

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
August 6, 2014
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

ROLL CALL

Present: Bob McFadden, Greg Weast, Mike Courtney, David Griffith, Kristi McCavic

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Bill Dick, Attorney

Guests: Dave Neatling

Pledge of Allegiance: Commissioner McCavic

AGENDA CORRECTIONS or ADDITIONS

Andrea Klaas asked that the Work Plan update approval be moved to the Consent Agenda.

PUBLIC COMMENT-VISITOR BUSINESS

Dave Neatling reported on a problem with the Riverfront Trail. At approximately mile #2 there are cracks in the trail that he considers to be a safety hazard. He was asking the Port to have Crestline make repairs to the trail while working on the North Chenoweth project. Mr. Neatling also asked if the Port would consider providing financial support for trail maintenance. Commissioner McFadden advised Mr. Neatling to take this issue to Dan Durow and the Trail Board. The Port will research to see if there are options for the Port to assist with trail maintenance.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the August and September 2014 Calendars.

ACTION ITEMS

1. **Motion to approve the July 9, 2014 regular meeting minutes. M/M.Courtney, S/D.Griffith. Motion approved 4/1 – Commissioner McCavic abstained because she was not present at the July meeting.**
2. **Due to the early date of the meeting the July, 2014 Financials were tabled to September meeting.**
3. **Work Plan – discussion on option of making an offer on NWA property bordering Port property. The Commission likes getting updated versions of the plan quarterly.**

STAFF REPORT

1. *Monthly Highlights* – Andrea Klaas provided report in meeting packet. On a committee that is deciding which industry the State of Oregon will invest in next through the Oregon Innovation Council; The Dalles will be hosting a Regional Forum August 14, 2014 at the Readiness Center to showcase Hood River, Wasco and Sherman Counties to a variety of folks from the Oregon Business Development dept, the Oregon Business Plan Commission and others; attended the Summer Conference for the Oregon

Economic Development Association – Andrea shared a few things that the speakers said:

- a. *Invest in annual flowers in downtown; Do the right thing and others will be embarrassed to stop you; Entrepreneurs recognize opportunity; Oregon needs to create businesses, which in turn create jobs; New Market Tax credits looking to invest in health foods in “food deserts”*

2013-14 Audit has started; The North Chenoweth project continues to move forward, in discussion with QLife to make sure there is adequate conduit for fiber. On track both financially and on schedule; The preliminary work on the Wetlands study has been done on all properties involved and draft reports have been delivered to the stakeholders. A stakeholders meeting will be set up in the next month or so to begin the next steps in the discussion; August 6, 2014 there will be an Urban Area Boundary discussion about how to resolve the remaining issues with regard to legal description on property that is impacted by the Scenic Area; included is a short outline and timeline of the marketing work being done by Weinstein PR; SDAO Annual Conference scheduled for February 6-8, 2015 in Eugene; Oregon Connections Conference scheduled for October 23-24, 2014 in Hood River.

2. *Marina Update:* Kathy Norton provided report in meeting packet. Sea lion still in the Marina; marina security gate code changed 7/31/2014 and may be changed again during the boating season; some of the Marina users have objected to having their name & phone numbers on a plaque on their boathouses, will talk with them some more before making a decision; update on the open moorage user that was evicted from the Marina. Because of the issues related to the eviction the Commission was asked to approve changing the Marina Rules & Regulations to require background reports on anyone with business in the secured area of the Marina. Staff was directed to ask SDAO for legal advice to ensure compliance with the law.

Motion to require new boathouse owners, all open moorage users and any other person with business in the secured area of the Marina to pass a security screening criteria prior to an initial lease, rental agreement or other authorized entry being granted. M/K.McCavic, S/M.Courtney. Motion approved 4/1. Commissioner Griffith opposed subject to legal review.

3. *Reports of Committees:*

- a) Urban Renewal – Commissioner Weast: Nothing new to report. Meeting August 17, 2014.
- b) Chamber of Commerce: Commissioner Griffith: Hospitality training has over 90 graduates, Program very successful.
- c) Wasco EDC – Andrea Klaas: July meeting at the Port office – priority issues list provided. August 13 meeting to discuss the need for an RV park.
- d) COT – Andrea Klaas: Update on topics/plans for the September DC trip.

7:40PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

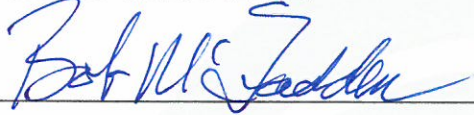
8:05PM – Back to Regular Session

COMMISSION CALL

1. President: Thanked Andrea Klaas for making herself available to meet with new companies. Need to have a discussion on pricing for North Chenoweth lots
2. Commissioners:
 - a. Commissioner McCavic supported the need for pricing discussion but cautioned there needs to be a balance.
 - b. Commissioner Courtney reported that Regional Solutions is restructuring – Port representation will be rotated every 3 years and the representatives will be the Executive Directors.

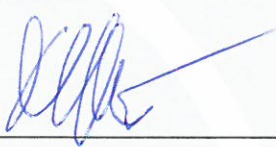
THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:15PM.

PORT OF THE DALLES:



Bob McFadden, President
Board of Commissioners

ATTEST:



David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton