

NEWS

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FOR IMMEDIATE RELEASE
Contact: Andrea Klaas

Date: February 8, 2017

Port of The Dalles Commission to Hold Meeting

The Port of The Dalles will hold a Board of Commissioners Meeting Wednesday, February 15, 2017 at the Port Office at 3636 Klindt Dr. The meeting will begin at 7:00PM.

The Commission will dine at the Bent River Restaurant before the meeting.

The meeting will address the main topics as follows (tentative agenda attached):

1. SDAO Conference Reports
2. Staff Reports
3. Committee Representative Reports

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PORT OF THE DALLES
February 15, 2017, 2017 Meeting Agenda
7:00PM – Port of The Dalles Office

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. AGENDA CORRECTIONS or ADDITIONS
- D. EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (2) (f) (h). This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session)*
- E. VISITOR BUSINESS (For items not already on the agenda)
- F. PORT CALENDAR/EVENTS
- G. ACTION ITEMS:
 - 1. January 11, 2017 Regular Meeting Minutes
 - 2. January, 2017 Financial Reports
- H. STAFF REPORT
 - 1. SDAO Conference Reports
 - 2. Director's Report
 - 3. Marketing Update
 - 4. Marina Update
 - 5. Reports of Committees
 - Urban Renewal – Coburn
 - Chamber of Commerce – Griffith
 - Wasco County EDC – Ursprung
 - Community Outreach Team – Weast/Klaas
- I. EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (2) (f) (h). This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session)*
- J. COMMISSION CALL
 - a. President
 - b. Other Commissioner business

UPCOMING MEETINGS / EVENTS / DATES:

- February 28: Scenic Area Management Plan Listening Session. 6p-8p Fort Dalles Readiness Center
- March 2: Port's Day at the Capitol, all day
- March 8: Port Commission Regular meeting 7:00pm Port Office
- March 9: Gorgeous Night Out legislative day. Salem 5p
- March 9: MCMC Tradition of Compassion
- March 14: D21 Facilities meeting - looking for public comment
- April 4: D21 Facilities meeting - looking for public comment

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: February 15, 2017

Subject: G -1.) Meeting Minutes

Background:

- February 15, 2017 Regular Meeting Minutes

Staff Recommendation:

Motion to approve February 15, 2017 Regular Meeting Minutes as presented

Fiscal Impact: None

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
January 11, 2017
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

ROLL CALL

Present: Greg Weast, Mike Courtney, David Griffith, Staci Coburn

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Bill Dick, Attorney

Guests: None

Pledge of Allegiance: Commissioner Coburn

AGENDA CORRECTIONS or ADDITIONS

None at this time

VISITOR BUSINESS (for items not already on the agenda)

None at this time

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the January and February 2017 calendars.

ACTION ITEMS

1. **December 14, 2016 Regular Meeting Minutes approved as presented.**
2. **The December 2017 Financials not available due to early meeting date. Approval tabled to the February 15, 2017 regular meeting.**

STAFF REPORT

1. *Director's Report* – Andrea Klaas provided full report in meeting packet. Property line adjustments have been completed for both the NWPUD parcel and lots 8A & 9A; Columbia River National Scenic Area Management Plan Review, January 17th, 6-8pm, Ft Dalles Readiness Center; Phone system fraud issue has been dealt with; Marina management is being transferred to The Dalles Marina LLC. Funds will be transferred from the Marina Fund to The Dalles Marina. The Port Commission will need to approve a supplemental budget for the Marina Fund; I would like to pay off the \$2,250,000 loan from the State of Oregon for the Columbia Gorge industrial Center project. The Commission will need to approve a supplemental budget for the Port Development Fund to reduce the Land Acquisition and Development expense and increase the Debt Service/Loan expense; the audit is done and filed.
2. *Marketing & Communications Update*: Kathy Ursprung provided full report in meeting packet. Recruitment & Creation – Wetlands: Made contact with Peter Olmstead who has been assigned to review the RPG; Food Business: Food incubator facility is now on Agora Platform as we seek a feasibility study grant; Industrial Center Entrance: work is expected to continue when temperatures warm up enough to pour concrete; Marketing Materials: Developing a map of Port area business locations; Retention – met with high school administration on how to enhance the mentorship program at TDHA; Other – Dufur Community Visioning: working with the Dufur Chamber to finalize a draft of the strategic plan for City Council

approval; Regional Planning: The Dalles' part of the Comprehensive Economic Development Strategy process has been rescheduled to January 26, 2017.

3. *Marina Update:* Kathy Norton provided report in meeting packet. Transfer of Marina management to The Dalles Marina, LLC was official January 1, 2017. Jerry and I will continue to be available to help with the transition. Main Street: working through the process to hire a new Executive Director; completed first phase of the Business Retention & Expansion Program; Antoine Tissot new board member; entered into an Intergovernmental Agreement to store parklets and downtown decorations at the County's 10th street facility.
4. *Reports of Committees:*
 - a) Urban Renewal – Commissioner Coburn: No recent meeting to report on.
 - b) Chamber of Commerce: Commissioner Griffith: Looking at long-term Cherry Festival Brand; facility upgrades moving forward; working on policy manual.
 - c) Wasco EDC – Kathy Ursprung: Absent.
 - d) COT – Greg Weast/Andrea Klaas: No meeting until January, 2017.Meeting 1/27/17. Meeting with City officials to get the City priorities. Gorges Nite Out in Salem 3/9/17 – opportunity to present Gorge priorities to Salem.

7:30 PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:00PM – Back to Regular Session

DECISIONS FROM EXECUTIVE SESSION

None

COMMISSION CALL

1. President G. Weast: Appreciates working with a diverse Commission and competent staff.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:00PM.

PORT OF THE DALLES:

ATTEST:

Greg Weast, President
Board of Commissioners

David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED:
Prepared by: K.Norton

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: February 15, 2017

Subject: G -2.) Financial Reports

Background:

January 2017 Financial Notes

General Fund:

Annual Payment for Meadow outdoor advertising was made with an additional \$311.17 due based on the agreement with Meadow outdoor advertising of \$1,500.00 or 10% which ever is greater. We received \$1,811.17.

Port Development Fund:

We paid the retainage held back during construction to Crestline Construction to close out the project.

Staff Recommendation:

Motion to approve the January 2017 Financials as presented.

Fiscal Impact: None

1:12 PM
02/05/17
Cash Basis

Port of The Dalles
Balance Sheet by Class
As of January 31, 2017

	General F...	Marina F...	Port Develo...	Un...	TOTAL
ASSETS					
Current Assets					
Checking/Savings					
CD					
CD#1-8599	0.00	0.00	200,213.21	0.00	200,213.21
CD#2-8639	0.00	0.00	500,188.56	0.00	500,188.56
CD#3-1850	0.00	0.00	500,221.36	0.00	500,221.36
CD#4-1854	0.00	0.00	1,000,696.28	0.00	1,000,696.28
CD#6-1874	0.00	0.00	2,003,191.54	0.00	2,003,191.54
Total CD	0.00	0.00	4,204,510.95	0.00	4,204,510.95
Cash-County Treasurer	-1,856.21	0.00	0.00	0.00	-1,856.21
CSB Checking					
General Checking	34,342.53	0.00	0.00	0.00	34,342.53
Marina Checking	0.00	15,762.69	0.00	0.00	15,762.69
Port Develop. Checking	0.00	0.00	-302,870.99	0.00	-302,870.99
Total CSB Checking	34,342.53	15,762.69	-302,870.99	0.00	-252,765.77
LGIP					
Marina Services	0.00	106,461.29	0.00	0.00	106,461.29
Port Develop	0.00	0.00	453,726.61	0.00	453,726.61
General	654,746.80	0.00	0.00	0.00	654,746.80
Total LGIP	654,746.80	106,461.29	453,726.61	0.00	1,214,934.70
Petty Cash	116.29	28.54	46.95	0.00	191.78
Total Checking/Savings	687,349.41	122,252.52	4,355,413.52	0.00	5,165,015.45
Accounts Receivable					
Accounts Receivable					
General	3,388.17	0.00	0.00	0.00	3,388.17
Marina	0.00	-262.76	0.00	0.00	-262.76
Port Development.	0.00	0.00	-1.08	0.00	-1.08
Total Accounts Receivable	3,388.17	-262.76	-1.08	0.00	3,124.33
Total Accounts Receivable	3,388.17	-262.76	-1.08	0.00	3,124.33
Total Current Assets	690,737.58	121,989.76	4,355,412.44	0.00	5,168,139.78
Other Assets					
Contract Receivable					
CCC#5CPD	0.00	0.00	24,908.11	0.00	24,908.11
Tum-A-Lum	0.00	0.00	115,024.36	0.00	115,024.36
WICI-BLDG	0.00	0.00	51,169.77	0.00	51,169.77
WICI-LAND	0.00	0.00	31,490.19	0.00	31,490.19
Total Contract Receivable	0.00	0.00	222,592.43	0.00	222,592.43
Total Other Assets	0.00	0.00	222,592.43	0.00	222,592.43
TOTAL ASSETS	690,737.58	121,989.76	4,578,004.87	0.00	5,390,732.21
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable					
General	-12.38	0.00	0.00	0.00	-12.38
Total Accounts Payable	-12.38	0.00	0.00	0.00	-12.38
Total Accounts Payable	-12.38	0.00	0.00	0.00	-12.38

1:12 PM
 02/05/17
 Cash Basis

**Port of The Dalles
 Balance Sheet by Class
 As of January 31, 2017**

	General F...	Marina F...	Port Develo...	Un...	TOTAL
Other Current Liabilities					
Payroll Liabilities					
P/R Taxes Payable- Pers	243.84	0.00	0.00	0.00	243.84
Payroll Liabilities - Other	8.16	0.00	0.00	0.00	8.16
Total Payroll Liabilities	<u>252.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>252.00</u>
Total Other Current Liabilities	<u>252.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>252.00</u>
Total Current Liabilities	<u>239.62</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>239.62</u>
Total Liabilities	<u>239.62</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>239.62</u>
Equity					
Prior Period Adjustment	-153,372.59	-12,831.28	1,223,002.08	0.00	1,056,798.21
Fund Balance					
Unrestricted	646,547.76	-0.14	4,556,339.12	0.00	5,202,886.74
Fund Balance - Other	2,046.82	0.00	0.00	0.00	2,046.82
Total Fund Balance	<u>648,594.58</u>	<u>-0.14</u>	<u>4,556,339.12</u>	<u>0.00</u>	<u>5,204,933.56</u>
Opening Bal Equity	-548,947.89	-103,359.06	-5,462,572.99	0.00	-6,114,879.94
Unrestricted Net Assets	68,738.52	117,106.84	-40,160.96	0.00	145,684.40
Net Income	675,485.34	121,073.36	4,301,397.60	0.00	5,097,956.30
Total Equity	<u>690,497.96</u>	<u>121,989.72</u>	<u>4,578,004.85</u>	<u>0.00</u>	<u>5,390,492.53</u>
TOTAL LIABILITIES & EQUITY	<u><u>690,737.58</u></u>	<u><u>121,989.72</u></u>	<u><u>4,578,004.85</u></u>	<u><u>0.00</u></u>	<u><u>5,390,732.15</u></u>
UNBALANCED CLASSES	0.00	0.04	0.02	0.00	-0.06

Port of The Dalles
Monthly Activity Report by Fund
January 2017

	<u>General F...</u>	<u>Marina Fu...</u>	<u>Port Devel...</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
Interest From Earnings	688.46	102.80	3,848.97	4,640.23
Prior Yr Property Tax	435.81	0.00	0.00	435.81
matching grants	0.00	0.00	7,716.00	7,716.00
lease-land/Facility	9,631.49	0.00	0.00	9,631.49
Land Sales	0.00	0.00	19,976.25	19,976.25
Property Tax	2,910.23	0.00	0.00	2,910.23
Total Income	<u>13,665.99</u>	<u>102.80</u>	<u>31,541.22</u>	<u>45,310.01</u>
Gross Profit	13,665.99	102.80	31,541.22	45,310.01
Expense				
PERSONAL SERVICES-				
Payroll Expenses				
Wages				
Marketing/Communications	0.00	0.00	3,916.66	3,916.66
Salary- Exec. Director	4,166.67	0.00	4,166.67	8,333.34
Maintenance Supervisor	2,625.00	0.00	0.00	2,625.00
Admin/Marina Specialist	3,344.00	0.00	0.00	3,344.00
Total Wages	<u>10,135.67</u>	<u>0.00</u>	<u>8,083.33</u>	<u>18,219.00</u>
FICA-EMPLOYER	775.38	0.00	618.37	1,393.75
PERS EMPLOYER	398.91	0.00	0.00	398.91
WRKRS COMP EMPLOYER	8.66	0.00	6.93	15.59
Payroll Expenses - Other	52.81	0.00	48.50	101.31
Total Payroll Expenses	<u>11,371.43</u>	<u>0.00</u>	<u>8,757.13</u>	<u>20,128.56</u>
Health Insurance	1,092.75	0.00	2,274.08	3,366.83
Total PERSONAL SERVICES-	<u>12,464.18</u>	<u>0.00</u>	<u>11,031.21</u>	<u>23,495.39</u>
MATERIAL AND SERVICES-				
Transient Moorage Expense				
Transient Moorage Utilities	15.00	0.00	0.00	15.00
Total Transient Moorage Expense	<u>15.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15.00</u>
Contracted Service	0.00	0.00	680.00	680.00
Account and Audit	9,191.00	0.00	0.00	9,191.00
Develop and Comm	457.49	0.00	0.00	457.49
Dues, Fees and Subscriptions	-9,789.68	0.00	430.00	-9,359.68
Legal	200.00	0.00	1,035.00	1,235.00
Maintenance and Repair				
Shop	368.95	0.00	0.00	368.95
Office	2,063.82	0.00	0.00	2,063.82
Vehicle Expense				
Repair	45.75	0.00	0.00	45.75
Gas	165.18	0.00	0.00	165.18
Total Vehicle Expense	<u>210.93</u>	<u>0.00</u>	<u>0.00</u>	<u>210.93</u>
Maintenance and Repair - Other	145.44	0.00	0.00	145.44
Total Maintenance and Repair	<u>2,789.14</u>	<u>0.00</u>	<u>0.00</u>	<u>2,789.14</u>
Launch Ramp				
Launch Ramp Water	125.27	0.00	0.00	125.27
Launch Ramp Electric	176.13	0.00	0.00	176.13
Total Launch Ramp	<u>301.40</u>	<u>0.00</u>	<u>0.00</u>	<u>301.40</u>
Office Supplies	975.48	0.00	0.00	975.48
Staff Development/Enhance	1,794.50	0.00	0.00	1,794.50
Utilities				
Office				
Water Office	156.94	0.00	0.00	156.94

1:35 PM
 02/05/17
 Cash Basis

Port of The Dalles
Monthly Activity Report by Fund
 January 2017

	<u>General F...</u>	<u>Marina Fu...</u>	<u>Port Devel...</u>	<u>TOTAL</u>
Office Electric	386.27	0.00	0.00	386.27
Garbage Office	75.92	0.00	0.00	75.92
Telephone	561.41	0.00	37.75	599.16
Total Office	<u>1,180.54</u>	<u>0.00</u>	<u>37.75</u>	<u>1,218.29</u>
Total Utilities	1,180.54	0.00	37.75	1,218.29
Marketing Expenses				
Media/Promo	0.00	0.00	788.43	788.43
Total Marketing Expenses	<u>0.00</u>	<u>0.00</u>	<u>788.43</u>	<u>788.43</u>
Total MATERIAL AND SERVICES-	7,114.87	0.00	2,971.18	10,086.05
CAPITAL OUTLAYS-				
Land Acquisition/Development	0.00	0.00	321,317.23	321,317.23
PDF- Facility Improvements	0.00	0.00	8,000.00	8,000.00
Total CAPITAL OUTLAYS-	<u>0.00</u>	<u>0.00</u>	<u>329,317.23</u>	<u>329,317.23</u>
Total Expense	<u>19,579.05</u>	<u>0.00</u>	<u>343,319.62</u>	<u>362,898.67</u>
Net Ordinary Income	<u>-5,913.06</u>	<u>102.80</u>	<u>-311,778.40</u>	<u>-317,588.66</u>
Net Income	<u><u>-5,913.06</u></u>	<u><u>102.80</u></u>	<u><u>-311,778.40</u></u>	<u><u>-317,588.66</u></u>

1:34 PM
 02/05/17
 Cash Basis

Port of The Dalles-General
Profit & Loss Budget vs. Actual-SUMMARY
 July 2016 through January 2017

	<u>Jul '16 - J...</u>	<u>Budget</u>	<u>% of Bu...</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	548,947.89	521,654.00	105.2%
Transient Moorage	1,004.00	2,000.00	50.2%
Map Grant	9,800.00	9,800.00	100.0%
Interest From Earnings	3,975.01	2,608.00	152.4%
Prior Yr Property Tax	8,748.32	12,000.00	72.9%
Interest From Contracts	0.00	1,889.00	0.0%
Flex/Tenant Bldg Const-Ln/Grant	0.00	100,000.00	0.0%
Misc. Income	2,072.85	100.00	2,072.9%
lease-land/Facility	25,963.49	30,064.00	86.4%
SDAO Grant	6,000.00	5,000.00	120.0%
Airport Well	0.00	497.00	0.0%
Marina Loan	0.00	9,733.00	0.0%
Property Tax	276,518.54	285,632.00	96.8%
Total Income	<u>883,030.10</u>	<u>980,977.00</u>	<u>90.0%</u>
Gross Profit	883,030.10	980,977.00	90.0%
Expense			
PERSONAL SERVICES-	83,744.95	123,601.00	67.8%
MATERIAL AND SERVICES-	72,106.88	160,000.00	45.1%
CAPITAL OUTLAYS-	51,285.68	162,000.00	31.7%
Total Expense	<u>207,137.51</u>	<u>445,601.00</u>	<u>46.5%</u>
Net Ordinary Income	675,892.59	535,376.00	126.2%
Other Income/Expense			
Other Income			
transfer from other funds	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.0%
Other Expense			
Transfer to Other Funds	0.00	150,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	0.00	200,000.00	0.0%
Net Other Income	0.00	-200,000.00	0.0%
Net Income	<u><u>675,892.59</u></u>	<u><u>335,376.00</u></u>	<u><u>201.5%</u></u>

