

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**October 15, 2014**  
**Port of The Dalles**

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

**ROLL CALL**

Present: Bob McFadden, Greg Weast, Kristi McCavic, Mike Courtney

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Amanda Hoey

Pledge of Allegiance: Commissioner McFadden

**AGENDA CORRECTIONS or ADDITIONS**

None at this time.

**PUBLIC COMMENT-VISITOR BUSINESS**

MCEDD Update: Amanda updated the Commission on MCEDD activities over the past year and goals for the next year; Thanked the Port for assistance with additional funding appropriations for business development through OIB;

**PORT CALENDAR/EVENTS**

Andrea Klaas reviewed the October & November 2014 Calendars.

**ACTION ITEMS**

Commissioner Weast asked that the word "suing" in Staff Report Item #3 line 3 be corrected to "Using".

1. **Motion to approve the September 10, 2014 regular meeting minutes as corrected and the September 2014 Financials. M/G.Weast, S/M.Courtney. Motion approved unanimously.**

**STAFF REPORT**

1. *Monthly Highlights* – Andrea Klaas provided report in meeting packet. North Chenoweth project still on schedule; The Port will be reconvening the Technical Advisory Team; Manufacturers Day tours successful, good photo's on Port's Facebook page; Kathy & I met with Senator Ted Ferrioli for a discussions on wetlands & regulatory issues; Oregon Aviation Industry Group had their annual summit in Hood River; The Port and MCEDD worked together to finalize the Marketing Grant Program that businesses can use to apply for assistance to attend trade shows and develop marketing material
2. *Marketing & Communications Update:* Kathy Ursprung was on vacation this week. Andrea provided information on Port e-newsletter and Manufacturer's Day tours.
3. *Marina Update:* Kathy Norton provided report in meeting packet. Marina sewer issues were resolved; Marina users are not as interested in keeping their water on as in past years; provided marina water costs historical information.
4. *Reports of Committees:*
  - a) Urban Renewal – Commissioner Weast: Last meeting information sent to Commissioners, October meeting cancelled.
  - b) Chamber of Commerce: Commissioner Griffith: Andrea Klaas reported the Annual Chamber BBQ was very successful; the "shop local" campaign will start soon.
  - c) Wasco EDC – Andrea Klaas:
  - d) COT – Andrea Klaas: Meeting on Friday; Commissioner McFadden provided update on DC trip.

7:40PM - In to Executive Session

**EXECUTIVE SESSION** (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:20PM – Back to Regular Session

**COMMISSION CALL**

1. President:
2. Commissioners:

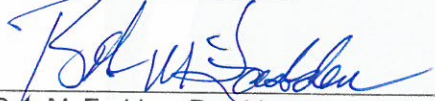
8:30PM - In to Executive Session

**EXECUTIVE SESSION** (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

9:00PM – Back to Regular Session


**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:00PM.**

**PORT OF THE DALLES:**



Bob McFadden, President  
Board of Commissioners

**ATTEST:**



David A. Griffith, Secretary  
Board of Commissioners

**DATE APPROVED:**

Prepared by: K.Norton