

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
October 12, 2016
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

ROLL CALL

Present: Greg Weast, Mike Courtney, Kristi Timmons, Staci Coburn

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Kurt Conger, Phil Scoles, Mark McCavic, AJ Kitts

Pledge of Allegiance: Commissioner Timmons

AGENDA CORRECTIONS or ADDITIONS

None at this time

PUBLIC COMMENT-VISITOR BUSINESS

None at this time.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the September and October 2016 calendars.

ACTION ITEMS

1. **September 21, 2016 Regular Meeting Minutes approved as presented.**
2. **The August 2016 Financials were approved as presented.**
3. **Motion to confirm the Port Commission has reviewed and approved the 2016 SDAO Best Practices Survey. M/K.Timmons, S/M.Courtney. Motion approved unanimously.**
4. **The 2011-2015 Legislative Updates were received and reviewed by the Port Commission.**

STAFF REPORT

1. *WM3 Presentation* – Phil Scoles of Terra Science, Inc. presented an Initial Proposal for Tax Lot 2900 Wetland Mitigation Easement. Following discussion President Weast asked WM3 to research further taking into consideration the discussion points and bring the matter back to the Port Commission at its November meeting.
2. *Director's Report* – Andrea Klaas provided full report in meeting packet. Receiving inquiries for building 10K sqft and 5K sqft; have met 3 times with developers interested in the parcel between the greenhouse and Dean Cameron's project; several parties still interested in the old DaKine warehouse; Insitu moving ahead to lease

space in the old DaKine warehouse; State leads continue to trickle in but are for facilities much larger than we can accommodate; met with the Energy Trust to get a better understanding of the energy efficiency programs that might benefit Port businesses. Energy Trust can only participate if natural gas is involved; Greg Walden presented Bob McFadden with a "thank you for your service" in the form of a Congressional Record reading; Oregon Aviation Summits discussed the need for transportation dollars to support Oregon's regional airports; Following up with the DC contacts; Kathy U. hosted a meeting with educators, small businesses, WorkSource Oregon and CGCC to talk about what businesses need for employees and how to partner on mentorship programs; COT will be traveling to Salem this spring and we are gathering State issues to present; Regional Solutions Team met at the Port. I gave a quick update on the state of industrial land here; boathouses are being connected to the new water system and we are testing some approved chemical treatments to reduce the algae in the marina basin; Lockheed contact got back to me about wind turbines and a possible relationship here.

3. *Marketing & Communications Update:* Kathy Ursprung provided full report in meeting packet. Land Marketing – Work continues on permanent signage at Columbia Gorge Industrial Center; work continues with a commercial realtor to find a 10-15 acre site for a tech firm interested in locating in or near The Dalles; Wetlands – Corps of Engineers finally begun work on approval of Regional General Permit application. I am working to respond to a lengthy list of questions related to our application documents; Retention/Expansion – Met with group of local employers, educators and others to discuss ways to enhance local workforce skills; Other – Outreach and discussion with Dufur Chamber of Commerce. First community meeting is scheduled for Thursday, October 27 at Dufur School.
4. *Marina Update:* Kathy Norton provided report in meeting packet. Continuing to work on past due moorage accounts; current water system will be turned off 10/28/2016 for the winter. New system is ready to go, people are getting their double-check back flow valves installed and then being connected to the new system.
5. *Reports of Committees:*
 - a) Urban Renewal – Commissioner Coburn: No meeting
 - b) Chamber of Commerce: Commissioner Griffith: No report
 - c) Wasco EDC – Kathy Ursprung: Nothing new to report.
 - d) COT – Greg Weast/Andrea Klaas: Continuing to work with contacts made on DC trip.

7:45 PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:20PM – Back to Regular Session

DECISIONS FROM EXECUTIVE SESSION

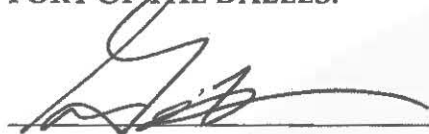
None

COMMISSION CALL

1. President G. Weast: Thanked the Board for meeting with the Google reps. Lots of work to do to explore options.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:20PM.

PORT OF THE DALLES:



Greg Weast, President
Board of Commissioners

ATTEST:



David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED: 11-2-16

Prepared by: K.Norton