

**PORT OF THE DALLES COMMISSION**  
**Regular Session Meeting Minutes**  
**Wednesday, June 8, 2022, 7:00 p.m.**  
**Port Administrative Office**

The Regular Session Meeting of the Port Commissioners was called to order by President Greg Weast at 7:05 p.m.

**ROLL CALL** Executive Assistant Toepke

- **COMMISSION** Greg Weast, Robert Wallace, Staci Coburn, David Griffith, John Willer
- **STAFF** Andrea Klaas, Executive Director; Jennifer Toepke, Executive Assistant; Bill Dick, Attorney
- **GUESTS** Jessica Metta, Executive Director, Mid-Columbia Economic Development District; Alana Lackner, Columbia Gorge News; Commissioner's Willer's Sister

**PLEDGE OF ALLEGIANCE** Treasurer Coburn

**AGENDA CORRECTIONS/ADDITIONS** None

**COMMUNITY PARTNER UPDATE** Jessica Metta, Executive Director, Mid-Columbia Economic Development District  
Introduction of MCEDD. Provided highlights of the Columbia Gorge Comprehensive Economic Development Strategy 2022-2027 for Hood River, Klickitat, Sherman, Skamania, and Wasco Counties (see slides included in Meeting Packet): Notable items in the SWOT analysis: challenge of disparities between States (OR/WA); threats from droughts; fires and changing weather patterns; 1<sup>st</sup> time to discuss childcare in the CEDS – it is an essential infrastructure, so that more people can participate in the workforce; resilient infrastructure is the longest goal in the plan. Oregon and Washington Top Ten are included – the Port provides its feedback that is used in the top 10. This is the first year that the CEDS Summary is also available in Spanish. Questions: Commissioner Weast inquired who oversees the transportation – specifically LINK. The manager's name was provided, and it was shared that LINK just finished their 20-year plan. Commissioner Weast expressed his concern to see that the busses are always empty. LINK recently contracted a consultant to work out a better route with more stops, to avoid the busses being empty regularly. Commissioner Griffith commented that interest rates are going up, there is no affordable housing – an answer needs to be found for affordable housing.

**REGULAR SESSION ADJOURNED AT 7:30 P.M. & EXECUTIVE SESSION COMMENCED AT 7:30 P.M.**

**EXECUTIVE SESSION ADJOURNED AT 7:45 P.M. & REGULAR SESSION RESUMED AT 7:45 P.M.**

**ACTION REQUIRED FROM EXECUTIVE SESSION** None

**OPENED PUBLIC BUDGET HEARING AT 7:45 P.M.** Budget for Fiscal year 2022-2023 as approved by the Port of The Dalles Budget Committee on April 26, 2022

**PUBLIC COMMENT OR QUESTION** None

**UPCOMING MEETINGS/EVENTS** As included in Meeting Packet, plus Commissioner Griffith will join ED Klaas on KODL

**REPORTS**

1. *Staff Report* Executive Director Klaas Stands as included in the Meeting Packet, plus add Bohn's Printing and Oregon Equipment to the list of small businesses the Port contracts
2. *Committee Reports*
  - *Community Outreach Team* Executive Director Klaas Monthly administration has been handed over to the College. The Port will retain scheduling for Washington, D.C. trips and compiling the Community

Enhancement Program Book. Current activity is to follow up on items from the March trip to Washington, D.C. and prepare for the next trip in September.

- *Urban Renewal* Commissioner Coburn Urban Renewal approved a new financial incentive program. Different grants that will support downtown movement. Numerous developers are interested. One example is a program that will remove the SDC's – they will not be waived, instead Urban Renewal will pay the SDC's, so that way those fees will still reach the agencies.
- *Chamber of Commerce* Commissioner Griffith A printout of the Chamber newsletter was provided. The Cherry Festival was profitable. The Bass Tournament was shown on Pursuit TV. Bargeway Pub, Freebridge Brewing & the Discovery Center all benefited from the coverage; the river is a big resource.
- *Dufur* Commissioner Wallace Oregon Trail Road Rally was in town. Also, the Gravel Grinder – 700 bicyclists. School is getting out soon. Lots of kids will be working in the cherry orchards or driving wheat trucks. Azure is bringing activity/work to the downtown area.
- *Wasco County Economic Development* Executive Assistant Toepke ED Klaas provided a summary in the Staff Report which covered the meeting and visit to Maupin.

**CLOSED PUBLIC BUDGET HEARING AT 7:55 P.M.** Budget for Fiscal year 2022-2023 as approved by the Port of The Dalles Budget Committee on April 26, 2022

**ACTION ITEMS**

1. **May 11, 2021, Regular Session Meeting Minutes** *were Approved by Consensus*
2. **May 2022 Financial Reports** *Stand as presented, Approved by Consensus* \*Excluded financial notes were read into record by Treasurer Coburn
3. **Resolution No. 2022-004 Adopting the Budget, Making Appropriations, Imposing the Tax, Categorizing the Tax, FY 2022-2023** *M/D. Griffith, S/S. Coburn Motion Approved Unanimously*

**REGULAR SESSION ADJOURNED AT 8:00 P.M. & EXECUTIVE SESSION COMMENCED AT 8:00 P.M.**

**EXECUTIVE SESSION ADJOURNED AT 8:55 P.M. & REGULAR SESSION RESUMED AT 8:55 P.M.**

**ACTION REQUIRED FROM EXECUTIVE SESSION**

**M-3. Effective July 1, 2022, increase Executive Director Andrea Klaas's salary 5%** *M/R. Wallace, Approved by Consensus*

**COMMISSION CALL** Looking forward to holding July's meeting in Dufur; thanks to Commissioner's Wallace & Coburn for the hard work on the new format of the Executive Director's Annual Performance Evaluation and Compensation Review; hoping to become whole from the Marina Fire expenses; recent teambuilding day was great!

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:02 p.m.**

**PORT OF THE DALLES:**

  
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Greg Weast, President  
Board of Commissioners

**ATTEST:**

  
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David A. Griffith, Secretary  
Board of Commissioners

**DATE APPROVED:** July 13, 2022

**Prepared by:** Jennifer Toepke, Executive Assistant