**Port of The Dalles-General
Profit & Loss Budget vs. Actual-DETAIL
July 2016 through January 2017**

	Jul '16 - J...	Budget	% of Bud...
Ordinary Income/Expense			
Income			
Beginning Fund Balance	548,947.89	521,654.00	105.2%
Transient Moorage			
Guests	1,004.00	2,000.00	50.2%
Total Transient Moorage	1,004.00	2,000.00	50.2%
Map Grant			
Launch Ramp	9,800.00	9,800.00	100.0%
Total Map Grant	9,800.00	9,800.00	100.0%
Interest From Earnings	3,975.01	2,608.00	152.4%
Prior Yr Property Tax	8,748.32	12,000.00	72.9%
Interest From Contracts			
Marina Loan	0.00	1,889.00	0.0%
Total Interest From Contracts	0.00	1,889.00	0.0%
Flex/Tenant Bldg Const-Ln/Grant	0.00	100,000.00	0.0%
Misc. Income	2,072.85	100.00	2,072.9%
lease-land/Facility	25,963.49	30,064.00	86.4%
SDAO Grant	6,000.00	5,000.00	120.0%
Airport Well	0.00	497.00	0.0%
Marina Loan	0.00	9,733.00	0.0%
Property Tax	276,518.54	285,632.00	96.8%
Total Income	883,030.10	980,977.00	90.0%
Gross Profit	883,030.10	980,977.00	90.0%
Expense			
PERSONAL SERVICES-			
Payroll Expenses			
Wages			
Marketing/Communications	178.03	5,100.00	3.5%
Salary- Exec. Director	38,494.35	42,000.00	91.7%
Maintenance Supervisor	12,257.46	17,000.00	72.1%
Admin/Marina Specialist	13,604.00	22,000.00	61.8%
Total Wages	64,533.84	86,100.00	75.0%
FICA-EMPLOYER	4,936.79	13,000.00	38.0%
PERS EMPLOYER	2,262.54	4,000.00	56.6%
Unemployment Payments	0.00	1.00	0.0%
WRKRS COMP EMPLOYER	1,937.62	2,500.00	77.5%
Payroll Expenses - Other	52.81		
Total Payroll Expenses	73,723.60	105,601.00	69.8%
Health Insurance	10,021.35	18,000.00	55.7%
Total PERSONAL SERVICES-	83,744.95	123,601.00	67.8%
MATERIAL AND SERVICES-			
Transient Moorage Expense			
Transient Moorage Utilities	120.69	1,000.00	12.1%
Total Transient Moorage Expense	120.69	1,000.00	12.1%
Contracted Service	4,014.00	23,000.00	17.5%
Account and Audit	15,191.00	20,000.00	76.0%
Develop and Comm	2,292.62	10,000.00	22.9%
Dues, Fees and Subscriptions	7,259.62	10,000.00	72.6%
Insurance-Liability	10,301.00	15,000.00	68.7%
Legal	2,110.00	5,000.00	42.2%
Maintenance and Repair			
Weed Control/landscaping	4,135.83	12,000.00	34.5%
Shop	1,245.29	4,100.00	30.4%
Office	6,128.72	6,400.00	95.8%
Vehicle Expense			
Repair	317.94	1,000.00	31.8%
Gas	723.67	1,500.00	48.2%

1:34 PM
 02/05/17
 Cash Basis

Port of The Dalles-General Profit & Loss Budget vs. Actual-DETAIL July 2016 through January 2017

	Jul '16 - J...	Budget	% of Bud...
Total Vehicle Expense	1,041.61	2,500.00	41.7%
Maintenance and Repair - Other	145.44	0.00	100.0%
Total Maintenance and Repair	12,696.89	25,000.00	50.8%
Launch Ramp			
Supplies	521.95	300.00	174.0%
Cleaning Service Launch Ramp	0.00	8,400.00	0.0%
Launch Ramp Water	822.19	1,800.00	45.7%
Launch Ramp Garbage	40.00		
Launch Ramp Electric	429.25	1,500.00	28.6%
Launch Ramp - Other	0.00	0.00	0.0%
Total Launch Ramp	1,813.39	12,000.00	15.1%
Office Supplies	5,211.79	5,000.00	104.2%
Office Equipment	0.00	3,000.00	0.0%
Staff Development/Enhance	2,044.50	5,000.00	40.9%
Travel Expense	406.22	10,000.00	4.1%
Utilities			
Industrial			
Industrial Water	450.55	4,000.00	11.3%
Total Industrial	450.55	4,000.00	11.3%
Office			
Water Office			
Shop	1,118.25		
Water Office - Other	557.46	3,000.00	18.6%
Total Water Office	1,675.71	3,000.00	55.9%
Office Electric	1,190.14	1,900.00	62.6%
Garbage Office	531.21	900.00	59.0%
Telephone	4,797.55	6,200.00	77.4%
Office - Other	0.00	0.00	0.0%
Total Office	8,194.61	12,000.00	68.3%
Total Utilities	8,645.16	16,000.00	54.0%
Total MATERIAL AND SERVICES-	72,106.88	160,000.00	45.1%
CAPITAL OUTLAYS-			
Land Acquisition/Development	0.00	100,000.00	0.0%
Marina Expense			
Water System Improvement	51,285.68	50,000.00	102.6%
Total Marina Expense	51,285.68	50,000.00	102.6%
Building Improvements	0.00	12,000.00	0.0%
Total CAPITAL OUTLAYS-	51,285.68	162,000.00	31.7%
Total Expense	207,137.51	445,601.00	46.5%
Net Ordinary Income	675,892.59	535,376.00	126.2%
Other Income/Expense			
Other Income			
transfer from other funds			
General Fund	0.00	0.00	0.0%
Total transfer from other funds	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.0%
Other Expense			
Transfer to Other Funds	0.00	150,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	0.00	200,000.00	0.0%

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Cash Basis

Port of The Dalles-General
Profit & Loss Budget vs. Actual-DETAIL
July 2016 through January 2017

	<u>Jul '16 - J...</u>	<u>Budget</u>	<u>% of Bud...</u>
Net Other Income	0.00	-200,000.00	0.0%
Net Income	<u>675,892.59</u>	<u>335,376.00</u>	<u>201.5%</u>

Port of The Dalles-PDF
Profit & Loss Budget vs. Actual-SUMMARY
July 2016 through January 2017

	<u>Jul '16 - Jan 17</u>	<u>Budget</u>	<u>% of ...</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	5,462,572.99	5,539,769.00	98.6%
Interest From Earnings	12,108.78	27,699.00	43.7%
Interest From Contracts	3,162.45	11,046.00	28.6%
Loan	0.00	112,500.00	0.0%
matching grants	7,716.00	250,000.00	3.1%
Airport Well	0.00	0.00	0.0%
Land Sales	140,488.75	800,000.00	17.6%
Principal from Contract Sales	0.00	32,848.00	0.0%
Total Income	<u>5,626,048.97</u>	<u>6,773,862.00</u>	<u>83.1%</u>
Gross Profit	5,626,048.97	6,773,862.00	83.1%
Expense			
PERSONAL SERVICES-	61,488.34	133,709.00	46.0%
MATERIAL AND SERVICES-	24,927.21	184,200.00	13.5%
CAPITAL OUTLAYS-	1,051,195.07	5,360,000.00	19.6%
Total Expense	<u>1,137,610.62</u>	<u>5,677,909.00</u>	<u>20.0%</u>
Net Ordinary Income	4,488,438.35	1,095,953.00	409.5%
Other Income/Expense			
Other Expense			
Other Debt Service	187,040.75	150,000.00	124.7%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	<u>187,040.75</u>	<u>200,000.00</u>	<u>93.5%</u>
Net Other Income	<u>-187,040.75</u>	<u>-200,000.00</u>	<u>93.5%</u>
Net Income	<u><u>4,301,397.60</u></u>	<u><u>895,953.00</u></u>	<u><u>480.1%</u></u>

**Port of The Dalles-PDF
Profit & Loss Budget vs. Actual-DETAIL
July 2016 through January 2017**

	<u>Jul '16 - Ja...</u>	<u>Budget</u>	<u>% of ...</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	5,462,572.99	5,539,769.00	98.6%
Interest From Earnings	12,108.78	27,699.00	43.7%
Interest From Contracts			
CCC#5-CPDLLC	68.71	480.42	14.3%
Tum-A-Lum	3,093.74	4,097.97	75.5%
Interest From Contracts - Other	0.00	6,467.61	0.0%
Total Interest From Contracts	<u>3,162.45</u>	<u>11,046.00</u>	<u>28.6%</u>
Loan	0.00	112,500.00	0.0%
matching grants	7,716.00	250,000.00	3.1%
Airport Well	0.00	0.00	0.0%
Land Sales			
CCC#4-CPDLLC	0.00	0.00	0.0%
CCC#5-CPDLLC	13,744.67	0.00	100.0%
Tum-A-Lum	106,767.83	0.00	100.0%
Land Sales - Other	19,976.25	800,000.00	2.5%
Total Land Sales	<u>140,488.75</u>	<u>800,000.00</u>	<u>17.6%</u>
Principal from Contract Sales	0.00	32,848.00	0.0%
Total Income	<u>5,626,048.97</u>	<u>6,773,862.00</u>	<u>83.1%</u>
Gross Profit	5,626,048.97	6,773,862.00	83.1%
Expense			
PERSONAL SERVICES-			
Payroll Expenses			
Wages			
Marketing/Communications	27,238.59	45,900.00	59.3%
Salary- Exec. Director	15,009.47	42,000.00	35.7%
Maintenance Supervisor	0.00	5,000.00	0.0%
Admin/Marina Specialist	0.00	7,000.00	0.0%
Total Wages	<u>42,248.06</u>	<u>99,900.00</u>	<u>42.3%</u>
FICA-EMPLOYER	3,231.99	6,000.00	53.9%
PERS EMPLOYER	0.00	400.00	0.0%
WRKRS COMP EMPLOYER	41.23	120.00	34.4%
Payroll Expenses - Other	48.50		
Total Payroll Expenses	<u>45,569.78</u>	<u>106,420.00</u>	<u>42.8%</u>
Health Insurance	15,918.56	27,289.00	58.3%
Total PERSONAL SERVICES-	<u>61,488.34</u>	<u>133,709.00</u>	<u>46.0%</u>
MATERIAL AND SERVICES-			
Land Sales			
Land Sales Closing Cost	0.00	14,000.00	0.0%
Land Sale Commissions	0.00	35,000.00	0.0%
Total Land Sales	<u>0.00</u>	<u>49,000.00</u>	<u>0.0%</u>
Contracted Service	680.00	25,000.00	2.7%
Develop and Comm	545.56	2,000.00	27.3%
Dues, Fees and Subscriptions	2,046.00		
Legal	8,031.50	20,000.00	40.2%
Maintenance and Repair			
Weed Control/landscaping	1,500.00		
Total Maintenance and Repair	<u>1,500.00</u>		
Office Supplies	144.90	2,000.00	7.2%
Utilities			
Industrial			
Industrial Water	319.65		
Total Industrial	<u>319.65</u>		
Office			
Telephone	125.25	1,200.00	10.4%

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Cash Basis

**Port of The Dalles-PDF
Profit & Loss Budget vs. Actual-DETAIL
July 2016 through January 2017**

	<u>Jul '16 - Ja...</u>	<u>Budget</u>	<u>% of ...</u>
Total Office	125.25	1,200.00	10.4%
Total Utilities	444.90	1,200.00	37.1%
Marketing Expenses			
Grant	0.00	10,000.00	0.0%
Media/Promo	4,613.37	55,000.00	8.4%
Other	152.54		
Travel	6,768.44	20,000.00	33.8%
Total Marketing Expenses	11,534.35	85,000.00	13.6%
Total MATERIAL AND SERVICES-	24,927.21	184,200.00	13.5%
CAPITAL OUTLAYS-			
Engineering/Consultants	0.00	100,000.00	0.0%
Land Acquisition/Development	1,024,943.60	5,000,000.00	20.5%
PDF- Facility Improvements	26,251.47	10,000.00	262.5%
Partnership Projects	0.00	250,000.00	0.0%
Total CAPITAL OUTLAYS-	1,051,195.07	5,360,000.00	19.6%
Total Expense	1,137,610.62	5,677,909.00	20.0%
Net Ordinary Income	4,488,438.35	1,095,953.00	409.5%
Other Income/Expense			
Other Expense			
Other Debt Service	187,040.75	150,000.00	124.7%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	187,040.75	200,000.00	93.5%
Net Other Income	-187,040.75	-200,000.00	93.5%
Net Income	<u>4,301,397.60</u>	<u>895,953.00</u>	<u>480.1%</u>

Port of The Dalles-MARINA
Profit & Loss Budget vs. Actual-SUMMARY
 July 2016 through January 2017

	<u>Jul '16 - J...</u>	<u>Budget</u>	<u>% of ...</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	103,359.06	132,930.00	77.8%
Interest From Earnings	1,084.37	250.00	433.7%
Misc. Income	0.00	300.00	0.0%
Marina	66,033.27	62,209.00	106.1%
Total Income	<u>170,476.70</u>	<u>195,689.00</u>	<u>87.1%</u>
Gross Profit	170,476.70	195,689.00	87.1%
Expense			
PERSONAL SERVICES-	24,879.85	57,578.00	43.2%
MATERIAL AND SERVICES-	24,116.24	37,700.00	64.0%
CAPITAL OUTLAYS-	0.00	25,001.00	0.0%
Total Expense	<u>48,996.09</u>	<u>120,279.00</u>	<u>40.7%</u>
Net Ordinary Income	121,480.61	75,410.00	161.1%
Other Income/Expense			
Other Expense			
Other Debt Service	0.00	11,622.00	0.0%
General Operating Contingency	0.00	15,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>26,622.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-26,622.00</u>	<u>0.0%</u>
Net Income	<u><u>121,480.61</u></u>	<u><u>48,788.00</u></u>	<u><u>249.0%</u></u>

Port of The Dalles-MARINA
Profit & Loss Budget vs. Actual-DETAIL
July 2016 through January 2017

	<u>Jul '16 - J...</u>	<u>Budget</u>	<u>% of ...</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	103,359.06	132,930.00	77.8%
Interest From Earnings	1,084.37	250.00	433.7%
Misc. Income	0.00	300.00	0.0%
Marina			
Misc. Income			
Security Screen	30.00		
Total Misc. Income	<u>30.00</u>		
Revenue			
Boathouse			
Electric Fees	15.00		
Water	2,402.83	2,250.00	106.8%
BH Sewer	3,608.63	5,000.00	72.2%
Lates Fees	1,004.00		
Moorage Fees	45,739.76	38,218.00	119.7%
Total Boathouse	<u>52,770.22</u>	<u>45,468.00</u>	<u>116.1%</u>
Open Moorage			
Water	225.58	100.00	225.6%
Annual Moorage Fee	12,007.45	16,141.00	74.4%
Electric	268.15	500.00	53.6%
Open Moorage - Other	0.05		
Total Open Moorage	<u>12,501.23</u>	<u>16,741.00</u>	<u>74.7%</u>
Revenue - Other	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Revenue	<u>65,271.45</u>	<u>62,209.00</u>	<u>104.9%</u>
Special Projects Assessment			
Water System	731.82		
Total Special Projects Assessment	<u>731.82</u>		
Total Marina	<u>66,033.27</u>	<u>62,209.00</u>	<u>106.1%</u>
Total Income	<u>170,476.70</u>	<u>195,689.00</u>	<u>87.1%</u>
Gross Profit	170,476.70	195,689.00	87.1%
Expense			
PERSONAL SERVICES-			
Payroll Expenses			
Wages			
Assistant Spec. Projects	175.50		
Salary- Exec. Director	4,829.56	16,000.00	30.2%
Maintenance Supervisor	6,117.54	11,000.00	55.6%
Admin/Marina Specialist	9,652.00	14,000.00	68.9%
Total Wages	<u>20,774.60</u>	<u>41,000.00</u>	<u>50.7%</u>
FICA-EMPLOYER	1,589.27	3,132.00	50.7%
PERS EMPLOYER	0.00	2,000.00	0.0%
Unemployment Payments	0.00	1.00	0.0%
WRKRS COMP EMPLOYER	19.69	60.00	32.8%
Payroll Expenses - Other	1.05		
Total Payroll Expenses	<u>22,384.61</u>	<u>46,193.00</u>	<u>48.5%</u>
Contracted Services	51.74		
Health Insurance	2,443.50	11,385.00	21.5%
Total PERSONAL SERVICES-	<u>24,879.85</u>	<u>57,578.00</u>	<u>43.2%</u>
MATERIAL AND SERVICES-			
Contracted Service	665.00	1,800.00	36.9%
Account and Audit	0.00	300.00	0.0%
Bad Debt Expense	0.00	500.00	0.0%
Develop and Comm	40.90	300.00	13.6%
Dues, Fees and Subscriptions	0.00	350.00	0.0%

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Cash Basis

Port of The Dalles-MARINA
Profit & Loss Budget vs. Actual-DETAIL
July 2016 through January 2017

	Jul '16 - J...	Budget	% of ...
Insurance-Liability	0.00	3,000.00	0.0%
Legal	5,856.45	6,000.00	97.6%
Maintenance and Repair			
Vehicle Expense			
Gas	558.51	500.00	111.7%
Total Vehicle Expense	558.51	500.00	111.7%
Marina			
Marina			
Supplies/Maintenance	3,996.19	4,500.00	88.8%
Total Marina	3,996.19	4,500.00	88.8%
Total Marina	3,996.19	4,500.00	88.8%
Maintenance and Repair - Other	6.00	5,000.00	0.1%
Total Maintenance and Repair	4,560.70	10,000.00	45.6%
Office Supplies	16.02	250.00	6.4%
Travel Expense	0.00	200.00	0.0%
Utilities			
Marina			
Electric Marina			
Lights	641.31	1,250.00	51.3%
Open Moorage	468.69	1,700.00	27.6%
Sewer Pump	213.85	600.00	35.6%
Total Electric Marina	1,323.85	3,550.00	37.3%
Garbage Marina	2,510.25	3,600.00	69.7%
Sewer Marina	5,048.88	5,850.00	86.3%
Water Marina	4,094.19	2,000.00	204.7%
Total Marina	12,977.17	15,000.00	86.5%
Utilities - Other	0.00	0.00	0.0%
Total Utilities	12,977.17	15,000.00	86.5%
Total MATERIAL AND SERVICES-	24,116.24	37,700.00	64.0%
CAPITAL OUTLAYS-			
Marina Expense			
Boathouse Improvements	0.00	1.00	0.0%
Facility Improvements	0.00	25,000.00	0.0%
Total Marina Expense	0.00	25,001.00	0.0%
Total CAPITAL OUTLAYS-	0.00	25,001.00	0.0%
Total Expense	48,996.09	120,279.00	40.7%
Net Ordinary Income	121,480.61	75,410.00	161.1%
Other Income/Expense			
Other Expense			
Other Debt Service	0.00	11,622.00	0.0%
General Operating Contingency	0.00	15,000.00	0.0%
Total Other Expense	0.00	26,622.00	0.0%
Net Other Income	0.00	-26,622.00	0.0%
Net Income	<u>121,480.61</u>	<u>48,788.00</u>	<u>249.0%</u>

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Cash Basis

Port of The Dalles Account QuickReport As of January 31, 2017

Type	Num	Name	Memo	Paid Amount
CSB Checking				
General Checking				
Check	EFT	Brokers National Lif...		-71.40
Bill Pmt -Check	22968	Lilos		-685.50
Deposit			Deposit	18,112.67
Deposit			Deposit	600.00
Liability Check	22973	Oregon Department...	0504064-4	-64.88
Liability Check	To Print	Pers	02501	-725.18
Paycheck	22969	Andrea L. Klaas		-2,885.92
Paycheck	22972	Kathy J Ursprung		-1,299.01
Paycheck	22970	Gerald L. Rundell		-894.34
Paycheck	22971	Kathleen M. Norton		-1,101.52
Liability Check	EFT	Oregon Department...	0504064-4	-579.00
Liability Check	EFT	United States Treas...	93-6001833	-2,345.52
Bill Pmt -Check	22974	BiCoastal Media		-99.00
Bill Pmt -Check	22975	Bohns Printing		-74.00
Bill Pmt -Check	22976	City Of The Dalles.		-282.21
Bill Pmt -Check	22977	Friend & Reagan, P...	progress billing #2	-9,191.00
Bill Pmt -Check	22978	H2Oregon		-5.50
Bill Pmt -Check	22979	Hattenhauer Energy...		-165.18
Bill Pmt -Check	22980	Hood River News		-42.00
Bill Pmt -Check	22981	Napa Auto Parts		-31.25
Bill Pmt -Check	22982	PUD		-577.40
Bill Pmt -Check	22984	Sawyers True Value		-368.95
Bill Pmt -Check	22985	SDIS		-4,109.93
Bill Pmt -Check	22986	Special Districts As...		-1,794.50
Bill Pmt -Check	22987	The Dalles Disposal		-75.92
Liability Check	EFT	Oregon Department...	0504064-4	-62.90
Bill Pmt -Check	22988	At&t		-126.01
Bill Pmt -Check	22989	Cardmember Servic...		-1,168.22
Bill Pmt -Check	22990	CenturyLink		-372.96
Bill Pmt -Check	22991	Dick, Dick & Corey, ...		-200.00
Bill Pmt -Check	22992	Home Depot Credit ...		-2,394.51
Bill Pmt -Check	22993	InContact		-62.44
Bill Pmt -Check	22994	Northwest River Par...		-500.00
Bill Pmt -Check	22995	Port Of The Dalles ...		-41.78
Bill Pmt -Check	22996	Red's Trading Post		-14.50
Liability Check	To Print	Pers	02501	-717.28
Deposit			Deposit	2,035.00
Paycheck	22997	Andrea L. Klaas		-2,886.92
Paycheck	22999	Kathleen M. Norton		-1,299.02
Paycheck	22998	Gerald L. Rundell		-894.35
Paycheck	23000	Kathy J Ursprung		-1,299.03
Liability Check	EFT	Oregon Department...	0504064-4	-600.00
Liability Check	EFT	United States Treas...	93-6001833	-2,434.98
General Journal	AW			2,681.33
General Journal	AW			8,757.13
General Journal	AW		payroll	-6,076.40
General Journal	AW		payroll	-2,195.73
General Journal	AW		payroll	0.00
General Journal	AW		payroll	8,272.13
Total General Checking				-10,357.88
Marina Checking				
General Journal	AW			-407.25
Total Marina Checking				-407.25

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 Cash Basis

Port of The Dalles
Account QuickReport
 As of January 31, 2017

Type	Num	Name	Memo	Paid Amount
Port Develop. Checking				
Bill Pmt -Check	22416	Stone Masonry		-8,000.00
Bill Pmt -Check	22417	Kathy Ursprung		-17.50
Bill Pmt -Check	22418	Secretary of State		-200.00
Deposit			Deposit	5,867.25
Bill Pmt -Check	22419	Angie Wilson		-680.00
Bill Pmt -Check	22420	PUD		-48.15
Bill Pmt -Check	22421	Special Districts As...		-230.00
Bill Pmt -Check	22422	Staples Credit Plan		-59.87
Bill Pmt -Check	22423	Tyler Barnes		-630.00
Bill Pmt -Check	22424	Cardmember Servic...		-98.56
Bill Pmt -Check	22425	Dick, Dick & Corey, ...		-1,035.00
Bill Pmt -Check	22426	Kathy Ursprung		-20.25
Bill Pmt -Check	22427	CrestLine Construct...		-321,269.08
Deposit			Deposit	14,109.00
General Journal	AW			-2,274.08
General Journal	AW			-8,757.13
Total Port Develop. Checking				-323,343.37
Total CSB Checking				-334,108.50
TOTAL				-334,108.50

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: February 15, 2017

Subject: H - 1.) SDAO Conference

Background:

The 2017 SDAO Conference was held February 10-12 in Portland with pre-conference session on February 9. Commissioners Weast and Coburn attended the pre-conference sessions.

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: February 15, 2017

Subject: H - 2.) Director's Report

Background:

Angie Brewer, Wasco County Planning Director, and I met to talk about the Scenic Area Management plan update. The meeting in The Dalles is February 28, 6pm-8pm at the Readiness Center. It will be very important that folks show up and voice their thoughts on the current plan, things that should be added to the new plan, things removed from the existing plan, and talk about economic development. Following is the entire section on economic development in the Management Plan, which is 100's of pages long.

We closed on the sale to V&G for lot 9A.

We will be switching our phones and internet to GorgeNet.

The lot line adjustment for the PUD substation is complete. Bill Dick and Jim Foster are working on the land sale document concurrently, so this should be done soon.

I had a question from a local business about how to get in contact with Whiting-Turner to become a supplier to them. If you know of any business that might also benefit from a relationship with the Google GC, let me know.

I have received a preliminary work plan from Matthew Klebes at the City and am looking to see where the Port's plan and the City's plan may align. Greg Weast and I will be meeting to review and update the Port's plan, and then present it to the Commission. We may try to have an extended Port meeting (starting early and having dinner catered) next month so we have time for a good discussion about the plan and projects that are coming our way.

Oversight of the marina is transitioning to The Dalles Marina LLC. Last Saturday Angie hosted a marina users meeting at the yacht Club and was very pleased with the turnout and response from everyone on how they can all work together to get projects done.

Wasco EDC has finalized their project list for the coming year. Two items that we may be to help with are the Dog River pipeline improvements and the Urban Growth Boundary expansion. There were no projects from Dufur on the list.

The Outreach Team book and website are being updated for the March trip.

The office kitchen is under renovation. Jerry will be repainting that room and installing some new cabinets and install a small dishwasher. We also received a grant to reroof over my office and have money in the budget to paint the exterior of the building, which will happen this spring.

OR State Marine Board has some money for sealcoating and striping parking lots. Kathy N has put our name on the list to get this done this summer for the guest moorage and launch ramp. In the past the Port has also done the marina side of the parking lot, so we will work with The Dalles Marina LLC and see if that will work again this year.

As you all heard, Angie has accepted a job with the City of The Dalles as the Finance Director, which started Feb. 1. Angie will continue to do the Port's books, but she is in the process of training Kathy N on certain aspects of the bookkeeping, "just in case", starting with payroll. It makes sense to have a second person who is able to step in when needed.

Scott Baker, the new Northern Wasco County Parks Director, stopped by to see if we were the ones that had plowed Riverfront Trail, because some cross county skiers complained that they couldn't ski on it since it was plowed. The Port was not the culprit. I thought you should know about this in case you get asked.

Regional Solutions (a regional policy group created by the Governor) had a presentation about the Coordinated Care Organization health report that talked about health care needs in the region (report attached). This follows on the Heal Program that the City adopted a year or so ago and Blue Zones that currently being promoted. At the Regional Solutions meeting someone pointed out that we know what our healthcare/healthy community gaps are, it's finding the funds to actually build the needed infrastructure that is lacking. The example they gave was the need for additional sidewalks, which improve safety, health and connectivity - but the City does not have the funds to build more sidewalks at this time.

CHAPTER

2

Economic Development

The Columbia River Gorge is home to nearly 55,000 people. Congress intended the Scenic Area Act to support the economy of their communities in the Scenic Area. The second of the Act's two stated purposes is to protect and support the economy of the Gorge by encouraging growth to occur in existing urban areas and by allowing future economic development in a manner that is consistent with protection of scenic,

cultural, recreation, and natural resources [Section 3(2)].

The goals and policies in this chapter support the Gorge's principal economic sectors, such as agriculture, forestry, and tourism, while allowing new commercial uses on lands designated Rural Center, Commercial, and Commercial Recreation.

GMA PROVISIONS

GMA Goals

1. Protect and support the economy of the Columbia River Gorge area by encouraging growth to occur in existing Urban Areas.
2. Protect and support the economy of the Columbia River Gorge area by allowing future economic development in a manner that is consistent with the protection and enhancement of the scenic, cultural, recreation, and natural resources of the Columbia River Gorge.

GMA Policies

1. The Gorge Commission shall consult with the States of Washington and Oregon in the development and implementation of their economic development plans.
2. The Gorge Commission shall support the economic development efforts of the States of Oregon and Washington pursuant to their economic development plans established under the Scenic Area Act.

PART III-Action Program

3. The Gorge Commission shall encourage the States of Washington and Oregon to coordinate their economic development planning in order to maximize the benefits of federal dollars to all Gorge communities.
4. Agriculture and forest industries in the Columbia River Gorge shall be protected and supported by preventing fragmentation of the land base and by minimizing interference with agricultural and forest practices from conflicting uses.
5. The economic vitality of the Gorge economy shall be enhanced by encouraging growth to occur in Urban Areas.
6. New commercial uses shall be allowed outside Urban Areas on lands designated:
 - A. Rural Center.
 - B. Commercial.
 - C. Commercial Recreation.
7. The following commercial uses may be allowed outside Urban Areas:
 - A. Home occupations and cottage industries in all designations except Open Space.
 - B. Commercial recreation in appropriate recreation intensity classes throughout the Scenic Area.
 - C. Commercial uses in conjunction with public recreation on lands designated Public Recreation.
 - D. Conversion of existing industrial sites to commercial use.
 - E. Wineries and farm produce stands on lands designated Large-Scale or Small-Scale Agriculture, Commercial Forest Land, or Large or Small Woodland.
 - F. Commercial events in all GMA designations except Open Space and Agriculture Special, in conjunction with a lawful winery, wine sales/tasting room, bed and breakfast inn, commercial use or dwelling listed in the National Register of Historic Places.
 - G. Commercial uses in all GMA designations except Open Space and Agriculture Special on a property with a building either on or eligible for the National Register of Historic Places, and that was 50 years or older as of January 1, 2006.

8. The Gorge Commission shall support the economy of Gorge communities by encouraging recreation development at appropriate rural locations.
9. The Gorge Commission shall recognize the special role of the five ports in the Scenic Area as providers of river transportation and recreation facilities in Urban Areas, and support their efforts to stimulate urban waterfront economic development by:
 - Assigning priority for revisions to Urban Area boundaries to those requests involving port properties or projects.
 - Relying upon existing state and federal wetlands regulations on the Columbia River and exempting urban waterfronts from wetland and riparian area guidelines in the Management Plan.
10. Prior to the approval of any grant under the states' plans for economic development projects pursuant to Section 11 of the Scenic Area Act, the Gorge Commission shall certify that all activities undertaken under the grant are consistent with the purposes of the Scenic Area Act, the Management Plan, and land use ordinances adopted pursuant to the Scenic Area Act.

If such activities would take place wholly within an Urban Area, the Gorge Commission shall, after consultation with the appropriate city or county, certify that the activities are consistent with the Scenic Area Act, the Management Plan, and land use ordinances.

11. In consultation with the States of Washington and Oregon and Gorge counties, and after public hearings, the Gorge Commission established a process for certifying that activities to be undertaken under a grant pursuant to Section 11 of the Scenic Area Act are consistent with the purposes of the Scenic Area Act, the Management Plan, and land use ordinances adopted pursuant to the Scenic Area Act. The Gorge Commission shall maintain this certification process so that it is simple, efficient, and speedy to not delay consistent activities. The details of economic development projects shall be confidential consistent with Gorge Commission rules on disclosure of public records.

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: February 15, 2017

Subject: H - 3.) Marketing & Communication Update

Background:

Recruitment and Creation

Wetlands: Our wetlands delineation for the Columbia Gorge Industrial Center is due for renewal this summer. Terra Science will outline the process for us. We are continuing to pursue information from the USACE on where our RGP plan is in the process, but the Corps has not been communicative.

Food Businesses: We have had some positive interest in our project from grantors. Grants for the feasibility study should be written and filed by the end of February.

Industrial Center Entrance: Our seemingly eternal winter weather continues to be a hindrance to the entrance project. The sign itself is complete, but we are waiting until it warms up enough to pour the concrete caps and put the finishing grout on the walls.

Marketing Materials: Continuing the work on updating marketing materials to better reflect our current land availability. Developed and delivered a SWOT presentation for the MCEDD Comprehensive Economic Development Strategy meeting in The Dalles January 26. The presentation, as well as the existing presentation on the Port, are both available for other uses.

Retention

Met with Crestline, Meadow Outdoor Advertising and Oregon Cherry Growers. We discussed a variety of issues and needs, but most specifically workforce. All three are interested in working with the mentorship program to help students gain exposure to their industries.

Other

Dufur Community Visioning: Draft strategic plan is complete and will go before the Dufur Chamber of Commerce for review on Feb. 23.

Regional Planning: Continue to participate in MCEDD's strategy process. The next meeting is Thursday, Feb. 16, at Rockford Grange in Hood River from 9 a.m. to noon and will include a tour of Full Sail Brewing.

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: February 15, 2017

Subject: H - 4.) Special Projects

Background:

Marina

The transfer of management is going well. There are still a few folks who come in or call the Port office but they are referred to The Dalles Marina LLC.

Dog Park

The Dog Park group contacted me recently that they are still very much interested and will be in touch once the weather clears up a bit.

Klindt Cove Kiwanis Park

We got the grant. Will be scheduling meetings with the Parks Department to discuss design and equipment so we are ready to move when the weather clears up.

Main Street

At the February 7, 2017 Board meeting the Board voted to offer the Executive Director Position to Jeremiah Paulson – the current Main Street RARE. Other items on the agenda included update on the status of moving items to the County's 10th street facility; discussion on the future of the downtown parklets; announcement that Angie Wilson is stepping down as bookkeeper for Main Street as soon as a replacement can be found; and discussion of potential projects for the Oregon Main Street Revitalization Grant. Jeremiah and Matthew Klebes will present the Business Retention & Expansion Report to the City Council on February 27th, 2017, 5:30pm at City Hall.

Oregon State Marina Board Grant

We will be applying for grant funds to reseal the public side of the Marina parking lot as well as replacing the restroom doors. The doors are damaged from years of people trying to pry them open. The situation resulted in someone actually being locked in because the door was warped and could not be unlocked from the inside.

Kitchen Remodel

Met with Adams Design to assess the office kitchen area. Will meet with their design folks to get some actual ideas. The objective is to make the kitchen area more efficient by creating a more open area and providing adequate and appropriate storage options.

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: February 15, 2017

Subject: H - 5.) Reports of Committees

- a) Urban Renewal – Staci Coburn:

- b) Chamber of Commerce – David Griffith:

- c) Wasco EDC – Kathy Ursprung:

- d) COT – Weast/Klaas: