other	0.00	0.00	0.0%
Total Utilities	<u>4,346.13</u>	<u>15,000.00</u>	<u>29.0%</u>
Total MATERIAL AND SERVICES-	6,426.43	37,700.00	17.0%
CAPITAL OUTLAYS-			
Marina Expense			
Boathouse Improvements	0.00	1.00	0.0%
Faciltiy Improvements	0.00	25,000.00	0.0%
Total Marina Expense	<u>0.00</u>	<u>25,001.00</u>	<u>0.0%</u>
Total CAPITAL OUTLAYS-	<u>0.00</u>	<u>25,001.00</u>	<u>0.0%</u>
Total Expense	<u>12,467.01</u>	<u>120,279.00</u>	<u>10.4%</u>
Net Ordinary Income	133,224.00	75,410.00	176.7%
Other Income/Expense			
Other Expense			
Other Debt Service	0.00	11,622.00	0.0%
General Operating Contingency	0.00	15,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>26,622.00</u>	<u>0.0%</u>
Net Other Income	0.00	-26,622.00	0.0%
Net Income	<u><u>133,224.00</u></u>	<u><u>48,788.00</u></u>	<u><u>273.1%</u></u>

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 Cash Basis

**Port of The Dalles-PDF**  
**Profit & Loss Budget vs. Actual-SUMMARY**  
 July through August 2016

	<u>Jul - Aug 16</u>	<u>Budget</u>	<u>% of B...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	5,462,572.99	5,539,769.00	98.6%
Interest From Earnings	2,496.36	27,699.00	9.0%
Interest From Contracts	1,318.68	11,046.00	11.9%
Loan	0.00	112,500.00	0.0%
matching grants	0.00	250,000.00	0.0%
Airport Well	0.00	0.00	0.0%
Land Sales	15,165.69	800,000.00	1.9%
Principal from Contract Sales	0.00	32,848.00	0.0%
<b>Total Income</b>	<u>5,481,553.72</u>	<u>6,773,862.00</u>	<u>80.9%</u>
<b>Gross Profit</b>	5,481,553.72	6,773,862.00	80.9%
<b>Expense</b>			
PERSONAL SERVICES-	10,686.96	133,709.00	8.0%
MATERIAL AND SERVICES-	6,581.83	184,200.00	3.6%
CAPITAL OUTLAYS-	190,539.85	5,360,000.00	3.6%
<b>Total Expense</b>	<u>207,808.64</u>	<u>5,677,909.00</u>	<u>3.7%</u>
<b>Net Ordinary Income</b>	5,273,745.08	1,095,953.00	481.2%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Other Debt Service	0.00	150,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>200,000.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	0.00	-200,000.00	0.0%
<b>Net Income</b>	<u><u>5,273,745.08</u></u>	<u><u>895,953.00</u></u>	<u><u>588.6%</u></u>

