

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
October 9, 2013
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

ROLL CALL

Present: Bob McFadden, Greg Weast, David Griffith, Kristi McCavic, Mike Courtney

Staff: Andrea Klaas, Executive Director; Michael Held, Assistant Project Manager; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Kathy Ursprung; Lisa Farquharson; Nicole Thompson; Erin Kovalchuk, Corey Case; Marina Users, John Crompton, Vicki Rising, Robert Rising, Steve Sweitzer, Jani Selfridge, Garrett Boothe,

Pledge of Allegiance: Commissioner Griffith

AGENDA CORRECTIONS or ADDITIONS

None at this time

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the calendars for October and November 2013.

PRESENTATION:

Chamber Update – Lisa Farquharson: Lisa thanked the Port for their support of the Chamber, provided update on Chamber activities and outlined plans for the future.

VISITOR'S BUSINESS

Wonderworks- Erin Kovalchuk: Report to the Commission that Wonderworks did not receive the Murdock grant they had applied for that would have allowed them to pay off the Madison Street building this year. Erin outlined other grants Wonderworks is pursuing and plans to revamp the business plan to provide other options for revenue.

MEETING MINUTES

Motion to approve the September 18, 2013 Regular Meeting Minutes and September 26, 2013 Special Meeting Minutes as presented. M/G.Weast, S/M.Courtney. Motion approved unanimously.

FINANCIALS

Andrea Klaas and Angie Wilson reported on September, 2013 financials.

Motion to approve the September, 2013 financials as presented. M/M.Courtney, S/K.McCavic,. Motion approved unanimously.

STAFF REPORT

1. *Monthly Highlights* – Andrea Klaas reported the Strategic Plan is being printed electronic copy in Dropbox; Port of The Dalles, Port of Morrow and Port of Newport were hailed as the shining stars of Port with the projects they have going on; meetings with MCEDD and Sate finance folks regarding funding options for North Chenoweth Project; toured Cherry Growers, the new CEO wants to be engaged with the community.
2. *Development Update*: Michael Held updated the Commission on the North Chenoweth Project, proposal date changed from October to October 14, closing on 11/14/2013 and a decision made on 12/5/2013..

3. *Marina Update:* Kathy Norton reported the marina water bills continue to reflect water leaks. Water system monitoring has increased. Discussion with contractor regarding options for new water system and with SDAO legal on how to proceed with projects. Recommendation is to issue new project RFP for year round system. Commissioner McCavic and Port Staff met with Design Structure Project Manager regarding design of the system. His response was a plumber would be fully qualified to design and install the marina water system. President McFadden invited marina users present to provide input on new water system options. Discussion on seasonal vs year round system. The marina users present asked that the Port get bids for a year round system. President McFadden suggested the marina users present consider forming a Marina Users Association to provide options for operating the water/sewer systems.
4. *Reports of Committees:*
 - a) Urban Renewal – Commissioner Weast: Has been forwarding information as he receives it.
 - b) Chamber of Commerce – Commissioner McFadden: Lisa Farquharson provided the report.
 - c) Wasco EDC – A.Klaas: Meeting with unincorporated communities.
 - d) Community Outreach Team – A.Klaas/Commissioner Weast/Commissioner McFadden: Meeting on Friday.
 - e) Oregon Investment Board (OIB) – A.Klaas: Andrea reported her term is up November, 2013. The OIB is looking for an at-large position. Possibly Commissioner McFadden would consider filling the position.

8:00PM – Break

8:05PM – In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:20PM – Kathy Norton and Michael Held excused from meeting.

9:05PM – Back to Regular Session

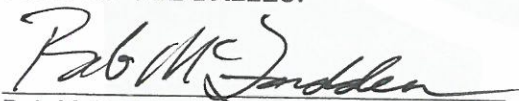
COMMISSION CALL

1. President: Thank you Kristi for your work on the marina water system.
2. Commissioners: Discussion on options for the marina.

Motion to authorize the President of the Port of the Dalles Commission to increase the Executive Director's annual salary, as per discussion, to \$100,000.00 annually effective immediately. M/M.Courtney, S/D.Griffith. Motion approved 4-1.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:15PM.

PORT OF THE DALLES:



Bob McFadden, President
Board of Commissioners

ATTEST:



David Griffith, Secretary
Board of Commissioners

DATE APPROVED: 11-13-2013
Prepared by: K.Norton