

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
March 13, 2019
Port Office

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

ROLL CALL

Present: Greg Weast, Mike Courtney, Robert Wallace, Staci Coburn, David Griffith
Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney
Guests: None

PLEDGE OF ALLEGIANCE: Commissioner Weast

AGENDA CORRECTIONS or ADDITIONS

None

VISITOR BUSINESS (for items not already on the agenda)

None

PORT CALENDAR/EVENTS

Andrea reviewed the March and April, 2019 calendars. The April Port Commission meeting has been changed from April 10 to April 17.

ACTION ITEMS

1. **February 13, 2019 Meeting Minutes accepted as presented.**
2. **February, 2019 Financial Reports were reviewed by Commissioner Coburn and accepted as presented.**

REPORTS

1. *Staff Report:* A full report was provided in the Agenda Packet. Gorge Works had 50 applicants this year. Selection process continues through March with hiring decisions due April 7. Kathy Ursprung will represent Gorge Works at The Dalles High School Career Fair in March; Website search engine has been optimized; Food Lab contractor Matthew Buck completed his first round of stakeholder interviews and delivered a summary of those interviews for review; Port Property Projects – Columbia Gorge Vet planning a spring opening, Google construction expects to be complete this fall, V&G anticipating a spring start; Marina-electrical upgrade well on its way. Marina will be closed 3/11-29 while transformers and electrical cables are being installed, PUD will contact individual boathouse owners to connect them to the new electrical system, Hage Electric and DevCo Mechanical are coordinating the sewer pump installation, Sewer lines will be pressurized and dye tested to identify leaks; Two leads from the state and a Recycling facility that needs 5,000+sqft of covered space within 10 miles of The Dalles; Outreach Team Spring DC trip March 25-28, IGA with CGCC is drafted and being presented to the CGCC Board, Representatives of City of The Dalles, MCEDD, and Regional Solutions on brownfields inventory and potential grant funding, State Business Development Officer, Carolyn Meece has changed regions to the Bend area. Business Oregon plans to have a new person hired by the end of May, Port of Hood River is

conducting a survey of river users that cross under the Hood River Bridge, Klindt Cove Kiwanis Park irrigation, landscaping, and hydro-seeding will be completed this spring.

Reports of Committees

- a) Chamber of Commerce: Commissioner Griffith – Thanked Kathy Ursprung for her work on the Gorge Works Program and working with the Chamber to transition the program to the Chamber; the Chamber got good results supporting a booth at the Sportsman Show and plan to attend next year; the Chamber and MCMC are combining their awards nights into one event.
- b) Dufur: Wallace – School projects and City street improvements are moving forward; the ESD grant to install high speed fiber to the school was delayed by the Gorge Commission. Robert is working to resolve the issues and move the project forward, he was asked to provide an updated report for the COT to take to DC with them; the Port Commission was invited to hold a future meeting in Dufur.
- c) Wasco EDC: Ursprung – Ready for Business Committee drafting a work plan, looking at ways to provide more assistance to businesses.
- d) Urban Renewal: Coburn – No meeting
- e) COT: Weast/Klaas – Preparing for March trip

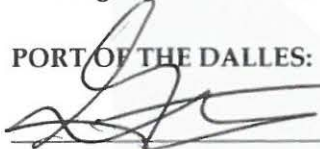
NO EXECUTIVE SESSION was held. *(as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

COMMISSION CALL

1. President: Commissioner Weast – Thanked Kathy Ursprung for her work on the Gorge Works Program; Inquired on status of Enterprise Zone-nothing new; status of IGA with CGCC-being reviewed by CGCC Board; status of Food Lab –Board input will be taken and shared with consultant who will make a presentation at the June meeting.
2. Commissioner Coburn – Thanked Kathy Ursprung for her work on the Gorge Works Program and appreciated how quickly Kathy was able to adapt, upgrade, and make improvements in the programs as issues came up.
3. Commissioner Courtney – Thanked everyone for their condolences on his wife’s passing. Donna’s service will be March 30, 2019, 2:00pm at the Civic Auditorium
4. Andrea reminded the Commission the Marina will be closed 3/11-29 for the electrical system installation; Hage Electric & DevCo will coordinate the sewer pump installation during this time; Seal Coat will be able to fix the parking lot damage now that the weather has improved.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 7:20PM.

PORT OF THE DALLES:



Greg Weast, President
Board of Commissioners

ATTEST:



Robert Wallace, Secretary
Board of Commissioners

DATE APPROVED: 4-10-2019
Prepared by: K.Norton