

FORM
LB-20

**RESOURCES
GENERAL FUND**

Port of The Dalles

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2018-2019					
Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year:15-16	First Preceding Year 16-17								
1	\$ 426,386	\$ 562,882	\$ 589,788	1	Beginning cash on hand* (cash basis) or	\$ 679,404	\$ 679,404	\$ 679,404	1
2				2	Net working capital (accrual basis)				2
3	\$ 13,183	\$ 10,477	\$ 12,000	3	Previously levied taxes estimated to be received	\$ 10,000	\$ 10,000	\$ 10,000	3
4	\$ 7,544	\$ 9,187	\$ 7,372	4	Interest from Cash in Bank	\$ 12,000	\$ 12,000	\$ 12,000	4
5			\$ 1,889	5	Interest from Marina Loan				5
6				6	Transfer from Other Funds				6
7	\$ 24,054	\$ 34,943	\$ 30,064	7	Lease Land & Facilities	\$ 131,000	\$ 131,000	\$ 131,000	7
8				8	Launch Ramp Revenues				8
9				9	Land Sales				9
10	\$ 9,800	\$ 9,800	\$ 9,800	10	MAP Grants	\$ 9,800	\$ 9,800	\$ 9,800	10
11	\$ 327	\$ 5,267	\$ 2,300	11	Miscellaneous Income	\$ 2,000	\$ 2,000	\$ 2,000	11
12				12	RV Dump Station				12
13				13	Sale Of Building Materials				13
14				14	Sale Of Equipment				14
15		\$ 6,000	\$ 6,000	15	SDAO Matching Grant	\$ 6,000	\$ 6,000	\$ 6,000	15
16	\$ 15,150	\$ 17,611		16	Airport Well Loan	\$ 15,150	\$ 15,150	\$ 15,150	16
17	\$ 930	\$ 2,329	\$ 2,300	17	Transient Moorage dock fees	\$ 2,000	\$ 2,000	\$ 2,000	17
18				18					18
19	\$ 2,999			19	OR State Marine Board Grant-Transient Moorage				19
20				20	OR State Marine Board Facility Improvements				20
21	\$ 9,449	\$ 9,733	\$ 9,449	21	Marina Loan	\$ 11,621	\$ 11,621	\$ 11,621	21
22				22					22
23	\$ 509,822	\$ 668,229	\$ 670,962	23	Total resources, except taxes to be levied	\$ 878,975	\$ 878,975	\$ 878,975	23
24			\$ 305,460	24	Taxes estimated to be received	\$ 321,134	\$ 321,134	\$ 321,134	24
25	\$ 278,373	\$ 297,141		25	Taxes collected in year levied				25
26	\$ 788,195	\$ 965,370	\$ 976,422	26	TOTAL RESOURCES	\$ 1,200,109	\$ 1,200,109	\$ 1,200,109	26

