

NEWS

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FOR IMMEDIATE RELEASE
Contact: Andrea Klaas

Date: April 7, 2017

Port of The Dalles Commission to Hold Meeting

The Port of The Dalles will hold a Regular Board of Commissioners Meeting Wednesday, April 12, 2017 at The Balch Hotel in Dufur, Oregon. The meeting will begin at 7:00PM. The Commission will dine at the Balch Hotel before the meeting.

The meeting will address the main topics as follows (tentative agenda attached):

1. Approve Resolution #2017-004
2. 2017-18 Port Work Plan
3. Staff Reports
4. Committee Representative Reports

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PORT OF THE DALLES
April 12, 2017 Meeting Agenda
7:00PM – The Balch Hotel, Dufur, OR

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA CORRECTIONS or ADDITIONS

D. EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (2) (f) (h). This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session)*

E. VISITOR BUSINESS (For items not already on the agenda)

1. City of Dufur Presentation

F. PORT CALENDAR/EVENTS

G. ACTION ITEMS:

1. Approve March 8, 2017 Annual Work Session Minutes and Regular Meeting Minutes
2. Approve March, 2017 Financial Reports
3. Appoint 2017-18 Budget Officer – Resolution #2017-004
4. Approve FY 2017-18 Port Work Plan
5. Approve returning equipment to Corsair

H. STAFF REPORT

1. Director's Report
2. Marketing & Communications
3. Special Projects Report
4. Reports of Committees
 - Urban Renewal – Coburn
 - Chamber of Commerce – Griffith
 - Wasco County EDC – Ursprung
 - Community Outreach Team – Weast/Klaas

I. EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (2) (f) (h). This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.)*

J. ACTION REQUIRED FROM EXECUTIVE SESSION DISCUSSION

K. COMMISSION CALL

1. President
2. Other Commissioner business

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: April 12, 2017

Subject: G-1.) Meeting Minutes

Background:

- March 8, 2017 Annual Work Session Minutes
- March 8, 2017 Regular Meeting Minutes

Staff Recommendation:

Motion to approve March 8, 2017 Annual Work Session Minutes and Regular Meeting Minutes as presented

Fiscal Impact: None

PORT OF THE DALLES COMMISSION
Work Session Minutes
March 8, 2017
Port of The Dalles Administration Office

The Work Session of the Port Commissioners was called to order by President Greg Weast at 4:00pm.

ROLL CALL

Present: Greg Weast, David Griffith, Mike Courtney, Staci Coburn

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications

Guests: None

AGENDA CORRECTIONS or ADDITIONS

None at this time

PRESENTATIONS: Andrea Klaas

- Review of the Ports Strengths, Weaknesses, Opportunities, and Threats as developed in 2013.
 - Strengths:
 - Remove "Low Cost of land, labor, utilities and cost of living"
 - Weaknesses:
 - Change "No" to "Limited shovel-ready industrial land available";
 - remove "Marina utilities...." and "Some marina boathouses...."
 - Add: Parking Issues and Affordable Housing.
 - Opportunities:
 - Remove "Redevelopment of Elks building"
 - Threats:
 - Remove "NW Aluminum site clean-up costs"
- Review of current 2016-17 Port Work Plan
 - Goal #1
 - #1.1 - Change "Build" to Enhance marketing partnership with local and regional partners. Remove Regional Solutions from Partner list.
 - #1.2 - No Change. Remove comments.
 - #1.3 - No Change. Remove "note cards" add "Newsletter" to comments.
 - #1.4 - No Change
 - Goal #2
 - #2.1 - No Change. Add "Rural Ag support" to comments.
 - #2.2 - No Changes.
 - #2.3 - Change to "Complete Klindt Cove Park". Add " Partnering with Wasco Co Parks & Rec District" to comments
 - #2.4 - No Change. Change comments to "Food lab and incubator facility; Value Added Ag"
 - #2.5 - Current task to finalize pricing for CGIS land has been completed.

- #2.5 – New Task: Workforce Experience Coordination Pilot – working with business & education, create easy to use mentorship program. Comments: RARE student to develop program and identify Dept. of ED for future years.
- Goal #3
 - 3.1 – No Changes
 - 3.2 – No Change. Add “Deal of the Month” presented at monthly Commission meetings.
 - 3.3 – No Change. New Comments: Dufur updated Strategic plan and is working on water/waste water facility update plan; Azure Standard; downtown businesses.
 - 3.4 – No Changes.
 - 3.5 – New: Munsen batch plant moved up to rock pit. Comments: Scenic Area Management Plan being updated. See if a provision could be included to allow Munsen paving to move portable batch plant to rock pit.
- Goal #4
 - 4.1 – No Changes.
- Goal #5
 - 5.1 – No Change. Add Comment: By August, 2017 Port Meeting
 - 5.2 – No Change. Add Comment: By May, 2017 Port Meeting
- Goal #6
 - 6.1 – Done
 - 6.2 – Done
 - 6.3 – Change to 6.1. Add Comment: Port of Morrow purchased dredge for their marina. Will look into what it will take for us to use it.
 - 6.2 – New: Work with OSMB funding to update launch ramp. No comment.
 - 6.3 – New: Seal-Kote/Re-stripe launch ramp & public Parking. Comment: Partner with The Dalles Marina to do marina side at the same time.
 - 6.4 – New: Riverfront Trail. Comment: Work with The Dalles Marina and Riverfront Trail committee for trail access through the marina parking lot.

By Consensus: the Port Commission recommended approval of the 2017-18 Port Work Plan as amended at this meeting.

The Work Session adjourned at 5:30PM.

PORT OF THE DALLES:

ATTEST:

Greg Weast, President
Board of Commissioners

David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
March 08, 2017
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

ROLL CALL

Present: Greg Weast, Mike Courtney, David Griffith, Kristi Timmons, Staci Coburn

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Bill Dick, Attorney

Guests: None

Pledge of Allegiance: Commissioner Weast

AGENDA CORRECTIONS or ADDITIONS

None at this time

VISITOR BUSINESS (for items not already on the agenda)

1. The Dalles Main Street BR&E Program Presentation: Jeremiah Paulsen, The Dalles Main Street Executive Director and Matthew Klebes, BR&E Program Coordinator outlined the program strategy, objectives and outcomes.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the March and April 2017 calendars. Andrea will not be available to attend KODL Coffee Break on 3/10/17. Commission Weast and Kathy Norton will attend in her place.

ACTION ITEMS

1. **February 15, 2017 Regular Meeting Minutes approved as presented.**
2. **February, 2017 Financial Reports reviewed and approved as presented.**
3. **Motion to ratify the action of granting BKB Management a 60-day extension to close, from March 1, 2017 to May 1, 2017. M/M.Courtney, S/S.Coburn Motion approved unanimously.**
4. **By Consensus the Board directed Staff to prepare written comments from the Port to the Gorge Commission pertaining to the update of the Management Plan.**
5. **Motion to approve Resolution #2017-002 authorizing a transfer of funds between departments of the General Fund, the Port Development Fund, and the Marina Fund of the Port of The Dalles Budget, making appropriations and authorizing expenditures for fiscal year ending June, 30, 2017. M/M.Courtney, S/S.Coburn. Motion approved 4/1 with Commission Timmons opposing.**
6. **Motion to approve an expenditure of no more than \$3,800.00 for renewal of the wetlands delineation for the Columbia Gorge Industrial Center. M/S.Coburn, S/M.Courtney. Motion approved unanimously.**

STAFF REPORT

1. *Director's Report* – Andrea Klaas provided full report in meeting packet. Oregon Public Ports Quarterly Meeting update: OSMB has \$5.5M available for facility improvements. Grants due April 15, 2017. \$100,000 available for small project grants. \$2.2M for MAP grants. DC

lobbyist for Oregon Ports reported Fed gov't is operating on a continuing resolution through April, 2018. President Trump focused on infrastructure projects. Port of Portland Terminal 6 being transferred back to the Port from private ownership; Oregon hired a resiliency officer who is working on a Statewide plan; Home Builders Association made a pitch asking Ports' support to file suit against FEMA and NMF about the biological opinion that was enacted through the 9th Circuit Court. OPPA agreed to support this effort; Gorge Commission held three listening session regarding the Scenic Area 2020 Management Plan update; provided make of new Riverfront Trail plans as they pertain to the marina parking lot.

2. *Marketing & Communications Update:* Kathy Ursprung provided full report in meeting packet. Recruitment & Creation – Wetlands: Need approval to expend up to \$3,800 to proceed with wetland delineation confirmation and renewal; Food Businesses: Continuing to pursue grants for project feasibility study; Industrial Center Entrance: Hoping for better weather so the sign can be completed this month; Marketing Materials: Continuing work on updating marketing material. Adding more information to the Port's website. Retention – Workforce education project has recruited three Port-area businesses as potential career mentors to local high school students; Other – Dufur Chamber of Commerce approved the Dufur Vision and Action Plan with revisions for presentation to the City Council March 16, 2017; Continuing to participate in MCEDD's strategy process; Working on the COT Book for Washington DC trip.
3. *Special Projects Update:* Kathy Norton provided full report in meeting packet. Marina management transfer continues to go well; Meeting with Park District staff to brainstorm ideas for Klindt Cove Park; Got the Oregon State Marina Board Grant to sealcoat and restripe the marina parking lot and replace the damaged restroom doors; Kitchen remodel is progressing; The Dalles Main Street is taking applications for the Oregon Main Street Revitalization Grant.
 - a) Urban Renewal – Commissioner Coburn: General orientation meeting on February 21, 2017. Tanner Elliot elected Chairman. Two 120 days extensions on Granada development.
 - b) Chamber of Commerce: Commissioner Griffith: No quorum at last meeting.
 - c) Wasco EDC – Kathy Ursprung: Taking Dufur Strategic Plan to Dufur City Council.
 - d) COT – Greg Weast/Andrea Klaas: Putting final touches on Projects Book. Have a full docket of appointment including Dept. of Ed and Dept. of Labor. Requesting funding for Mentorship program, scenic area funding and immigration effect locally. Taking similar issues for discussion to State Legislature.