**Port of The Dalles-PDF  
 Profit & Loss Budget vs. Actual-DETAIL  
 July through August 2016**

	<u>Jul - Aug 16</u>	<u>Budget</u>	<u>% of B...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	5,462,572.99	5,539,769.00	98.6%
Interest From Earnings	2,496.36	27,699.00	9.0%
Interest From Contracts			
CCC#5-CPDLLC	68.71	480.42	14.3%
Tum-A-Lum	1,249.97	4,097.97	30.5%
Interest From Contracts - Other	0.00	6,467.61	0.0%
<b>Total Interest From Contracts</b>	<u>1,318.68</u>	<u>11,046.00</u>	<u>11.9%</u>
Loan	0.00	112,500.00	0.0%
matching grants	0.00	250,000.00	0.0%
Airport Well	0.00	0.00	0.0%
Land Sales			
CCC#4-CPDLLC	0.00	0.00	0.0%
CCC#5-CPDLLC	13,744.67	0.00	100.0%
Tum-A-Lum	1,421.02	0.00	100.0%
Land Sales - Other	0.00	800,000.00	0.0%
<b>Total Land Sales</b>	<u>15,165.69</u>	<u>800,000.00</u>	<u>1.9%</u>
Principal from Contract Sales	0.00	32,848.00	0.0%
<b>Total Income</b>	<u>5,481,553.72</u>	<u>6,773,862.00</u>	<u>80.9%</u>
<b>Gross Profit</b>	5,481,553.72	6,773,862.00	80.9%
<b>Expense</b>			
<b>PERSONAL SERVICES-</b>			
Payroll Expenses			
Wages			
Marketing/Communications	7,833.32	45,900.00	17.1%
Salary- Exec. Director	2,083.33	42,000.00	5.0%
Maintenance Supervisor	0.00	5,000.00	0.0%
Admin/Marina Specialist	0.00	7,000.00	0.0%
<b>Total Wages</b>	<u>9,916.65</u>	<u>99,900.00</u>	<u>9.9%</u>
FICA-EMPLOYER	758.62	6,000.00	12.6%
PERS EMPLOYER	0.00	400.00	0.0%
WRKRS COMP EMPLOYER	11.69	120.00	9.7%
Payroll Expenses - Other	0.00	0.00	0.0%
<b>Total Payroll Expenses</b>	<u>10,686.96</u>	<u>106,420.00</u>	<u>10.0%</u>
Health Insurance	0.00	27,289.00	0.0%
<b>Total PERSONAL SERVICES-</b>	<u>10,686.96</u>	<u>133,709.00</u>	<u>8.0%</u>
<b>MATERIAL AND SERVICES-</b>			
Land Sales			
Land Sales Closing Cost	0.00	14,000.00	0.0%
Land Sale Commissions	0.00	35,000.00	0.0%
<b>Total Land Sales</b>	<u>0.00</u>	<u>49,000.00</u>	<u>0.0%</u>
Contracted Service	0.00	25,000.00	0.0%
Develop and Comm	90.00	2,000.00	4.5%
Legal	1,215.00	20,000.00	6.1%
Maintenance and Repair			
Weed Control/landscaping	1,500.00	0.00	0.0%
<b>Total Maintenance and Repair</b>	<u>1,500.00</u>	<u>0.00</u>	<u>0.0%</u>
Office Supplies	0.00	2,000.00	0.0%
Utilities			
Industrial			
Industrial Water	102.43	0.00	0.0%
<b>Total Industrial</b>	<u>102.43</u>	<u>0.00</u>	<u>0.0%</u>
Office			
Telephone	35.00	1,200.00	2.9%

**Port of The Dalles-PDF  
 Profit & Loss Budget vs. Actual-DETAIL  
 July through August 2016**

	<u>Jul - Aug 16</u>	<u>Budget</u>	<u>% of B...</u>
Total Office	35.00	1,200.00	2.9%
Total Utilities	137.43	1,200.00	11.5%
Marketing Expenses			
Grant	0.00	10,000.00	0.0%
Media/Promo	1,868.40	55,000.00	3.4%
Travel	1,771.00	20,000.00	8.9%
Total Marketing Expenses	3,639.40	85,000.00	4.3%
Total MATERIAL AND SERVICES-	6,581.83	184,200.00	3.6%
CAPITAL OUTLAYS-			
Engineering/Consultants	0.00	100,000.00	0.0%
Land Acquisition/Development	190,539.85	5,000,000.00	3.8%
PDF- Facility Improvements	0.00	10,000.00	0.0%
Partnership Projects	0.00	250,000.00	0.0%
Total CAPITAL OUTLAYS-	190,539.85	5,360,000.00	3.6%
Total Expense	207,808.64	5,677,909.00	3.7%
Net Ordinary Income	5,273,745.08	1,095,953.00	481.2%
Other Income/Expense			
Other Expense			
Other Debt Service	0.00	150,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	0.00	200,000.00	0.0%
Net Other Income	0.00	-200,000.00	0.0%
Net Income	<u>5,273,745.08</u>	<u>895,953.00</u>	<u>588.6%</u>

**Port of The Dalles  
A/R Aging Summary  
As of August 31, 2016**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
?	0.00	0.00	0.00	0.00	-10,924.99	-10,924.99
Anthony Delucca	0.00	0.00	0.00	0.00	187.36	187.36
Bill Stillwell	0.00	0.00	333.57	0.00	0.00	333.57
Brian Lauterbach	0.00	0.00	0.00	1,268.78	0.00	1,268.78
Brian Perkey	0.00	0.00	0.00	0.00	388.86	388.86
Bryan Barnhart	0.00	0.00	737.85	0.00	0.00	737.85
Charter Communication	0.00	0.00	0.00	0.00	6,651.65	6,651.65
Chris Rice	0.00	10.17	0.00	0.00	0.00	10.17
Community Harvest Cooperative Grocery	0.00	0.00	0.00	0.00	28.00	28.00
Curtis Baker- #C20	0.00	432.32	0.00	0.00	0.00	432.32
D. Chris Kresin	0.00	0.00	0.00	0.00	-47.40	-47.40
Daniel Bonham	0.00	617.09	0.00	0.00	8.17	625.26
Daniel Jackson	0.00	0.00	0.00	0.00	497.36	497.36
Darden, Hollie	0.00	0.00	0.00	0.00	19.10	19.10
David Simon-#B22	0.00	1,090.35	0.00	0.00	0.00	1,090.35
Dodge, Richard Todd	0.00	0.00	483.00	0.00	0.00	483.00
Elizabeth Wallis	0.00	-30.00	0.00	0.00	0.00	-30.00
Eric Macnab	0.00	775.38	0.00	0.00	0.00	775.38
Franco Marchesi	0.00	744.03	0.00	0.00	0.00	744.03
Garrett Boothe,-#B11	0.00	0.00	1,113.75	244.87	0.00	1,358.62
Gavin Vanderpool	0.00	0.00	0.00	-1.19	0.00	-1.19
Horst Peppel	0.00	0.00	520.05	0.00	34.19	554.24
Howard Gladman- #D7	0.00	0.00	0.00	0.00	-18.25	-18.25
James Stager	0.00	-0.02	0.00	0.00	0.00	-0.02
Jean Underhill-B13	0.00	816.57	0.00	0.00	0.00	816.57
Jeff Renard- #A3	0.00	0.00	1,171.08	0.00	199.11	1,370.19
Jeff Schneider/Louise Gruver	0.00	-7.70	0.00	0.00	0.00	-7.70
Jim Olheiser-#B7	0.00	569.70	0.00	0.00	0.00	569.70
John Sayre	0.00	-90.00	0.00	0.00	0.00	-90.00
John(Mike) Mengis	0.00	721.80	244.87	0.00	999.50	1,966.17
Joshua Molnar	0.00	988.56	0.00	0.00	0.00	988.56
Judy Ringo	0.00	0.00	298.69	0.00	0.00	298.69
Julie Vanderdasson-#D1	0.00	-75.00	0.00	0.00	0.00	-75.00
Kathryn Baker - #C18	0.00	784.98	0.00	0.00	0.00	784.98
Kenny Wearly	0.00	0.00	0.00	0.00	-161.06	-161.06
Kristi Timmons-#D9	0.00	838.76	0.00	0.00	0.00	838.76
Lewis Dexter	0.00	0.00	0.00	0.00	176.89	176.89
Loyal Quackenbush-#B19	0.00	2.50	0.00	0.00	0.00	2.50
Mark Lesage	0.00	-29.70	0.00	0.00	0.00	-29.70
Mark Linebarger	0.00	0.00	574.50	0.00	0.00	574.50
Matthew Jellum	0.00	-1.20	0.00	0.00	0.00	-1.20
Melissa L Pishion	0.00	0.00	0.00	0.00	54.73	54.73
Michael Knoff	0.00	0.00	0.00	0.00	-0.63	-0.63
Michelle Harmon/Corey Harmon	0.00	0.00	0.00	1,317.40	0.00	1,317.40
Mike Kasinger	0.00	906.75	0.00	0.00	0.00	906.75
Northwest Aluminum	0.00	0.00	0.00	0.00	10,849.40	10,849.40
Randy Roe	0.00	0.00	756.00	0.00	1,819.21	2,575.21

