

PORT OF THE DALLES COMMISSION
Regular Session Meeting Minutes
Wednesday, January 10, 2024, 7:00 p.m.
Wasco County Water & Soil Conservation District, The Dalles, Oregon

The Regular Session Meeting of the Port Commissioners was called to order by President Wallace at 7:04 p.m.

ROLL CALL Executive Director Klaas

- o COMMISSION Robert Wallace, President; Greg Weast, Vice-President; Staci Coburn, Treasurer; John Willer, Secretary; Mary Hanlon, Assistant Secretary/Treasurer
- o STAFF Andrea Klaas, Executive Director; Jennifer Toepke Executive Assistant/Bookkeeper; Bill Dick, Attorney, Dick, Dick & Corey
- o GUESTS Scott Baker, Executive Director, Northern Wasco County Parks & Recreation District; Angie Macnab, Owner/Operator, The Dalles Marina, LLC

PLEDGE OF ALLEGIANCE Commissioner Harlon

AGENDA CORRECTIONS/ADDITIONS *None*

PUBLIC COMMENT OR QUESTION *None*

COMMUNITY PARTNER UPDATE Scott Baker, Executive Director, Northern Wasco County Parks & Recreation District
Executive Director Baker gave an update on a variety of projects that Northern Wasco County Parks have finished or are going on:

- o *Swimming Pool: \$40k, 100 free swim passes and 200 scholarships.*
- o *Mill Creek Greenway has a grant from Oregon Department of Transportation (ODOT). Mill Creek Greenway connects 2nd Street to 6th Street. It is a \$3 million project that requires a 10% local match.*
- o *Riverfront Trail is expected to extend all the way to Lone Pine by 2025.*
- o *Work continues at Sorosis Park: Pavilion, walking path; treetop playground. \$367k was raised in donations.*
- o *Kramer Field: Parks lease ended in 2023, negotiations with Wasco County did not reach a mutual agreement, so the County took back management of Kramer Field. That said, it is still under discussion and is an agenda item at Parks meeting next week.*
- o *Recreational Immunity on Riverfront Trail. If a solution is not found, Parks will treat the trail like other Park properties and assign insurance to it.*

ACTION ITEMS

1. December 6, 2023, Regular Session Meeting Minutes M/G. Weast S/J. Willer, Motion Approved Unanimously
2. December 2023 Financial Reports Commissioner Coburn M/G. Weast S/J. Willer, Motion Approved Unanimously

REPORTS

1. Director's Report Executive Director Klaas *Stands as included in the meeting packet, plus:*
 - o *A cruise ship is looking to over winter their boat in The Dalles, Staff is looking into future possibilities.*
 - o *Flood in the basement - in the process of handling that, restoration, and renovation.*
 - o *Executive Director Klaas applied to the Mark O. Hatfield Cyber Security Resilience Training and got accepted into the program.*
 - o *Anthony Morelli has a check in hearing with the Court on February 5th – Port Attorney Dick and Executive Director Klaas will be in attendance.*
2. The Dalles Marina, LLC, Q2/FY 2023/2024 Concessionaire Report Owner/Operator Macnab *Stands as included in meeting packet, plus:*
 - o *More cameras were added on the water due to pirating on boathouses, also the City of The Dalles Police Department is spotlighting it more. The Homeless Camps were removed down there so there have not been thefts for a while.*
 - o *Winterizing has been down in preparation for the winter storm that is coming. Trying to get everyone to turn their water off and winterize their boathouse.*
 - o *The dock down to B-Finger will be taped off starting on January 11th. Boathouse on A-Finger has been completed and another boathouse has received a notice to update their boathouse or remove it.*
 - o *All repairs have been done with reference to the fires. Larry Pray's boathouse was done. They submitted the colors and were rejected.*
 - o *Insurance renewal was submitted to the Port (receipt of insurance confirmed by Executive Assistant Toepke).*
 - o *Commissioner Weast asked if proof of insurance has been received from every lessee, Owner/Operator Macnab said yes.*
 - o *Planning on changing the lock system at the Marina, so no keys will be used. It would help with security.*
 - o *Commissioner Wallace expressed interest in looking at the bid Owner/Operator Macnab obtained to rebuild the D-Finger, for boat moorage only. Commissioner Wallace also explained that the Commission is discussing the future of the Marina, a master plan -*

and that the current Concession Agreement would likely be renewed for 1 year while this work is done and asked for Owner/Operator Macnab's input as well.

3. The Dalles Community Outreach Team Commissioner Weast No meeting in December. We'll be in Washington, D.C. March 4-7th.
4. Columbia Gateway Urban Renewal Agency Board Commissioner Coburn Urban Renewal has been working diligently over the last few months with Dan Spatz, corralling the group and updating the Urban Renewal Plan. You must understand the story and history, it's taken 4 Work Sessions to get it done - it's a long process. In there is coming to some understanding of what the world will look like when it is taken care of financially - there are wildly different ideas as to what that will look like. Commissioner Coburn and Executive Director Klaas have talked about what it might look like as well - things like Parks & Rec to see their tax revenue rise and some properties that still need taken care of.
5. Wasco County Economic Development Commission Executive Assistant Toepke Stands as included in meeting packet. Plus, Commissioner Wallace added: Reference the Dufur Area ranking, #1 Dufur School-Based Health Center (Dufur School District #9), they received \$50k from Google, of the \$75k gap they need to fill to complete the project.
6. Dufur Commissioner Wallace Rep. Greg Smith got the City of Dufur \$300k for Safe Routes to School. The City is moving forward with their Waste Water Project.

DISCUSSION ITEM

1. [2024 SDAO Annual Conference Agenda](#)
2. [Strategic Business Plan Update 2023-2027](#) Commissioners discussed the need to hold a Work Session (in March) to zero in on specific items like, but not limited to:
 - ❖ Future of The Dalles Marina, to include big picture ideas/possibilities for the waterfront from Lewis & Clark Park all the way to Lone Pine, hire a marina/waterfront specific consultant to advise.
 - ❖ Ingrowth of Industrial Lands, what can be done with those lands.
 - ❖ Work session should produce goals/timelines/who is responsible, etc. and connect to the Port's Work Plan
 - ❖ Consider including the Port's Budget Committee Lay Members in the Work Session
- o [2023-2024 Work Plan](#)
3. Port Commission Monthly Meeting Time Decision taken to change the Port Commission Monthly Meeting Time to 5:30 p.m. (from 7:00 p.m.), day of the month remains the same. Change to start with the meeting on February 21, 2024.

UPCOMING MEETINGS/EVENTS Stands as presented.

EXECUTIVE SESSION as allowed by ORS 192.660(2)(e) Real Property Transactions and ORS 192.660(2)(h) Conferring with Legal Counsel regarding litigation *Media representatives are instructed not to report or disclose matters discussed in Executive Session None

COMMISSION CALL Commissioner Coburn expressed being impressed with Executive Director Klaas's initiative to take the Cyber Security Class.


THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:54 p.m.

PORT OF THE DALLES:



Robert Wallace, President
Board of Commissioners

ATTEST:



John Willer, Secretary
Board of Commissioners

DATE APPROVED: February 21, 2024

Prepared by: Executive Assistant Toepke