7:40 PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:00PM – Back to Regular Session

DECISIONS FROM EXECUTIVE SESSION

PUD-Substation Real Estate Agreement: By consensus the Commission authorized the Executive Director to sign the Real Estate Agreement.

COMMISSION CALL

1. President G. Weast: Nothing tonight.
2. Commissioner Timmons: Reported she will not seek re-election when her term expires June 30, 2017.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:05PM.

PORT OF THE DALLES:

ATTEST:

Greg Weast, President
Board of Commissioners

David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED:
Prepared by: K.Norton

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: April 12, 2017

Subject: G -2.) Financial Reports

Background:

- LGIP rate has increased to 1.208% so we will be moving our CDs from Columbia State Bank back to the LGIP
- Leased Land and Facilities payments are from PUD and Whiting-Turner.
- Weed Control is an annual expense. We are required by Wasco County to manage the weeds on our undeveloped land. This includes the embankment behind the Port offices along Klindt Drive.
- Building Improvements are for the kitchen remodel. The cabinets and counter have been ordered, we also purchased a small dishwasher and a mini-fridge. The new cabinets may be here in time for the May meeting.

Staff Recommendation:

Motion to approve the March 2017 Financial Reports as presented.

Fiscal Impact: None

Port of The Dalles
Monthly Activity Report by Fund
March 2017

	General Fu...	Marina Fund	Port Devel...	TOTAL
Ordinary Income/Expense				
Income				
Interest From Earnings	720.70	105.26	151.59	977.55
Prior Yr Property Tax	444.32	0.00	0.00	444.32
Misc. Income	51.38	0.00	0.00	51.38
lease-land/Facility	2,695.00	0.00	0.00	2,695.00
Property Tax	8,555.86	0.00	0.00	8,555.86
Total Income	12,467.26	105.26	151.59	12,724.11
Gross Profit	12,467.26	105.26	151.59	12,724.11
Expense				
PERSONAL SERVICES-				
Payroll Expenses				
Wages				
Marketing/Communications	0.00	0.00	3,916.66	3,916.66
Salary- Exec. Director	8,333.34	0.00	0.00	8,333.34
Maintenance Supervisor	2,625.00	0.00	0.00	2,625.00
Admin/Marina Specialist	3,496.00	0.00	0.00	3,496.00
Total Wages	14,454.34	0.00	3,916.66	18,371.00
FICA-EMPLOYER	1,105.77	0.00	299.62	1,405.39
PERS EMPLOYER	360.87	0.00	0.00	360.87
WRKRS COMP EMPLOYER	9.73	0.00	6.07	15.80
Payroll Expenses - Other	15.11	0.00	0.00	15.11
Total Payroll Expenses	15,945.82	0.00	4,222.35	20,168.17
Health Insurance	1,907.25	0.00	2,274.08	4,181.33
Total PERSONAL SERVICES-	17,853.07	0.00	6,496.43	24,349.50
MATERIAL AND SERVICES-				
Transient Moorage Expense				
Transient Moorage Utilities	15.00	0.00	0.00	15.00
Total Transient Moorage Expense	15.00	0.00	0.00	15.00
Contracted Service	756.25	0.00	0.00	756.25
Develop and Comm	380.99	0.00	0.00	380.99
Dues, Fees and Subscriptions	10.41	0.00	0.00	10.41
Legal	500.00	0.00	990.00	1,490.00
Maintenance and Repair				
Weed Control/landscaping	1,920.00	0.00	0.00	1,920.00
Shop	17.28	0.00	0.00	17.28
Vehicle Expense				
Gas	167.33	0.00	0.00	167.33
Total Vehicle Expense	167.33	0.00	0.00	167.33
Total Maintenance and Repair	2,104.61	0.00	0.00	2,104.61
Launch Ramp				
Launch Ramp Water	125.27	0.00	0.00	125.27
Launch Ramp Electric	163.82	0.00	0.00	163.82
Total Launch Ramp	289.09	0.00	0.00	289.09
Office Supplies	218.35	0.00	0.00	218.35
Travel Expense	2,814.39	0.00	0.00	2,814.39
Utilities				
Industrial				
Industrial Water	0.00	0.00	0.00	0.00
Total Industrial	0.00	0.00	0.00	0.00
Office				
Water Office	156.94	0.00	0.00	156.94

Port of The Dalles
Monthly Activity Report by Fund
March 2017

	General Fu...	Marina Fund	Port Devel...	TOTAL
Office Electric	363.83	0.00	0.00	363.83
Garbage Office	76.59	0.00	0.00	76.59
Telephone	293.82	0.00	17.50	311.32
Total Office	891.18	0.00	17.50	908.68
Total Utilities	891.18	0.00	17.50	908.68
Marketing Expenses				
Media/Promo	0.00	0.00	86.47	86.47
Travel	0.00	0.00	193.23	193.23
Total Marketing Expenses	0.00	0.00	279.70	279.70
Total MATERIAL AND SERVICES-	7,980.27	0.00	1,287.20	9,267.47
CAPITAL OUTLAYS-				
PDF- Facility Improvements	0.00	0.00	25,333.00	25,333.00
Building Improvements	3,111.12	0.00	0.00	3,111.12
Total CAPITAL OUTLAYS-	3,111.12	0.00	25,333.00	28,444.12
Total Expense	28,944.46	0.00	33,116.63	62,061.09
Net Ordinary Income	-16,477.20	105.26	-32,965.04	-49,336.98
Net Income	-16,477.20	105.26	-32,965.04	-49,336.98

Port of The Dalles
Balance Sheet by Class
As of March 31, 2017

	General F...	Marina F...	Port Develo...	Un...	TOTAL
ASSETS					
Current Assets					
Checking/Savings					
CD					
CD#1-8599	0.00	0.00	200,240.11	0.00	200,240.11
CD#2-8639	0.00	0.00	500,213.23	0.00	500,213.23
CD#3-1850	0.00	0.00	500,221.36	0.00	500,221.36
CD#4-1854	0.00	0.00	1,000,696.28	0.00	1,000,696.28
CD#6-1874	0.00	0.00	2,003,306.79	0.00	2,003,306.79
Total CD	0.00	0.00	4,204,677.77	0.00	4,204,677.77
Cash-County Treasurer					
CSB Checking	-1,856.21	0.00	0.00	0.00	-1,856.21
General Checking	24,630.71	0.00	0.00	0.00	24,630.71
Marina Checking	0.00	16,169.94	0.00	0.00	16,169.94
Port Develop. Checking	0.00	0.00	-1,811.73	0.00	-1,811.73
Total CSB Checking	24,630.71	16,169.94	-1,811.73	0.00	38,988.92
LGIP					
Marina Services	0.00	106,660.56	0.00	0.00	106,660.56
Port Develop	0.00	0.00	98,958.16	0.00	98,958.16
General	626,095.51	0.00	0.00	0.00	626,095.51
LGIP - Other	-10.41	0.00	0.00	0.00	-10.41
Total LGIP	626,085.10	106,660.56	98,958.16	0.00	831,703.82
Petty Cash					
	116.29	28.54	46.95	0.00	191.78
Total Checking/Savings	648,975.89	122,859.04	4,301,871.15	0.00	5,073,706.08
Accounts Receivable					
Accounts Receivable					
General	3,388.17	0.00	0.00	0.00	3,388.17
Marina	0.00	-262.76	0.00	0.00	-262.76
Port Development.	0.00	0.00	-1.08	0.00	-1.08
Total Accounts Receivable	3,388.17	-262.76	-1.08	0.00	3,124.33
Total Accounts Receivable	3,388.17	-262.76	-1.08	0.00	3,124.33
Total Current Assets	652,364.06	122,596.28	4,301,870.07	0.00	5,076,830.41
TOTAL ASSETS	652,364.06	122,596.28	4,301,870.07	0.00	5,076,830.41
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Other Current Liabilities					
Payroll Liabilities					
P/R Taxes Payable- Pers	243.84	0.00	0.00	0.00	243.84
Payroll Liabilities - Other	104.36	0.00	0.00	0.00	104.36
Total Payroll Liabilities	348.20	0.00	0.00	0.00	348.20
Total Other Current Liabilities	348.20	0.00	0.00	0.00	348.20
Total Current Liabilities	348.20	0.00	0.00	0.00	348.20
Total Liabilities	348.20	0.00	0.00	0.00	348.20
Equity					
Prior Period Adjustment	-153,372.59	-12,831.28	1,000,409.65	0.00	834,205.78
Fund Balance					
Unrestricted	646,547.76	-0.14	4,556,339.12	0.00	5,202,886.74
Fund Balance - Other	2,046.82	0.00	0.00	0.00	2,046.82
Total Fund Balance	648,594.58	-0.14	4,556,339.12	0.00	5,204,933.56

2:28 PM

04/09/17

Cash Basis

Port of The Dalles
Balance Sheet by Class
As of March 31, 2017

	<u>General F...</u>	<u>Marina F...</u>	<u>Port Develo...</u>	<u>Un...</u>	<u>TOTAL</u>
Opening Bal Equity	-548,947.89	-103,359.06	-5,462,572.99	0.00	-6,114,879.94
Unrestricted Net Assets	68,738.52	117,106.84	-40,160.96	0.00	145,684.40
Net Income	637,003.24	121,679.88	4,247,855.23	0.00	5,006,538.35
Total Equity	<u>652,015.86</u>	<u>122,596.24</u>	<u>4,301,870.05</u>	<u>0.00</u>	<u>5,076,482.15</u>
TOTAL LIABILITIES & EQUITY	<u>652,364.06</u>	<u>122,596.24</u>	<u>4,301,870.05</u>	<u>0.00</u>	<u>5,076,830.35</u>
UNBALANCED CLASSES	0.00	0.04	0.02	0.00	-0.06

Port of The Dalles-GENERAL
Profit & Loss Budget vs. Actual-SUMMARY
July 2016 through March 2017

	Jul '16 - M...	Budget	% of Budget
Ordinary Income/Expense			
Income			
Beginning Fund Balance	548,947.89	521,654.00	105.2%
Transient Moorage	1,004.00	2,000.00	50.2%
Map Grant	9,800.00	9,800.00	100.0%
Interest From Earnings	5,299.81	2,608.00	203.2%
Prior Yr Property Tax	9,558.77	12,000.00	79.7%
Interest From Contracts	0.00	1,889.00	0.0%
Flex/Tenant Bldg Const-Ln/Grant	0.00	100,000.00	0.0%
Misc. Income	2,124.23	100.00	2,124.2%
lease-land/Facility	28,658.49	30,064.00	95.3%
SDAO Grant	6,000.00	5,000.00	120.0%
Airport Well	0.00	497.00	0.0%
Marina Loan	0.00	9,733.00	0.0%
Property Tax	285,742.50	285,632.00	100.0%
Total Income	<u>897,135.69</u>	<u>980,977.00</u>	<u>91.5%</u>
Gross Profit	897,135.69	980,977.00	91.5%
Expense			
PERSONAL SERVICES-	110,650.32	156,601.00	70.7%
MATERIAL AND SERVICES-	95,085.33	160,000.00	59.4%
CAPITAL OUTLAYS-	54,396.80	162,000.00	33.6%
Total Expense	<u>260,132.45</u>	<u>478,601.00</u>	<u>54.4%</u>
Net Ordinary Income	637,003.24	502,376.00	126.8%
Other Income/Expense			
Other Income			
transfer from other funds	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.0%
Other Expense			
Transfer to Other Funds	0.00	117,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	0.00	167,000.00	0.0%
Net Other Income	0.00	-167,000.00	0.0%
Net Income	<u><u>637,003.24</u></u>	<u><u>335,376.00</u></u>	<u><u>189.9%</u></u>

Port of The Dalles-GENERAL
Profit & Loss Budget vs. Actual-DETAIL
July 2016 through March 2017

	Jul '16 - M...	Budget	% of Budget
Ordinary Income/Expense			
Income			
Beginning Fund Balance	548,947.89	521,654.00	105.2%
Transient Moorage			
Guests	1,004.00	2,000.00	50.2%
Total Transient Moorage	1,004.00	2,000.00	50.2%
Map Grant			
Launch Ramp	9,800.00	9,800.00	100.0%
Total Map Grant	9,800.00	9,800.00	100.0%
Interest From Earnings	5,299.81	2,608.00	203.2%
Prior Yr Property Tax	9,558.77	12,000.00	79.7%
Interest From Contracts			
Marina Loan	0.00	1,889.00	0.0%
Total Interest From Contracts	0.00	1,889.00	0.0%
Flex/Tenant Bldg Const-Ln/Grant	0.00	100,000.00	0.0%
Misc. Income	2,124.23	100.00	2,124.2%
lease-land/Facility	28,658.49	30,064.00	95.3%
SDAO Grant	6,000.00	5,000.00	120.0%
Airport Well	0.00	497.00	0.0%
Marina Loan	0.00	9,733.00	0.0%
Property Tax	285,742.50	285,632.00	100.0%
Total Income	897,135.69	980,977.00	91.5%
Gross Profit	897,135.69	980,977.00	91.5%
Expense			
PERSONAL SERVICES-			
Payroll Expenses			
Wages			
Marketing/Communications	178.03	5,100.00	3.5%
Salary- Exec. Director	46,827.69	42,000.00	111.5%
Maintenance Supervisor	17,507.46	33,500.00	52.3%
Admin/Marina Specialist	19,988.00	38,500.00	51.9%
Total Wages	84,501.18	119,100.00	70.9%
FICA-EMPLOYER	6,464.30	13,000.00	49.7%
PERS EMPLOYER	2,979.42	4,000.00	74.5%
Unemployment Payments	0.00	1.00	0.0%
WRKRS COMP EMPLOYER	1,954.07	2,500.00	78.2%
Payroll Expenses - Other	101.00		
Total Payroll Expenses	95,999.97	138,601.00	69.3%
Health Insurance	14,650.35	18,000.00	81.4%
Total PERSONAL SERVICES-	110,650.32	156,601.00	70.7%
MATERIAL AND SERVICES-			
Transient Moorage Expense			
Transient Moorage Utilities	150.69	1,000.00	15.1%
Total Transient Moorage Expense	150.69	1,000.00	15.1%
Contracted Service	5,802.99	23,000.00	25.2%
Account and Audit	15,191.00	20,000.00	76.0%
Develop and Comm	2,998.61	10,000.00	30.0%
Dues, Fees and Subscriptions	7,280.53	10,000.00	72.8%
Insurance-Liability	10,486.00	15,000.00	69.9%
Legal	2,610.00	5,000.00	52.2%
Maintenance and Repair			
Weed Control/landscaping	11,355.83	12,000.00	94.6%
Shop	1,468.42	4,100.00	35.8%

Port of The Dalles-GENERAL
Profit & Loss Budget vs. Actual-DETAIL
July 2016 through March 2017

	Jul '16 - M...	Budget	% of Budget
Office	6,311.00	6,400.00	98.6%
Vehicle Expense			
Repair	471.86	1,000.00	47.2%
Gas	1,180.16	1,500.00	78.7%
Total Vehicle Expense	1,652.02	2,500.00	66.1%
Maintenance and Repair - Other	145.44	0.00	100.0%
Total Maintenance and Repair	20,932.71	25,000.00	83.7%
Launch Ramp			
Supplies	521.95	300.00	174.0%
Cleaning Service Launch Ramp	0.00	8,400.00	0.0%
Launch Ramp Water	1,072.73	1,800.00	59.6%
Launch Ramp Garbage	40.00		
Launch Ramp Electric	833.59	1,500.00	55.6%
Launch Ramp - Other	0.00	0.00	0.0%
Total Launch Ramp	2,468.27	12,000.00	20.6%
Office Supplies	6,167.57	5,000.00	123.4%
Office Equipment	0.00	3,000.00	0.0%
Staff Development/Enhance	2,044.50	5,000.00	40.9%
Travel Expense	8,205.75	10,000.00	82.1%
Utilities			
Industrial			
Industrial Water	450.55	4,000.00	11.3%
Total Industrial	450.55	4,000.00	11.3%
Office			
Water Office			
Shop	1,118.25		
Water Office - Other	871.34	3,000.00	29.0%
Total Water Office	1,989.59	3,000.00	66.3%
Office Electric	2,036.91	1,900.00	107.2%
Garbage Office	684.39	900.00	76.0%
Telephone	5,585.27	6,200.00	90.1%
Office - Other	0.00	0.00	0.0%
Total Office	10,296.16	12,000.00	85.8%
Total Utilities	10,746.71	16,000.00	67.2%
Total MATERIAL AND SERVICES-	95,085.33	160,000.00	59.4%
CAPITAL OUTLAYS-			
Land Acquisition/Development	0.00	100,000.00	0.0%
Marina Expense			
Water System Improvement	51,285.68	50,000.00	102.6%
Total Marina Expense	51,285.68	50,000.00	102.6%
Building Improvements	3,111.12	12,000.00	25.9%
Total CAPITAL OUTLAYS-	54,396.80	162,000.00	33.6%
Total Expense	260,132.45	478,601.00	54.4%
Net Ordinary Income	637,003.24	502,376.00	126.8%
Other Income/Expense			
Other Income			
transfer from other funds			
General Fund	0.00	0.00	0.0%
Total transfer from other funds	0.00	0.00	0.0%

Port of The Dalles-GENERAL
Profit & Loss Budget vs. Actual-DETAIL
July 2016 through March 2017

	<u>Jul '16 - M...</u>	<u>Budget</u>	<u>% of Budget</u>
Total Other Income	0.00	0.00	0.0%
Other Expense			
Transfer to Other Funds	0.00	117,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	0.00	167,000.00	0.0%
Net Other Income	0.00	-167,000.00	0.0%
Net Income	<u>637,003.24</u>	<u>335,376.00</u>	<u>189.9%</u>

Port of The Dalles-PDF
Profit & Loss Budget vs. Actual-SUMMARY
 July 2016 through March 2017

	<u>Jul '16 - Ma...</u>	<u>Budget</u>	<u>% of B...</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	5,462,572.99	5,539,769.00	98.6%
Interest From Earnings	12,507.15	27,699.00	45.2%
Interest From Contracts	3,162.45	11,046.00	28.6%
Loan	0.00	112,500.00	0.0%
matching grants	7,716.00	250,000.00	3.1%
Airport Well	0.00	0.00	0.0%
Land Sales	140,488.75	800,000.00	17.6%
Principal from Contract Sales	0.00	32,848.00	0.0%
Total Income	<u>5,626,447.34</u>	<u>6,773,862.00</u>	<u>83.1%</u>
Gross Profit	5,626,447.34	6,773,862.00	83.1%
Expense			
PERSONAL SERVICES-	83,471.47	133,709.00	62.4%
MATERIAL AND SERVICES-	31,519.82	184,200.00	17.1%
CAPITAL OUTLAYS-	1,076,560.07	5,140,000.00	20.9%
Total Expense	<u>1,191,551.36</u>	<u>5,457,909.00</u>	<u>21.8%</u>
Net Ordinary Income	4,434,895.98	1,315,953.00	337.0%
Other Income/Expense			
Other Expense			
Other Debt Service	187,040.75	370,000.00	50.6%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	<u>187,040.75</u>	<u>420,000.00</u>	<u>44.5%</u>
Net Other Income	<u>-187,040.75</u>	<u>-420,000.00</u>	<u>44.5%</u>
Net Income	<u><u>4,247,855.23</u></u>	<u><u>895,953.00</u></u>	<u><u>474.1%</u></u>

Port of The Dalles-PDF
Profit & Loss Budget vs. Actual-DETAIL
 July 2016 through March 2017

	Jul '16 - Ma...	Budget	% of B...
Ordinary Income/Expense			
Income			
Beginning Fund Balance	5,462,572.99	5,539,769.00	98.6%
Interest From Earnings	12,507.15	27,699.00	45.2%
Interest From Contracts			
CCC#5-CPDLLC	68.71	480.42	14.3%
Tum-A-Lum	3,093.74	4,097.97	75.5%
Interest From Contracts - Other	0.00	6,467.61	0.0%
Total Interest From Contracts	3,162.45	11,046.00	28.6%
Loan	0.00	112,500.00	0.0%
matching grants	7,716.00	250,000.00	3.1%
Airport Well	0.00	0.00	0.0%
Land Sales			
CCC#4-CPDLLC	0.00	0.00	0.0%
CCC#5-CPDLLC	13,744.67	0.00	100.0%
Tum-A-Lum	106,767.83	0.00	100.0%
Land Sales - Other	19,976.25	800,000.00	2.5%
Total Land Sales	140,488.75	800,000.00	17.6%
Principal from Contract Sales	0.00	32,848.00	0.0%
Total Income	5,626,447.34	6,773,862.00	83.1%
Gross Profit	5,626,447.34	6,773,862.00	83.1%
Expense			
PERSONAL SERVICES-			
Payroll Expenses			
Wages			
Marketing/Communications	35,071.91	45,900.00	76.4%
Salary- Exec. Director	23,342.81	42,000.00	55.6%
Maintenance Supervisor	0.00	5,000.00	0.0%
Admin/Marina Specialist	0.00	7,000.00	0.0%
Total Wages	58,414.72	99,900.00	58.5%
FICA-EMPLOYER	4,468.74	6,000.00	74.5%
PERS EMPLOYER	0.00	400.00	0.0%
WRKRS COMP EMPLOYER	54.29	120.00	45.2%
Payroll Expenses - Other	67.00		
Total Payroll Expenses	63,004.75	106,420.00	59.2%
Health Insurance	20,466.72	27,289.00	75.0%
Total PERSONAL SERVICES-	83,471.47	133,709.00	62.4%
MATERIAL AND SERVICES-			
Land Sales			
Land Sales Closing Cost	0.00	14,000.00	0.0%
Land Sale Commissions	0.00	35,000.00	0.0%
Total Land Sales	0.00	49,000.00	0.0%
Contracted Service	680.00	25,000.00	2.7%
Develop and Comm	577.46	2,000.00	28.9%
Dues, Fees and Subscriptions	2,046.00		
Legal	11,591.50	20,000.00	58.0%
Maintenance and Repair			
Weed Control/landscaping	1,500.00		
Total Maintenance and Repair	1,500.00		
Office Supplies	144.90	2,000.00	7.2%
Utilities			
Industrial			

Port of The Dalles-PDF
Profit & Loss Budget vs. Actual-DETAIL
July 2016 through March 2017

	Jul '16 - Ma...	Budget	% of B...
Industrial Water	319.65		
Total Industrial	319.65		
Office			
Telephone	142.75	1,200.00	11.9%
Total Office	142.75	1,200.00	11.9%
Total Utilities	462.40	1,200.00	38.5%
Marketing Expenses			
Grant	0.00	10,000.00	0.0%
Media/Promo	4,742.82	55,000.00	8.6%
Other	152.54		
Travel	9,622.20	20,000.00	48.1%
Total Marketing Expenses	14,517.56	85,000.00	17.1%
Total MATERIAL AND SERVICES-	31,519.82	184,200.00	17.1%
CAPITAL OUTLAYS-			
Engineering/Consultants	0.00	100,000.00	0.0%
Land Acquisition/Development	1,024,975.60	4,780,000.00	21.4%
PDF- Facility Improvements	51,584.47	10,000.00	515.8%
Partnership Projects	0.00	250,000.00	0.0%
Total CAPITAL OUTLAYS-	1,076,560.07	5,140,000.00	20.9%
Total Expense	1,191,551.36	5,457,909.00	21.8%
Net Ordinary Income	4,434,895.98	1,315,953.00	337.0%
Other Income/Expense			
Other Expense			
Other Debt Service	187,040.75	370,000.00	50.6%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	187,040.75	420,000.00	44.5%
Net Other Income	-187,040.75	-420,000.00	44.5%
Net Income	<u>4,247,855.23</u>	<u>895,953.00</u>	<u>474.1%</u>

Port of The Dalles-MARINA
Profit & Loss Budget vs. Actual-SUMMARY
 July 2016 through March 2017

	<u>Jul '16 - Ma...</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	103,359.06	132,930.00	77.8%
Interest From Earnings	1,283.64	250.00	513.5%
Misc. Income	0.00	300.00	0.0%
Marina	66,033.27	62,209.00	106.1%
Total Income	<u>170,675.97</u>	<u>195,689.00</u>	<u>87.2%</u>
Gross Profit	170,675.97	195,689.00	87.2%
Expense			
PERSONAL SERVICES-	24,879.85	25,000.00	99.5%
MATERIAL AND SERVICES-	24,116.24	106,901.00	22.6%
CAPITAL OUTLAYS-	0.00	1.00	0.0%
Total Expense	<u>48,996.09</u>	<u>131,902.00</u>	<u>37.1%</u>
Net Ordinary Income	121,679.88	63,787.00	190.8%
Other Income/Expense			
Other Expense			
Other Debt Service	0.00	0.00	0.0%
General Operating Contingency	0.00	15,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>15,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-15,000.00</u>	<u>0.0%</u>
Net Income	<u><u>121,679.88</u></u>	<u><u>48,787.00</u></u>	<u><u>249.4%</u></u>

Port of The Dalles-MARINA
Profit & Loss Budget vs. Actual-DETAIL
 July 2016 through March 2017

	<u>Jul '16 - ...</u>	<u>Budget</u>	<u>% of B...</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	103,359.06	132,930.00	77.8%
Interest From Earnings	1,283.64	250.00	513.5%
Misc. Income	0.00	300.00	0.0%
Marina			
Misc. Income			
Security Screen	30.00		
Total Misc. Income	<u>30.00</u>		
Revenue			
Boathouse			
Electric Fees	15.00		
Water	2,402.83	2,250.00	106.8%
BH Sewer	3,608.63	5,000.00	72.2%
Lates Fees	1,004.00		
Moorage Fees	45,739.76	38,218.00	119.7%
Total Boathouse	<u>52,770.22</u>	<u>45,468.00</u>	<u>116.1%</u>
Open Moorage			
Water	225.58	100.00	225.6%
Annual Moorage Fee	12,007.45	16,141.00	74.4%
Electric	268.15	500.00	53.6%
Open Moorage - Other	0.05		
Total Open Moorage	<u>12,501.23</u>	<u>16,741.00</u>	<u>74.7%</u>
Revenue - Other	0.00	0.00	0.0%
Total Revenue	<u>65,271.45</u>	<u>62,209.00</u>	<u>104.9%</u>
Special Projects Assessment			
Water System	731.82		
Total Special Projects Assessment	<u>731.82</u>		
Total Marina	<u>66,033.27</u>	<u>62,209.00</u>	<u>106.1%</u>
Total Income	<u>170,675.97</u>	<u>195,689.00</u>	<u>87.2%</u>
Gross Profit	170,675.97	195,689.00	87.2%
Expense			
PERSONAL SERVICES-			
Payroll Expenses			
Wages			
Assistant Spec. Projects	175.50		
Salary- Exec. Director	4,829.56	5,000.00	96.6%
Maintenance Supervisor	6,117.54	6,118.00	100.0%
Admin/Marina Specialist	9,652.00	9,652.00	100.0%
Total Wages	<u>20,774.60</u>	<u>20,770.00</u>	<u>100.0%</u>
FICA-EMPLOYER	1,589.27	1,669.00	95.2%
PERS EMPLOYER	0.00	0.00	0.0%
Unemployment Payments	0.00	1.00	0.0%
WRKRS COMP EMPLOYER	19.69	60.00	32.8%
Payroll Expenses - Other	1.05		
Total Payroll Expenses	<u>22,384.61</u>	<u>22,500.00</u>	<u>99.5%</u>
Contracted Services	51.74		
Health Insurance	2,443.50	2,500.00	97.7%
Total PERSONAL SERVICES-	<u>24,879.85</u>	<u>25,000.00</u>	<u>99.5%</u>
MATERIAL AND SERVICES-			
Contracted Service	665.00	71,001.00	0.9%
Account and Audit	0.00	300.00	0.0%

Port of The Dalles-MARINA
Profit & Loss Budget vs. Actual-DETAIL
 July 2016 through March 2017

	Jul '16 - ...	Budget	% of B...
Bad Debt Expense	0.00	500.00	0.0%
Develop and Comm	40.90	300.00	13.6%
Dues, Fees and Subscriptions	0.00	350.00	0.0%
Insurance-Liability	0.00	3,000.00	0.0%
Legal	5,856.45	6,000.00	97.6%
Maintenance and Repair			
Vehicle Expense			
Gas	558.51	500.00	111.7%
Total Vehicle Expense	558.51	500.00	111.7%
Marina			
Marina			
Supplies/Maintenance	3,996.19	4,500.00	88.8%
Total Marina	3,996.19	4,500.00	88.8%
Total Marina	3,996.19	4,500.00	88.8%
Maintenance and Repair - Other	6.00	5,000.00	0.1%
Total Maintenance and Repair	4,560.70	10,000.00	45.6%
Office Supplies	16.02	250.00	6.4%
Travel Expense	0.00	200.00	0.0%
Utilities			
Marina			
Electric Marina			
Lights	641.31	1,250.00	51.3%
Open Moorage	468.69	1,700.00	27.6%
Sewer Pump	213.85	600.00	35.6%
Total Electric Marina	1,323.85	3,550.00	37.3%
Garbage Marina	2,510.25	3,600.00	69.7%
Sewer Marina	5,048.88	5,850.00	86.3%
Water Marina	4,094.19	2,000.00	204.7%
Total Marina	12,977.17	15,000.00	86.5%
Utilities - Other	0.00	0.00	0.0%
Total Utilities	12,977.17	15,000.00	86.5%
Total MATERIAL AND SERVICES-	24,116.24	106,901.00	22.6%
CAPITAL OUTLAYS-			
Marina Expense			
Boathouse Improvements	0.00	1.00	0.0%
Facility Improvements	0.00	0.00	0.0%
Total Marina Expense	0.00	1.00	0.0%
Total CAPITAL OUTLAYS-	0.00	1.00	0.0%
Total Expense	48,996.09	131,902.00	37.1%
Net Ordinary Income	121,679.88	63,787.00	190.8%
Other Income/Expense			
Other Expense			
Other Debt Service	0.00	0.00	0.0%
General Operating Contingency	0.00	15,000.00	0.0%
Total Other Expense	0.00	15,000.00	0.0%
Net Other Income	0.00	-15,000.00	0.0%
Net Income	<u>121,679.88</u>	<u>48,787.00</u>	<u>249.4%</u>

Port of The Dalles Account QuickReport As of March 31, 2017

Type	Num	Name	Memo	Paid Amount
CSB Checking				
General Checking				
Check	EFT	Pers		-182.26
Check	EFT	Pers		-178.61
Check	EFT	Brokers National Lif...		-71.40
Liability Check	EFT	Pers	02501	-519.21
Bill Pmt -Check	23040	Adams Design		-2,001.00
Bill Pmt -Check	23041	Andrea Klaas		-2,487.29
Bill Pmt -Check	23042	Angie Wilson		-725.00
Bill Pmt -Check	23043	Bohns Printing		-93.12
Bill Pmt -Check	23044	City Of The Dalles.		-282.21
Bill Pmt -Check	23045	Hattenhauer Energy...		-167.33
Bill Pmt -Check	23046	Home Depot Credit ...		-431.92
Bill Pmt -Check	23047	InContact		-5.56
Bill Pmt -Check	23048	Jordan Chelsa	landscaping	-1,920.00
Bill Pmt -Check	23049	Kristi Timmons		-123.30
Bill Pmt -Check	23050	PUD		-542.65
Bill Pmt -Check	23051	Sawyers True Value		-135.50
Bill Pmt -Check	23052	SDIS		-4,109.93
Bill Pmt -Check	23053	Staples Credit Plan		-17.99
Bill Pmt -Check	23054	The Dalles Disposal		-76.59
Paycheck	23056	Gerald L. Rundell		-894.34
Paycheck	23057	Kathleen M. Norton		-1,199.76
Paycheck	23058	Kathy J Ursprung		-1,299.02
Paycheck	23055	Andrea L. Klaas		-2,886.92
Deposit			Deposit	2,746.38
Liability Check	EFT	Oregon Department...	0504064-4	-589.00
Liability Check	EFT	United States Treas...	93-6001833	-2,390.78
Transfer			Funds Transfer	20,000.00
Liability Check	EFT	Pers	02501	-546.57
Bill Pmt -Check	23059	At&t		-126.12
Bill Pmt -Check	23060	Cardmember Servic...		-1,206.76
Bill Pmt -Check	23061	Dick, Dick & Corey, ...		-500.00
Bill Pmt -Check	23062	Gorge Networks		-162.14
Bill Pmt -Check	23063	Northwest Commun...		-31.25
Bill Pmt -Check	23064	Port Of The Dalles ...		-45.25
Paycheck	23065	Andrea L. Klaas		-2,886.92
Paycheck	23068	Kathy J Ursprung		-1,299.02
Paycheck	23066	Gerald L. Rundell		-894.35
Paycheck	23067	Kathleen M. Norton		-1,299.02
Liability Check	EFT	Oregon Department...	0504064-4	-600.00
Liability Check	EFT	United States Treas...	93-6001833	-2,435.00
General Journal	AW			2,274.08
General Journal	AW			4,222.35
General Journal	AW		payroll	-6,045.69
General Journal	AW		payroll	2,058.34
General Journal	AW		payroll	0.00
General Journal	AW		payroll	3,987.35
Total General Checking				-6,120.28
Marina Checking				
Total Marina Checking				

Port of The Dalles
Account QuickReport
 As of March 31, 2017

Type	Num	Name	Memo	Paid Amount
Port Develop. Checking				
Bill Pmt -Check	22433	Kathy Ursprung		-164.25
Transfer			Funds Transfer	20,000.00
Check	22434	Michael Byrne		-25,333.00
Bill Pmt -Check	22435	Bohns Printing		-22.30
Bill Pmt -Check	22436	Cardmember Servic...		-78.17
Bill Pmt -Check	22437	Dick, Dick & Corey, ...		-990.00
Bill Pmt -Check	22438	Kathy Ursprung		-32.48
Transfer			Funds Transfer	15,000.00
General Journal	AW			-2,274.08
General Journal	AW			-4,222.35
Total Port Develop. Checking				1,883.37
Total CSB Checking				-4,236.91
TOTAL				-4,236.91

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: April 12, 2017

Subject: G -3.) Appoint 2017-18 Budget Officer – Resolution #2017-004

Background:

At the 2017 Local Budget Law training, the trainers suggested that if a district always appoints the same position to be the budget officer (i.e. Finance Director, City Manager, Executive Director), that the District can pass a resolution that addresses this appointment in this manner, and will carry forward year to year. We have prepared such a resolution for your consideration which will designate the Executive Director of the Port as the Budget Officer until the Port Commission rescinds this authority. This will not change the way that we operate, just formalizes what we do every year.

Staff Recommendation

MOTION to approve Resolution #2017-004 appointing Executive Director as Budget Officer until the Port Commission rescinds this authority.

Fiscal Impact: None



IN THE MATTER OF APPOINTING)
PORT OF THE DALLES) RESOLUTION NO: 2017-004
BUDGET OFFICER)

WHEREAS, Oregon budget law requires that Budget Officer be appointed by the Commission for each budget cycle; and

WHEREAS, the Budget Officer is responsible for preparing the proposed budget for presentation to the Budget Committee, publishing notices, and compliance with budget law; and

WHEREAS, the Executive Director has historically been appointed to this role; and

WHEREAS, the Oregon Department of Revenue allows the Budget Officer to be a continuous appointment,

NOW, THEREFORE, THE PORT OF THE DALLES RESOLVES AS FOLLOWS:
To appoint the Executive Director as the Port of The Dalles Budget Officer, until such time as this authority is rescinded.

APPROVED and ADOPTED the _____ day of April, 2017

Greg Weast, President

David A. Griffith, Secretary

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: April 12, 2017

Subject: G - 4.) Approve 2017-18 Port Work Plan

Background:

This updated plan reflects the discussions and decisions from the March 8, 2017 Port Planning Session.

An additional section has been added to reflect issues in the public areas of the marina.

Staff Recommendation:

Motion to approve the 2017-18 as developed at the March 8, 2017 Port Planning Session.

Fiscal Impact: None

Work Plan - FY 2017-2018

<p>1</p>	<p>Develop and Implement Marketing Plan for the Port</p>	<p>City of The Dalles; Airport; County; Gorge Ports; Wasco EDC; Main Street; Community Outreach team</p>
<p>1.1</p>	<p>Enhance marketing partnerships with local and regional partners</p>	<p>Website; marketing material; inquiry response material; informational cut sheets and property information, newsletter</p>
<p>1.2</p>	<p>Invite area economic development partners to The Dalles</p>	<p>Develop Annual presentation schedule: Lions, ORDEQ, Regional Solutions, Infrastructure Finance Authority, Kiwanis, Rotary, City of The Dalles, Wasco County, School Board,.....</p>
<p>1.3</p>	<p>Continue to update all marketing material</p>	<p>Partner with Main Street, City of The Dalles, Wasco EDC, Small Business Development Center; WorkSourceOR; Rural ag support</p>
<p>1.4</p>	<p>Develop a presentation; schedule service club talks to keep community informed about Port</p>	<p>Respond in a timely manner when appropriate</p>
<p>2</p>	<p>Business Expansion, Retention and Recruitment</p>	<p>We have received a grant from OR State parks to help cover the cost of the green space/art area development on the lots near Klindt Cove. Partnering with Wasco County Parks and Recreation.</p>
<p>2.1</p>	<p>Assist with business expansion, retention</p>	<p>Food lab and incubator facility; Value added ag;</p>
<p>2.2</p>	<p>Respond to State Leads</p>	<p>Apply for a RARE student to develop this program this year and identify Department of ED (Perkins funding) for future years.</p>
<p>2.3</p>	<p>Complete Klindt Cove Park</p>	<p>Identify building and land owners that the Port could partner with; identify financial partners</p>
<p>2.4</p>	<p>Evaluate business opportunities</p>	<p>Evaluate on a case-by-case basis; Port's investment should be recouped over time. Staff will present a "deal-of-the-month" at Commission meetings.</p>
<p>2.5</p>	<p>Workforce Experience Coordination Pilot-working with business and education, create an easy to use mentorship program for industry in The Dalles.</p>	<p>Dufur has updated their strategic plan and is working on a water/waste water facilities update plan; Azure Standard; downtown businesses</p>
<p>3</p>	<p>Acquire employment property that supports the creation, retention, expansion and recruitment of businesses and jobs that will enhance the economy of the Port</p>	<p>- schedule a Port meeting in Dufur to discuss ways the Port can help</p>
<p>3.1</p>	<p>Identify potential private sector partners</p>	<p></p>
<p>3.2</p>	<p>Look at purchasing/investing in existing buildings</p>	<p></p>
<p>3.3</p>	<p>Explore opportunities in Dufur</p>	<p></p>

3.4	Support UGB expansion	The City and County are evaluating their options; the Staff for the Gorge Commission is also looking into this. It will need to be a collaborative process and the Port will support this as we can; Partner with Wasco County
3.5	Work with Randy Munsen to move batch plant up to rock pit.	The Scenic Area Management plan is being updated, work to have a provision included that will allow Munsen Paving to move their portable batch plant into the Munsen rock pit.
4	Downtown Involvement	
4.1	Look for partnership/support opportunities	The Port meets frequently with the City to get updates on downtown projects. Staff is also involved with the Main Street and will be assisting the BRE interviews.
	- Involvement will be opportunity driven	
5	Port Admin	
5.1	Update employee handbook	by August 2017 Port meeting
5.2	Update job descriptions	by May 2017 Port meeting
6	Marina	
6.1	Evaluate dredging	Port of Morrow has purchased a dredge for their marina. Find out what would be necessary for us to use it (training, cost, permits)
6.2	Work with OSMB on funding to update launch ramp	
6.3	Seal-coat and re-stripe launch ramp side	Partnering with The Dalles Marina LLC to have marina side done at the same time
6.4	Riverfront Trail	Work with The Dalles Marina LLC and Riverfront Trail committee to provide access through the marina parking lot for the trail

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: April 12, 2017

Subject: G-5.) Approve returning equipment from the Corsair to Jim Maley

Background:

The Corsair was the abandoned boat at the Marina for the past few years. We worked with Mr. Jim Maley to come to an agreement for him to remove the Corsair from the marina. During that time Mr. Maley inspected the boat and found an expensive piece of equipment- Garmin Depth Finder - had been left on board. He brought this equipment to the Port office for safe keeping. Mr. Maley has removed the Corsair from Port property and is now asking for the depth finder to be returned to him.

Staff Recommendation:

MOTION to approve returning the Garmin Depth Finder to Mr. Maley.

Fiscal Impact:

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: April 12, 2017

Subject: H - 1.) Director's Report

Background:

Most of my report is contained in the Outreach Team Update section of this packet. I included the cover pages for the projects and policies that we took to DC, comments from Dave Williams about which ones might have traction and then a 4 page recap of what we heard.

Right now there are several bills in Salem that we are tracking. All bills that require a hearing need to be posted by midnight April 7 or they die, then they need to be moved from committee assignments to the floor by April 18, or they die. Here are some highlights:

- It is believed that there will be some sort of sales tax package proposed.
- SB327 - Recreational Immunity fix passed out of the Senate with a unanimous vote in favor, it is now moving to the House where it is expected to pass.
- SB828 - Flexible scheduling (where employers would need to post a work schedule two weeks in advance or pay a substantial penalty) has been reformed to only apply to the hospitality and retail industries.
- It is unclear where the family leave bill is heading. This bill would require all employees to pay 0.25% of their salary to the State, matched by 0.25% from employers, to pay for folks that are taking family leave (available to them after 90 days with an employer) at some rate. It seems like there are many unknowns with this legislation, so it may not get into committee this session.
- SB608 - Allows local governments to expand the Urban Growth Boundary when the number of new households in a jurisdiction exceed the number of housing units and vacancy rates drop below six percent. Could this help our situation?
- HB2251-Right to Rest would give homeless people the right to use public facilities if they have nowhere else to go (i.e. camping in public parks). It would also require public agencies to open up their facilities during bad weather for the homeless to use. This bill has been referred to the Judiciary committee.

UPCOMING MEETINGS / EVENTS / DATES:

- May 10, 2017: Port Commission Regular meeting 7:00pm

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: April 12, 2017

Subject: H - 2.) Marketing, Communication & Special Projects

Background:

Recruitment and Creation

Wetlands: David from Terra Science has been out to do the field work on renewal of our wetlands delineation at Columbia Gorge Industrial Center. Our delineation is in effect through around the end of June and we expect Terra Science to submit the renewal application in plenty of time.

Food Businesses: Two grants for the feasibility study are pending, one with Oregon Investment Board and another with the Infrastructure Finance Authority. I hope to hear more on those by the end of April or middle of May. I am also seeking other grant opportunities to fill in the funding for this project.

Industrial Center Entrance: The Port Industrial Area's northern signage is now complete. If you haven't checked it out, stop by and take a look at the intersection of River Road and River Trail Way, just to the east of the fish interchange.

Marketing Materials: Updated Columbia Gorge Industrial Center lot availability maps are now on the Port website under the "Available Properties" and "Resource Documents" sections of the site. We have been experiencing some significant and other disruption on the website and I am working with our web host to try to resolve that issue.

Retention

I have met with a number of local businesses over the past few weeks including US Watermaker, Soil and Water Conservation District, Hage Electric and ATI Solutions. US Watermaker and Soil and Water Conservation have agreed to be mentors for the workforce project, while the other two are supportive and trying to find ways to make it workable with their work processes. Business recruitment will be ongoing. We are also moving into the next phase of the project, which is promotion and outreach to match students with mentors.

We are also working with The Dalles Middle School and the coordinator for the Boy Scouts' new Exploring Program, which focuses on career exploration. Middle School is a good time to spark students' interests so they can know what kind of preparatory classes to take in high school for various careers. We are targeting a fall rollout for that portion.

Other

Dufur Community Visioning: Meeting with Dufur Chamber of Commerce on April 11 and hope to have final adoption of the draft strategic plan. Once that is complete we will be exploring next steps for that project.

PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: April 12, 2017

Subject: H - 3.) Special Projects

Background:

Oregon State Marine Board Grant - Launch Ramp:

Jerry & I met with representatives from the Oregon State Marine Board to discuss the upgrade to the launch ramp. The upgrade would include adding a concrete section to the top of the river access area and to add at least one concrete section to the bottom. It would also include new pilings, docks and dock access. To make the planning go quicker I am contacting the Corps of Engineers to get information on the original project that put the launch ramp in. OSMB is currently taking applications for a grant that could cover all the permitting costs associated with the upgrade planning. I am working on that grant.

Marina Guardrail Damage

Once we received a copy of the State Police Accident Report we filed a claim with the driver's insurance. Jerry has removed the damaged guardrail and posts. The replacement guardrails and posts have arrived and Jerry will be installing them. The large sign was also damaged in the accident. Jerry has determined we cannot replace the damaged timber but he has found a way to repair it.

Oregon State Marine Board Grant – Marina Parking Lot

We are on Seal Kote's schedule. Hope to hear something soon.

Corsair-Roe Boat

The Corsair was removed from the Marina and all Port property by Mr. Jim Maley of Goldendale. Bill Dick provided Mr. Maley with a paper showing transfer of ownership from the Port to Mr. Maley. At this time we have not been able to get the title from the Navy Federal Credit Union.

Klindt Cove Kiwanis Park

We now have the official map showing the new lot lines. Kathy U. and I are putting together a new drawing of what the park could look like. I met with Cliff Clason of the Parks District to discuss the partnership with the Parks District, learn more about ADA accessibility and safety requirements. The next steps will be to take the maps/ideas and meet with Scott Baker then meet with Dawn at the City to make sure we are in compliance with City laws and also a meeting with the Kiwanis Organization.

Kitchen Remodel

The new kitchen storage area is completed. The refrigerator and microwave have been installed. The cabinets and counter top are scheduled to arrive April 24, 2017. We are still debating what to do with the floor – the carpet has to go. Once it is out we can make a better decision on what to replace it with.

The Dalles Main Street

The Main Street Board supported the Fort Dalles Fourth's plan to have The Dalles' 4th of July Celebration on Saturday, July 1st this year; Currently the role of Main Street in Urban Renewal has been

to promote façade face lifts of historic buildings for which Main Street has received \$10,000 a year. The new City Planning Director has requested that it be done per hour based on a scope of work rather than a flat fee; Jeremiah Paulson, Main Street ED met with Julie Kruger, City Manager and said Main Street could take on a Tourism Coordinator role with regard to the Cruise Ships. A Scope of Work for a year around position of 30 to 40 hours a week was reviewed. In this plan the City would pay for 30 hours with the hotel motel tax funds and Main Street could pay for 10 hours. The Board approved the Scope of Work to be presented to the City; Main Street received 4 Proposals for the Oregon Main Street Revitalization Grant- \$100,000.00 for a downtown project for historic preservation.(1.) Historic Wall/Herbring House on West 3rd Place. (2.) Honald building on Second Street, (3.) Neon Museum in the Elks building on 3rd Street, (4.) Granada Theater building on 2nd Street. Victor Johnson's Wall/Herbring House was selected to be The Dalles Main Street's choice to enter for the Oregon Main Street Grant.

Home At Last

The Shelter continues to be full. The HAL Board will be looking to the Port for approval to use a small section of Port land that is next to the current play yard. The land will be developed to enlarge the play yard, providing space for a small dog area. The expansion will also allow HAL to provide an off-leash area for folks walking their dogs on the trail. This week the Shelter Manager and I will be meeting with representatives from Whiting-Turner. They want to see what the Shelter needs are and how they might be able to help the Shelter.

**Community Enhancement Program
The Dalles, Oregon
March 2017**



**Corps of Discovery Fountain
Lewis & Clark Festival Park**

thedallesoutreachteam.org

March 2017 OVERVIEW

FINANCIAL ASSISTANCE REQUESTS

Civic Auditorium Theatre Restoration: \$5.86 million Page 7

The Dalles Civic Auditorium was built in 1921 as a memorial to veterans. The Civic was built with space for a wide range of pastimes from the era and remains a gathering spot for community activities. The Ballroom, Fireside Room and Gymnasium (now the Community Room) have been restored. The Theatre, the largest space in the building, has one of the best acoustic designs in Oregon. However, it requires complete restoration and structural repairs to be restored to its 1921 elegance. Completed, it will seat 700 to 900 people on two levels. Once restored it will be the only such venue between Portland, Oregon and Boise, Idaho. Of the estimated \$6.4 million total project cost, \$360,000 has been committed by the Columbia Gateway Urban Renewal Agency. Another \$180,000 has been raised through gifts and grants. A bonding request for \$750,000 will be sought from the Oregon Legislature during the 2017 legislative session.

Columbia Gorge National Scenic Area Economic Development: \$1,996,500 Page 9

In 1986, Congress established the Columbia River Gorge National Scenic Area (NSA), a bi-state region within Oregon and Washington. Funding was authorized for the region in support of economic development, establishing the Oregon and Washington Investment Board loan and grant programs. Only a portion of the authorized funds have been appropriated to the Investment Boards and those are now fully revolved. A new infusion of funds is urgently needed to support our economic development loans and grants program. The funds from this request will both increase the Investment Boards' local financing capacity to support the economy of the Columbia River Gorge and support vital initiatives to address lost economic opportunity resulting from the nearly 30-year gap between congressional fund authorization and appropriation.

Dog River Pipeline Replacement: \$4 million Page 10

More than half the the City of The Dalles' annual municipal water supply is carried through a 3.5 mile long, century-old wooden water transmission pipeline through which an inter-basin transfer of water occurs. The Dog River pipeline is well past its useful lifespan and leaks an estimated 1 million gallons of water per day. Pipeline replacement is critical to the delivery of The Dalles' primary water supply, would eliminate the existing wooden pipeline's severe leakage problem, and would cut the risk of catastrophic failure.

Historic Columbia River Highway & State Trail: \$22 million Page 11

The Oregon Department of Transportation has been working on construction of bike path segments along Historic Highway 30, which will allow cyclists, hikers, and walkers to travel from Portland, Oregon to The Dalles, Oregon along. The Dalles believes that once completed this will increase tourism from cyclists and benefit o our economy.

Workforce Experience Coordination Pilot Program Page 12

Working with regional employers and school districts, the Port of The Dalles proposes to establish a Workforce Experience Coordination Pilot Program to work with businesses and educators to improve student awareness of and exposure to career and training pathways.

ADMINISTRATIVE AND POLICY ISSUES

Columbia River Treaty Page 14

The 1964 Columbia River Treaty between Canada and the United States guides development and operation of some water resources in the Columbia River Basin for flood control and power needs. Canada receives an estimated almost 10 times the benefits that the U.S. does under the current treaty. Some estimates by the U.S. Army Corps of Engineers and Bonneville Power Administration say Canada receives almost 10 times the benefits that Northwest interests receive. The Corps and Bonneville (acting as the US Entity for negotiations) sent final recommendations on the Treaty to the US State Department in 2013. The Treaty's imbalance has an ongoing negative financial impact on the region, adversely affecting the region's electricity consumers. The first opportunity for either country to terminate some Treaty provisions is September 16, 2024. To do so requires the country to provide notice 10 years in advance. In October 2016, the State Department officially notified the Canadian government of intent to engage in discussions on the treaty, but Canada has been slow to act on their negotiating authority. Failure to act expeditiously causes a significant potential loss to the Northwest region of approximately \$1 million every two to three days.

Dog River Pipeline Environmental Analysis..... Page 15

We are seeking support for the Dog River Pipeline Replacement Project. This 100-plus year old wooden water transmission pipeline is an essential part of City's water system, carrying 54 percent of the City's annual water supply. The project is currently undergoing environmental analysis by the US Forest Service to comply with National Environmental Policy Act (NEPA) regulations. The process has been delayed more than nine years due to Forest Service staff turnover and competing priorities. We would like a decision on the matter before the conclusion of 2017.

Federal Forest Fuels Reduction Page 16

The City of The Dalles, Oregon receives 90 percent of its annual water supply from The Dalles Municipal Watershed. Approximately 2/3 of the Watershed is owned and managed by the US Forest Service. We are seeing increased tree mortality from the effects of overstocking, species encroachment, insect infestation and disease, and the associated high levels of fire fuels. The Forest Service and the City have been working together in recent years, often through public collaborative processes, to reduce the risk of catastrophic wildfire within the Watershed through forest fire fuels reduction and forest health improvement projects. Both the Mill Creek Buttes and the Dog River drainage have been identified in two separate Forest Service analyses to be at high to extreme risk of experiencing catastrophic stand-replacing fire. We are seeking support for forest fire fuels reduction and forest health improvement projects needed on Forest Service lands within The Dalles Municipal Watershed.

THE DALLES

OUTREACH TEAM

COMMUNITY ENHANCEMENT PROGRAM

Continued Funding For Payment in Lieu of Taxes (PILT) Page 18

The PILT program provides payments to counties and other local governments to offset losses in tax revenues due to the presence of substantial acreage in federal ownership in their jurisdictions. Almost 60 percent of Wasco County’s road budget has come through Secure Rural Schools and Self Determination Act (SRS) funding, a PILT program. We request action to stabilize support and funding for Payment in Lieu of Taxes. While not as heavily dependent on this funding, local schools would see an estimated cut of \$500,000 if this funding goes away, the equivalent of six or seven teachers. We support any effort that will provide funding to counties for untaxed federal land.

Protect and Enhance H-2A Temporary Agriculture Worker Visa Program..... Page 20

We are seeking support from federal legislators and agency officials to support continuation of this program, and provide increased funding for staffing to meet growing demand. A viable agriculture industry in the Pacific Northwest depends upon availability of seasonal workers, both domestic and international, to harvest and process crops. At present, the only legal pathway to bring season agriculture workers into the country is through the H-2A visa program.

The Dalles Urban Area Expansion Process for the National Scenic AreaPage 21

The City of The Dalles needs to expand its Urban Area boundary to accommodate economic development and population growth in The Dalles. Land available for future development within the existing Urban Area is being rapidly depleted. The Dalles has had an Urban Area Expansion Request pending with the Gorge Commission since 2011. The State of Oregon mandates certain land inventory requirements, and sets Urban Growth Boundaries, the state equivalent of an Urban Area. The Columbia River Gorge Commission, which manages the Scenic Area, has not yet developed a process to consider expansion of the Urban Area. We are seeking support in working with the various governing bodies to accomplish the Urban Area expansion. Over the coming year, we hope to engage with the Gorge Commission and Scenic Area stakeholders in a consensus process to develop the guidelines to allow Urban Area expansions.

US Economic Development Administration Support Page 22

The US Economic Development Administration has been critical to helping our region invest in our communities and plan for our future. We hope to maintain this primary federal vehicle to support investment into regional economic development strategy coordination, implementation and critical community infrastructure. By identifying and addressing local needs through planning, capacity-building, and direct investment, the US Economic Development Administration coordinates with the regional Mid-Columbia Economic Development District and similar entities to create jobs and promote entrepreneurship.

Through teamwork, our community has survived negative economies in the past. We are seeing an up-turn in our economy and feel we have created something special in this community – “Building Partnerships for a Brighter Tomorrow”. To continue to be successful we realize we need strong partnerships with our Federal and State elected officials and agencies.

We are requesting Federal assistance in key areas to help achieve and sustain our full potential for an enhanced quality of life for the community’s residents. We are not now, nor do we ever ask for the first dollar, we respectfully request a hand up, not a hand out.

Dave Williams comments:

Thank you for sending these one-pagers to me from the Outreach Team. Here are some quick comments to consider.

1. Theater Restoration – Where do you go for funding –Commerce- EDA, Historic Preservation funds? I think you are pretty much limited to Commerce-EDA, but with possible reductions coming, this is probably not the best time to make this project your highest priority.

2. Scenic-Area-Economic Development – I suggested to Amanda that she try to come up with one or two hard examples as talking points for economic benefits.

3. Dog River Pipeline Replacement – the replacement is a public health necessity. A failing water system can seriously endanger community health as we know from Flint, Michigan and Camp Lejeune, N.C. Despite budget cuts, CDC, Forest Service, county and state health have a potential liability for this dangerous situation.

4. River Highway and Scenic Trail -- This, again, is probably not your highest priority in this budget and political environment.

5. Student Workforce Pilot – This is an idea that many of us have supported in various forms for many years. Focus on certifications for completers. I will talk to Port officials when they are in Washington D.C. (Note Department of Labor budget cuts are proposed.)

6. Columbia River Treaty – Proposed budget cuts at State are an issue. However, the new administration does not like to see the U.S. or its citizens taken advantage of in these treaty relationships. At this time focus between the two countries is probably concentrated more on trade, defense costs, oil, and immigration issues.

It seems it would not hurt to follow up on the State Department notice of October 2016. However, if that effort brings no relief, I believe you many have to proceed to Termination of the Power Provisions. This is such a sensitive matter I believe your elected representative are best suited to put your case forward to the appropriate officials at the time of change

7. Dog River Pipeline Replacement – The question here is whether the previous permitting work done by The Dalles can be “grandfathered” into the new process. When work had been done, there may be a way to “waive” in the previous work.

Again, your elected officials can help. As said in Number 3 above, this situation is a public health and safety issue that potentially could have devastating effects on the

community. Such a situation appears to rise to an “emergency” situation where under a different clause of the regulations permitting could be expedited.

8. Forest Fire Fuels Reduction – Like the Dog River situation, this has become a public health and safety issue placing the community and its citizens in harm’s way. It is a situation requiring immediate action to resolve the problem and protect the environment. Can your elected officials broker a “resolution” meeting with the Forest Service for both Mill Creek Buttes and Dog River drainage areas?

9. Maintain and Enhance the H2-A Visa Program – The H2-A visa program has been used for many years to bring legally admitted agricultural workers to the United States for temporary periods to harvest crops. The H2-B program has been used to bring workers to the U.S. for processing food. The regulations require advertising and testing the marketplace to ensure that all available U.S. workers have had the opportunity to be considered for the jobs offered. Foreign workers have come from primarily Mexico and Jamaica with other countries suggested. In order to prevent a depression of wages an “adverse effect wage rate” is established.

The argument has long been that legally admitted workers are afforded better protection in terms of pay, food and housing. However, they do not have the flexibility of moving to a new employer if mistreated.

Reductions in federal and state staffing to process these applications have slowed the processing time. For those farmers and orchardists growing perishable crops it is important to emphasize to all officials in Congress and at the agencies that it is imperative that the program be continued.

In the past grower associations have worked cooperatively to offer longer period of employment to workers legally in the country. For example, workers were brought in from Jamaica to both cut sugar cane in Florida and harvest apples and peaches in New England or the Mid-Atlantic.

It is important to emphasize the actual need for workers as early as possible, and point out that seeking legal workers has a benefit for both the protected workers and employers.

10. Continuing Funding for PILT Program – With logging benefits not available to localities in terms of the revenue in paying for maintenance of roads and schools, it is necessary to have certainty in the PILT program by making it permanent.

11. The Dalles Urban Area Expansion – As above, I did recommend to Amanda that you offer one or two practical examples of what you could do economically if the area were expanded.



12. Need for U.S. EDA Support – EDA has worked successfully to spearhead grants that have brought other public and private funds to the area for continued economic development

30 March 2017

Community Outreach Team DC recap

First: Next DC trip scheduled for September 25 - 28, 2017

Civic Auditorium:

Not a good time to ask for this

Nat'l Scenic Area \$1.996M:

Senator Merkley's staff had hopes that the effort to move this allocation to USRD would continue with the Clinton administration when Hillary got elected, since that didn't happen they need to reevaluate how to handle this. One way that that we learned about is that if something is included in the President's budget, then it gets funded directly from there (like an earmark).

- *We need to find out how items get included in the President's budget and what that timing is.*

Dog River Pipeline Funding:

The President is focusing on infrastructure, so this project got some traction when we talked with the legislator's staff. We also mentioned that it is critical infrastructure and is in peril to fail any day. It's a public health and safety issue.

- *FEMA has some grant money set aside for pre-disaster mitigation*
- *There are some low interest loans for projects >\$20m...maybe this project gets expanded*

Historic Columbia River highway State Trail:

Not a good time to ask for this

Workforce Experience Coordination Pilot:

Department of Education, National League of Cities and National League of Counties were all supportive of this concept.

- *The Port will draft a concept paper for this and follow up with the Department of Education to get some guidance on funding options*

Columbia River Treaty:

Talked briefly about this with legislators, mostly from the fact that this current agreement is costing BPA \$1M every two days.

Dog River Pipeline Permitting:

This a staffing issuing with the USFS, but the impact to the City is that permitting work that has been done will be expiring.

- *The City will follow up with Senator Merkley's office and with the National League of Cities with information on the timeline of the permit applications and any correspondence with the USFS. Senator Merkley's office will draft a letter to the USFS asking them to prioritize this project and circulate this letter to Senators Wyden, Murray and Cantwell, plus Representatives Walden and Herrera-Beutler.*
- *The City will follow up with Walden's office with same information.*



Payment in Lieu of Taxes (+ Secure Rural Schools):

This is a big issue for National League of Counties, and all the legislators unstained the issue for Wasco County. What we learned is that Both Josephine and Douglas Counties have come out strongly against SRS, and instead want the forests opened up to harvest timber. The legislators all said this is not a smart approach because of the time needed to get the timber industry functioning again if the timber harvest resumed, but when there is not unity amongst the Counties, it's hard for them to push this agenda item...

H2-A Temp Worker Visa:

Both Oregon and Washington legislators understand the importance of this. I did not get a good sense of what a solution might be though.

UGB Expansion into Scenic Area:

This was an update from the community to the legislators to let them know where this stands, no real ask at this time.

EDA Support (+ Community Development Block Grant support):

All legislators, plus the National League of Counties and National League of Cities understand the importance of this. We offered to send letters of support, provide examples, etc. if needed to keep these programs in place. The sense I got is that they will stay funded, though the level may change.

Meeting Recap:**National League of Counties:**

This was an impromptu meeting. I had contacted the NLoC before we left to get some additional information on PILT and SRS, then contacted them when we arrived to introduce the team. We had a great meeting with them, I would recommend that we start our week with this meeting in the future. Wasco County is a member.

National League of Cities:

National League of Cities is across the hall from National League of Counties so Darcy went over and introduced herself and scheduled a meeting for us later in the week. Again, I think it would be very helpful to meet with them at the beginning of the trip to better understand what is happening in DC. The Dalles is not currently a member of this organization, though the League of Oregon Cities is a member.

Senator Wyden:

Our Issues:

- SRS
- BPA: needs to be released from the Federal hiring freeze so projects can move forward. They are self-funded so the freeze does not impact the Federal budget.
- Forrest Fire funding: Senator Wyden is a proponent of creating a budget cap adjustment mechanism for the USFS for forrest fires. This would allow the USFS to raise their budget cap and access money that is off-budget to pay for those additional costs.
- Competitive grants don't work for small communities

US Department of Education:

Their Issues:

- Things are chaotic right now
- Schools and States all measure education success differently, therefore it is very hard to really compare how well States are doing
- Perkins funding may be on the chopping block, but it might also be a great mechanism for the mentorship program

Representative Herrera-Beutler:

- SRS: more Members need to talk to the Speaker and express the importance of these funds to communities/States
- H2-A and H2-B: There needs to be resolution, but not sure what that is
- Willing to help support regional issues, like the USFS permitting issue for the City and the funding for the National Scenic Area.

Representative Walden:

- SRS: Has met with leadership and explained the importance of this program...it is not State welfare.
- H2-A:
- USFS staffing/fire: yes, that is important. Will follow up with USFS on permitting for City.
- BPA staffing: recently met with BPA leadership, and they did not mention this issue, will follow up with them

Senator Merkley:

- National Scenic Area Funding: If the money is in the President's budget, then we can ask for it directly.
- There is no USDA Secretary or Under secretary yet
- The President's budget as proposed is a 21% decrease in funding across the board

Senator Murray:

- Reviewed all our projects
- Thanked Senator Murray again for supporting the airport
- Mentioned our support of EDA and CDBG
- Asked for (and received) regional support on issues (i.e. letter to USFS re: permitting Dog River pipeline)