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09/13/16

**Port of The Dalles  
A/R Aging Summary  
As of August 31, 2016**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
RB Koch - C17	0.00	0.00	0.00	1,392.21	0.00	1,392.21
Robert Furman	0.00	0.00	0.00	0.00	-642.79	-642.79
Silas Torrey	0.00	0.00	0.00	846.75	0.00	846.75
Steve Carlson	0.00	0.00	411.15	0.00	628.81	1,039.96
The Dalles Yacht Club -#A1	0.00	0.00	0.44	0.00	0.00	0.44
Tom Lichty	0.00	0.00	0.00	0.00	1,442.24	1,442.24
Tum-A-Lum Lumber Co.	0.00	0.00	-0.07	0.00	0.00	-0.07
Wasco Investment Company	0.00	0.00	0.00	0.00	-1.10	-1.10
WM3	0.00	0.00	0.00	0.00	3,127.66	3,127.66
Wylesha Wilcox	0.00	-0.13	0.00	0.00	0.00	-0.13
<b>TOTAL</b>	<b>0.00</b>	<b>9,065.21</b>	<b>6,644.88</b>	<b>5,068.82</b>	<b>15,316.02</b>	<b>36,094.93</b>



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 09/13/16  
 Cash Basis

## Port of The Dalles Account QuickReport As of August 31, 2016

Type	Num	Name	Memo	Paid Amount
<b>CSB Checking</b>				
<b>General Checking</b>				
Check	EFT	Brokers National Lif...		-71.40
Bill Pmt -Check	22812	Angie Wilson		-717.50
Bill Pmt -Check	22801	Bohns Printing		-153.86
Bill Pmt -Check	22802	CenturyLink		-362.80
Bill Pmt -Check	22803	City Of The Dalles.		-658.55
Bill Pmt -Check	22804	Hattenhauer Energy...		-126.36
Bill Pmt -Check	22805	InContact		-25.15
Bill Pmt -Check	22806	PUD		-204.33
Bill Pmt -Check	22807	Rotary Club of The ...		-20.00
Bill Pmt -Check	22808	SDIS		-4,109.93
Bill Pmt -Check	22809	Staples Credit Plan		-195.32
Bill Pmt -Check	22810	The Dalles Disposal		-75.92
Bill Pmt -Check	22811	Wasco County Lan...		-40.00
Bill Pmt -Check	22813	Cardmember Servic...		-148.25
Bill Pmt -Check	22814	MCEDD		-1,760.00
Bill Pmt -Check	22815	SDIS		-1,855.88
Liability Check	To Print	Pers	02501	-717.28
Paycheck	22817	Gerald L. Rundell		-893.34
Paycheck	22818	Kathleen M. Norton		-1,198.76
Paycheck	22819	Kathy J Ursprung		-1,298.01
Paycheck	22816	Andrea L. Klaas		-2,885.92
Transfer			Funds Transfer	40,000.00
Liability Check	To Print	Pers	02501	-725.18
Liability Check	EFT	Oregon Department...	0504064-4	-589.00
Liability Check	EFT	United States Treas...	93-6001833	-2,394.80
Check	22820	Summit Excavation ...		-44,987.02
Deposit			Deposit	1,780.85
Deposit			Deposit	760.32
Check			return check	-440.32
Liability Check	EFT	Oregon Department...	0504064-4	-600.00
Liability Check	EFT	United States Treas...	93-6001833	-2,439.00
Bill Pmt -Check	22825	At&t		-111.12
Bill Pmt -Check	22826	Cardmember Servic...		-747.85
Bill Pmt -Check	22827	CenturyLink		-373.56
Bill Pmt -Check	22828	Dick, Dick & Corey, ...		-350.00
Bill Pmt -Check	22829	Home Depot Credit ...		-402.02
Bill Pmt -Check	22830	InContact		-23.07
Bill Pmt -Check	22831	Optimist Printers		-32.80
Bill Pmt -Check	22832	Sawyers True Value		-658.17
Bill Pmt -Check	22833	SDIS		-41.59
Deposit			Deposit	1,509.98
Paycheck	22821	Andrea L. Klaas		-2,885.91
Paycheck	22822	Gerald L. Rundell		-893.35
Paycheck	22823	Kathleen M. Norton		-1,298.02
Paycheck	22824	Kathy J Ursprung		-1,298.03
Transfer			Funds Transfer	20,000.00
General Journal	AW			9,345.23
General Journal	AW			-15.32
General Journal	AW			-8,794.26
General Journal	AW			2,719.76
General Journal	AW			6,105.14
<b>Total General Checking</b>				<b>-5,397.67</b>

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 09/13/16  
 Cash Basis

## Port of The Dalles Account QuickReport As of August 31, 2016

Type	Num	Name	Memo	Paid Amount
<b>Marina Checking</b>				
Bill Pmt -Check	23761	City Of The Dalles.	VOID:	0.00
Bill Pmt -Check	23762	Hattenhauer Energy...		-126.37
Bill Pmt -Check	23763	PUD	VOID:	0.00
Bill Pmt -Check	23764	The Dalles Disposal		-418.80
Bill Pmt -Check	23765	PUD		-221.72
Bill Pmt -Check	23766	City Of The Dalles.		-1,713.60
Deposit			Deposit	10,929.17
Deposit			Deposit	23,857.62
Bill Pmt -Check	23767	Dick, Dick & Corey, ...		-1,050.00
Bill Pmt -Check	23768	Red's Trading Post		-6.00
Bill Pmt -Check	23769	Sawyers True Value		-172.36
Deposit			Deposit	3,917.47
Transfer			Funds Transfer	20,000.00
General Journal	AW			-2,880.09
Total Marina Checking				52,115.32
<b>Port Develop. Checking</b>				
Bill Pmt -Check	22365	Cobble Stone Cater...		-90.00
Bill Pmt -Check	22366	CrestLine Construct...		-25,187.64
Bill Pmt -Check	22367	PUD		-54.31
Bill Pmt -Check	22368	Cardmember Servic...		-568.62
Transfer			Funds Transfer	100,000.00
Check	22369	City Of The Dalles.		-100,747.80
Bill Pmt -Check	22370	Bohns Printing		-595.00
Bill Pmt -Check	22371	Cardmember Servic...		-1,486.39
Bill Pmt -Check	22372	Dick, Dick & Corey, ...		-435.00
Bill Pmt -Check	22373	Greg Weast		-84.05
Bill Pmt -Check	22374	Kathy Ursprung		-32.76
General Journal	AW			-6,465.14
Total Port Develop. Checking				-35,746.71
Total CSB Checking				10,970.94
<b>TOTAL</b>				<b>10,970.94</b>

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: September 21, 2016

Subject: G -3.) Baker's Boathouses

### Background:

Curtis & Kathryn Baker have asked the Port to approve sale of their 2 boathouses as one boathouse. When they attended the August 10, 2016 Commission meeting the Commission asked to table the matter until September to allow the Commissioners time to become more familiar with the details.

Port Policy does not allow one person to own two adjoining boathouses unless approved by the Port Commission.

The potential buyer has submitted his moorage application and passed the background check.

### Staff Recommendation:

**Motion to approve or deny request to sell 2 boathouses as 1.**

Fiscal Impact: None

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: September 21, 2016

Subject: H -1.) Director's Report

### Background:

The irrigation in the Columbia Gorge Industrial area has been problematic. Jerry is checking it three times a week to ensure the filters are clean, also, when Crestline installed the approach for Whiting-Turner they broke one of the lines which may have caused some of the trees to die. I have been working with Alan Easling at Crestline on this and they will repair the line and then replace the trees if need be. Jerry and I will monitoring the filter situation and decided if using the Columbia River water is worth the trouble. It's nice that we have the water right, but dealing with the algae may not be worth it.

Staci was able to join me on a tour of The Dalles port area. We toured from the marina to the new development, and areas in between so she has a better idea of the various developments and some of the history of the Port.

Julie Kreuger and I met for lunch and talked about Port/City partnerships, we'll continue to explore ways the Port and the City can work together.

The State of Oregon's Business Development office is using the Port of The Dalles as a good example of how public/private partnerships can work, and the benefits that the Certified Industrial site program in recruiting businesses. The Port was one of the first 11 sites in Oregon to receive this certification in 2004, on the property that we ended up selling to Google in 2005. The certification gave Project O2 some certainty as they were comparing our site to others in the region. The certification process essentially lets a developer know that all infrastructure is in place and adequate for their industry, that there are no outstanding land use issues and that various State agencies have reviewed the site and said that it is suitable for development. The entire process takes 4 to 6 months, then the State pays for a third party certifier to review the information so that it is accurate.

Greg Weast, Dan Spatz and I spent this past week in DC meeting with our Federal representatives and various agencies. There were four main issues that we were promoting: receipt of the final \$1.96million owed to the Oregon Investment Board for economic devel-

opment that was promised when the Scenic Area was created; expansion of the Urban Growth Boundary; forest issues and financial support for the completion of the bike/ped trail from Portland to The Dalles on the old highway. Other items we touched on: funding for an internship/apprenticeship type program in conjunction with the school, CGCC and business; National Marine Fisheries getting involved in land use and a policy change that would allow local communities to gain control of Federal program dollars after seven years without ongoing reporting.

### **Upcoming Conferences:**

10/4: Oregon Aviation Summit

10/23-10/25: Oregon Economic Development Annual Conference ~ *The 2016 Annual Conference features stories of entrepreneurship from throughout Oregon, and demonstrates how a dynamic economic development community can help businesses Move, Start, and Grow.*

11/16: 13th Annual Oregon Economic Forum ~ *Join us for the 13<sup>th</sup> Annual Oregon Economic Forum where we will explore the aftermath of another brutal election cycle and what it means for the economy. We have invited a special guest and keynote speaker, Stan Collender, one of the most quoted pundits on all aspects of the federal budget and Washington's response to economic and fiscal challenges to explore what the outcome of the election will mean for the ability of Congress and the President to keep our economy moving. In addition, we are hosting a panel on Millennials and What They Mean For Business. And, finally, an Economic and Financial Review and Preview with Oregon Economic Forum Director Tim Duy and KeyBank Chief Investment Strategist Bruce McCain.*

2/8-2/12: Special Districts Annual Conference ~ Portland, OR

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: September 21, 2016

Subject: H -2.)Marketing & Communication Update

Background:

### **Land Marketing:**

- Developed marketing materials for NORCOR building and land.
- Work is getting under way on permanent signage and entrance presence at the Columbia Gorge Industrial Center. The stonemason will be building stone walls reminiscent of the historic highway basalt walls on either side of the entrance to frame both the subdivision entrance and the north entrance to the entire Port Industrial Area.
- Working with a commercial realtor to find a 10-15 acre site for a tech firm interested in locating in or near The Dalles. Looking at shovel-ready sites in Dallesport and potential redevelopment sites in The Dalles.

### **Other**

- Met with interested parties regarding a potential food business incubator building/food hub in the community. Follow-up research is ongoing in preparation for a second meeting. Andrea and I are scheduled to meet Sept. 19 regarding this topic and another group meeting will follow. This ties in with regional economic development goals to enhance value-added agriculture.
- Working with Port area businesses and educators regarding how to connect businesses with education for enhanced career technical training, possibly in conjunction with middle college concept. This is in response to Port business concerns about difficulty in recruiting qualified workers. Meeting is scheduled for Sept. 28 at the college.
- Worked with Andrea on updating the Community Outreach Team book for the September trip to Washington, D.C.
- Attended the Community Economic Development Strategy meeting in Cascade Locks Sept. 15 involving SWOT process.

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: September 21, 2016

Subject: H -3.)Marina Update

### Background:

Mike, Andrea and I met with Bill to discuss the Marina Management Contract. We developed a list of items that would need to be included in the contract. Bill is working on a draft contract and hopes to have it to you before the meeting.

Jerry and I met with The Dalles Marina LLC for a walk through of the Marina to point out the things that need to be monitored and how to repair when needed.

The new water system is ready to go. The boathouse owners are picking up their backflow valves to have them installed so we can connect them to the new system.

The sea lions continue to be a presence in the Marina. The current one was very elusive for the past few years. Now his personality has changed and he is more comfortable being out when people are around. I notified ODFW about the behavior change.

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: September 21, 2016

Subject: H -4.)Reports of Committees

- a) Urban Renewal – Weast:
  
- b) Chamber of Commerce – David Griffith:
  
- c) Wasco EDC – Kathy Ursprung:
  
- d) COT – Klaas/Weast/McFadden: