

PORT OF THE DALLES COMMISSION  
Regular Session Meeting Minutes  
Wednesday, December 6, 2023, 6:00 p.m.  
Port of The Dalles, The Dalles, Oregon

The Regular Session Meeting of the Port Commissioners was called to order by President Wallace at 6:04 p.m.

ROLL CALL Executive Assistant Toepke

- COMMISSION Robert Wallace, President; Greg Weast, Vice-President; Staci Coburn, Treasurer; John Willer, Secretary
  - ABSENT Mary Hanlon, Assistant Secretary/Treasurer
- STAFF Andrea Klaas, Executive Director; Jennifer Toepke, Executive Assistant/Bookkeeper; Bill Dick, Attorney, Dick, Dick & Corey

PLEDGE OF ALLEGIANCE

AGENDA CORRECTIONS/ADDITIONS *None*

PUBLIC COMMENT OR QUESTION *None*

ACTION ITEMS

1. October 11, 2023, Regular Session Meeting Minutes M/G. Weast S/I. Willer. Motion Approved Unanimously
2. November 8, 2023, Regular Session Meeting Minutes M/G. Weast S/I. Willer. Motion Approved Unanimously
3. October 2023 Financial Reports M/G. Weast S/I. Willer. Motion Approved Unanimously
4. November 2023 Financial Reports M/G. Weast S/I. Willer. Motion Approved Unanimously
5. \*Strategic Business Plan Update 2023-2027 M/G. Weast S/S. Coburn. Motion Approved Unanimously \*To discuss further in January.

REPORTS

1. Director's Report Executive Director Klaas *Stands as included in meeting packet, plus an additional highlight that Bookkeeper Toepke did an excellent job on the audit, and that RTO & Company will present the Port's financial statements from the audit in January 2024. Additionally, the 2024 Annual SDAO Conference will be discussed.*

UPCOMING MEETINGS/EVENTS *Stands as presented.*

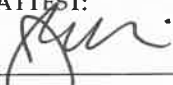
COMMISSION CALL *None*

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 6:12 p.m.

PORT OF THE DALLES:

  
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Robert Wallace, President  
Board of Commissioners

ATTEST:

  
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John Willer, Secretary  
Board of Commissioners

DATE APPROVED: January 10, 2024

Prepared by: Executive Assistant Toepke