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM
OR-LB-30

REQUIREMENTS SUMMARY
GENERAL FUND

Port of The Dalles

Historical Data			REQUIREMENTS For: Administration	Budget for Next Year 2018-2019					
Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year:15-16	First Preceding Year 16-17								
1			1	PERSONAL SERVICES			1		
2	\$ 47,985	\$ 50,994	\$ 75,000	2	Executive Director	\$ 75,000	\$ 75,000	\$ 75,000	2
3	\$ 19,881	\$ 29,868	\$ 21,500	3	Admin/Special Projects	\$ 25,000	\$ 25,000	\$ 25,000	3
4	\$ 19,481	\$ 25,382	\$ 29,750	4	Maintenance Supervisor	\$ 30,000	\$ 30,000	\$ 30,000	4
5		\$ 2,136	\$ 10,000	5	Marketing and Communications	\$ 10,000	\$ 10,000	\$ 10,000	5
6	\$ 7,010			6	Contracted Services				6
7	\$ 6,833	\$ 8,392	\$ 10,000	7	FICA- Employer	\$ 10,000	\$ 10,000	\$ 10,000	7
8	\$ 2,573	\$ 4,378	\$ 4,000	8	PERS-Employer	\$ 11,000	\$ 11,000	\$ 11,000	8
9	\$ 10,233	\$ 20,737	\$ 28,483	9	Health Insurance	\$ 28,000	\$ 28,000	\$ 28,000	9
10		\$ -00	\$ 1	10	Unemployment	\$ 1	\$ 1	\$ 1	10
11	\$ 1,720	\$ 3,635	\$ 2,500	11	Workman's Comp	\$ 2,500	\$ 2,500	\$ 2,500	11
12				12					12
13	\$ 115,716	\$ 145,522	\$ 181,234	13	TOTAL PERSONAL SERVICES	\$ 191,501	\$ 191,501	\$ 191,501	13
14	2	2	2.5	14	Total Full-Time Equivalent (FTE)	2.5	2.5	2.5	14
15				15	MATERIAL AND SERVICES				15
16	\$ 14,000	\$ 15,191	\$ 18,000	16	Account & Audit	\$ 10,000	\$ 10,000	\$ 10,000	16
17	\$ 1,885	\$ 8,212	\$ 34,750	17	Contracted Services	\$ 25,000	\$ 25,000	\$ 25,000	17
18	\$ 6,244	\$ 4,362	\$ 10,000	18	Development & Communication	\$ 10,000	\$ 10,000	\$ 10,000	18
19	\$ 7,746	\$ 11,586	\$ 10,000	19	Dues, Fees, Subscriptions	\$ 24,000	\$ 24,000	\$ 24,000	19
20	\$ 11,725	\$ 10,486	\$ 15,000	20	Insurance- Prop Liability	\$ 15,000	\$ 15,000	\$ 15,000	20
21	\$ 2,905	\$ 4,155	\$ 5,000	21	Legal	\$ 5,000	\$ 5,000	\$ 5,000	21
22	\$ 18,103	\$ 25,738	\$ 27,000	22	Maintenance	\$ 27,000	\$ 27,000	\$ 27,000	22
23	\$ 10,175	\$ 10,004	\$ 12,000	23	Launch Ramp	\$ 20,000	\$ 20,000	\$ 20,000	23
24	\$ 4,550	\$ 7,402	\$ 7,500	24	Office Supplies	\$ 7,250	\$ 7,250	\$ 7,250	24
25	\$ 3,107	\$ -00	\$ 3,000	25	Office Equipment	\$ 3,000	\$ 3,000	\$ 3,000	25
26	\$ 2,711	\$ 2,557	\$ 5,000	26	Staff Development/Enhancement	\$ 5,000	\$ 5,000	\$ 5,000	26
27	\$ 10,263	\$ 8,734	\$ 10,000	27	Travel	\$ 10,000	\$ 10,000	\$ 10,000	27
28	\$ 12,601	\$ 11,845	\$ 14,000	28	Utilities- Office	\$ 9,000	\$ 9,000	\$ 9,000	28
29	\$ 3,348	\$ 662	\$ 4,000	29	Utilities- Industrial	\$ 2,000	\$ 2,000	\$ 2,000	29
30	\$ 234	\$ 203	\$ 1,000	30	Transient Moorage Utilities	\$ 1,000	\$ 1,000	\$ 1,000	30
31				31					31
32				32					32
33	\$ 109,597	\$ 121,137	\$ 176,250	33	TOTAL MATERIALS AND SERVICES	\$ 173,250	\$ 173,250	\$ 173,250	33
34				34	CAPITAL OUTLAYS				34
35		\$ 6,772	\$ 30,000	35	Building Improvements	\$ 30,000	\$ 30,000	\$ 30,000	35

36				36	Land Improvement				36
37		\$ 50,840		37	Marina Water System re-build				37
38				38	Marina Sewer Pumps	\$ 150,000	\$ 150,000	\$ 150,000	38
39				39	Launch Ramp				39
40	\$ -00	\$ 57,612	\$ 30,000	40	TOTAL CAPITAL OUTLAYS	\$ 180,000	\$ 180,000	\$ 180,000	40
41				41	TRANSFERRED TO OTHER FUNDS & DEBT				41
42			\$ 100,000	42	Transfer to other funds	\$ 300,000	\$ 300,000	\$ 300,000	42
43				43	Debt Service				43
44			\$ 50,000	44	General Operating Contingency	\$ 50,000	\$ 50,000	\$ 50,000	44
45	\$ -00	\$ -00	\$ 150,000	45	TOTAL TRANS, DEBT AND CONTINGENCY	\$ 350,000	\$ 350,000	\$ 350,000	45
46	\$ 225,313	\$ 324,271	\$ 537,484	46	TOTAL EXPENDITURES	\$ 894,751	\$ 894,751	\$ 894,751	46
47				47	<i>Prior Period Adjustment</i>				47
48	\$ 562,882	\$ 641,099	\$ 438,938	48	UNAPPROPRIATED ENDING FUND BALANCE	\$ 305,358	\$ 305,358	\$ 305,358	48
49	\$ 788,195	\$ 965,370	\$ 976,422	49	TOTAL REQUIREMENTS	\$ 1,200,109	\$ 1,200,109	\$ 1,200,109	49
	150-504-030 (Rev 10-16)								

FORM
LB-20

RESOURCES
PORT DEVELOPMENT FUND
(Fund)

Port Of The Dalles

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2018-2019			
	Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year:15-16	First Preceding Year 16-17						
1	\$ 2,105,996	\$ 5,516,590	\$ 2,938,609	1 Beginning cash on hand* (cash basis) or	\$ 2,910,307	\$ 2,910,307	\$ 2,910,307	1
2				2 Net working capital (accrual basis)				2
3				3 Previously levied taxes estimated to be received				3
4	\$ 10,147	\$ 16,096	\$ 26,000	4 Interest from Earnings	\$ 53,841	\$ 53,841	\$ 53,841	4
5				5 Flex/Tenant Bldg Const-Ln/GarntPriv				5
6	\$ 280,952	\$ 257,716	\$ 200,000	6 Matching Grants	\$ 250,000	\$ 250,000	\$ 250,000	6
7	\$ 35,724		\$ 1,652	7 Misc. Income				8
8			\$ 100,000	8 Transfer from Other Funds	\$ 300,000	\$ 300,000	\$ 300,000	9
9	\$ 4,365,246	\$ 168,424	\$ 960,000	9 Land Sales	\$ 800,000	\$ 800,000	\$ 800,000	10
10	\$ 11,274	\$ 3,214	\$ 11,046	10 Interest from Contracts	\$ 5,000	\$ 5,000	\$ 5,000	11
11				11 Loan				12
12				12 Federal appropriation				13
13				13 Building Sales				14
14			\$ 32,848	14 Principal from contract sales	\$ 5,000	\$ 5,000	\$ 5,000	15
15				15 Prior Period Adjustment				16
16	\$ 250,000			16 Donations				17
17				17 City of Dufur Water system repayment	\$ 39,310	\$ 39,310	\$ 39,310	18
18				18				19
19				19				20
20				20				21
21				21				22
22				22				23
23				23				24
24				24				25
25				25				26
26				26				27
27				27				28
28				28				30
29				29				31
30	\$ 7,059,339	\$ 5,962,040	\$ 4,270,155	30 TOTAL RESOURCES	\$ 4,363,457	\$ 4,363,457	\$ 4,363,457	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM
LB-31

**REQUIREMENTS SUMMARY
PORT DEVELOPMENT FUND**

Port Of The Dalles

Historical Data			REQUIREMENTS For: Development and Marketing	Budget for Next Year 2018-2019		
Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year:15-16	First Preceding Year 16-17					
			PERSONAL SERVICES			
1			1			
2	\$ 44,466	\$ 44,176	\$ 25,000	2	Executive Director	\$ 25,000 \$ 25,000 \$ 25,000
3	\$ 47,000	\$ 44,864	\$ 45,900	3	Marketing/Communications	\$ 42,000 \$ 42,000 \$ 42,000
4			\$ 21,500	4	Admin/Special Projects	\$ 15,000 \$ 15,000 \$ 15,000
5			\$ 5,250	5	Maintenance Supervisor	\$ 5,000 \$ 5,000 \$ 5,000
6	\$ 6,756	\$ 6,812	\$ 8,000	6	FICA- Employer	\$ 8,000 \$ 8,000 \$ 8,000
7			\$ 400	7	PERS-Employer	\$ 7,000 \$ 7,000 \$ 7,000
8	\$ 26,218	\$ 27,289	\$ 21,053	8	Health Insurance	\$ 21,053 \$ 21,053 \$ 21,053
9	\$ 42	\$ 67		9	Unemployment	
10	\$ 80	\$ 73	\$ 120	10	Workman's Comp	\$ 120 \$ 120 \$ 120
11	\$ 124,562	\$ 123,281	\$ 127,223	11	TOTAL PERSONAL SERVICES	\$ 123,173 \$ 123,173 \$ 123,173
12	1	1.5	1.5	12	Total Full-Time Equivalent (FTE)	1.5 1.5 1.5
			MATERIAL AND SERVICES			
13				13		
14				14	Audit	\$ 10,000 \$ 10,000 \$ 10,000
15	\$ 23,943	\$ 6,468	\$ 55,000	15	Marketing-Media/Promotional	\$ 30,000 \$ 30,000 \$ 30,000
16	\$ 8,175	\$ 15,076	\$ 15,000	16	Marketing-Travel	\$ 20,000 \$ 20,000 \$ 20,000
17	\$ 3,051	\$ 4,001	\$ -00	17	Marketing-Other	
18	\$ 8,629	\$ 2,180	\$ 36,750	18	Contracted Services	\$ 35,000 \$ 35,000 \$ 35,000
19	\$ 19,800	\$ 19,308	\$ 20,000	19	Legal	\$ 20,000 \$ 20,000 \$ 20,000
20			\$ 35,000	20	Land Sale Commissions	\$ 20,000 \$ 20,000 \$ 20,000
21			\$ 14,000	21	Land Sale Closing Costs	\$ 10,000 \$ 10,000 \$ 10,000
22	\$ 287	\$ 577	\$ 2,000	22	Development and Communications	\$ 2,500 \$ 2,500 \$ 2,500
23			\$ 2,000	23	Office Supplies and Equipment	\$ 2,000 \$ 2,000 \$ 2,000
24			\$ 900	24	Utilities	\$ 1,500 \$ 1,500 \$ 1,500
25				25		
26	\$ 63,885	\$ 47,610	\$ 180,650	26	TOTAL MATERIALS AND SERVICES	\$ 151,000 \$ 151,000 \$ 151,000
			CAPITAL OUTLAYS			
27				27		
28	\$ 32,590	\$ 465	\$ 100,000	28	Engineering/Consultants	\$ 100,000 \$ 100,000 \$ 100,000
29	\$ 1,082,337	\$ 1,025,504	\$ 2,500,000	29	Land Acquisition/Development	\$ 3,000,000 \$ 3,000,000 \$ 3,000,000
30	\$ 16,783	\$ 51,584	\$ 5,000	30	Facility Improvements	\$ 10,000 \$ 10,000 \$ 10,000
31			\$ 500,000	31	Partnership Projects	\$ 300,000 \$ 300,000 \$ 300,000
32	\$ 1,131,710	\$ 1,077,553	\$ 3,105,000	32	TOTAL CAPITAL OUTLAYS	\$ 3,410,000 \$ 3,410,000 \$ 3,410,000

33				33	DEBT SERVICE			33							
34	\$	-00	\$	-00	34	Building Construction-Loan		34							
35	\$	-00	\$	1,687,041	\$	150,000	35	Other Debt Service	\$	150,000	\$	150,000	\$	150,000	35
36	\$	-00	\$	1,687,041	\$	150,000	36	TOTAL DEBT SERVICE	\$	150,000	\$	150,000	\$	150,000	36
37				37	TRANSFERRED TO/FROM OTHER FUNDS			37							
38	\$	-00	\$	-00	38	Transfer to Other Funds		38							
39	\$	-00	\$	-00	\$	50,000	39	General Operating Contingency	\$	50,000	\$	50,000	\$	50,000	39
40	\$	-00	\$	-00	\$	50,000	40	TOTAL TRANSFERS AND CONTINGENCY	\$	50,000	\$	50,000	\$	50,000	40
41	\$	1,320,157	\$	2,935,485	\$	3,612,873	41	TOTAL EXPENDITURES	\$	3,884,173	\$	3,884,173	\$	3,884,173	41
42	\$	(222,592)			42	<i>Prior Period Adjustment</i>		42							
43	\$	5,516,590	\$	3,026,555	\$	657,282	43	UNAPPROPRIATED ENDING FUND BALANCE	\$	479,284	\$	479,284	\$	479,284	43
44	\$	7,059,339	\$	5,962,040	\$	4,270,155	44	TOTAL REQUIREMENTS	\$	4,363,457	\$	4,363,457	\$	4,363,457	44
	150-504-031 (Rev 12/09)														

**SPECIAL FUND RESOURCES
RESOURCES AND REQUIREMENTS**

Port Of The Dalles

Marina

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2018-2019		
Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year:15-16	First Preceding Year 16-17					
RESOURCES						
1	\$ 69,610	\$ 105,290	\$ 54,500	1	Beginning cash on hand* (cash basis) or	\$ 53,594 \$ 53,594 \$ 53,594
2				2	Net working capital (accrual basis)	
3				3	Previously levied taxes estimated to be received	
4	\$ 678	\$ 1,489	\$ 500	4	Interest from Earnings	\$ 991 \$ 991 \$ 991
5	\$ 129,702	\$ 64,485		5	Marina Revenue	
6				6	Grants	
7	\$ 60	\$ 64		7	Miscellaneous Income	
8	\$ 1,050	\$ 732		8	Special Project Assessment	
9	\$ 201,100	\$ 172,060	\$ 55,000	9	TOTAL RESOURCES	\$ 54,585 \$ 54,585 \$ 54,585
10	1	0.5	0	10	Total Full-Time Equivalent (FTE)	\$ -00
REQUIREMENTS- Marina Operations						
PERSONAL SERVICES						
12	\$ 7,639	\$ 4,830		12	Executive Director	
13	\$ 16,775	\$ 9,652		13	Admin/Marina Specialist	
14	\$ 10,539	\$ 6,293		14	Maintenance Supervisor	
15				15	Maintenance Personnel	
16	\$ 2,715	\$ 1,590		16	FICA- Employer	
17				17	PERS-Employer	
18	\$ 10,584	\$ 2,444		18	Health Insurance	
19	\$ 37	\$ 20		19	Workman's Comp	
20				20		
21	\$ 48,289	\$ 24,829	\$ -00	21	TOTAL PERSONAL SERVICES	\$ -00 \$ -00 \$ -00
22	1.25	1.25	0	22	Total Full-Time Equivalent (FTE)	0
MATERIAL AND SERVICES						
24	\$ 302		\$ 500	24	Account & Audit	\$ 500 \$ 500 \$ 500
25	\$ 1,680	\$ 70,717		25	Contracted Services	
26				26	Bad Debt Expense	
27	\$ 185	\$ 41		27	Development & Communication	
28	\$ 113			28	Dues, Fees, Subscriptions	
29			\$ 3,000	29	Insurance- Prop Liability	\$ 3,000 \$ 3,000 \$ 3,000
30	\$ 3,113	\$ 5,856	\$ 500	30	Legal	\$ 500 \$ 500 \$ 500
31	\$ 6,272	\$ 4,561	\$ 2,100	31	Maintenance	
32	\$ 15			32	Travel	
33	\$ 22,393	\$ 12,977		33	Utilities	
34	\$ 99	\$ 16		34	Office Supplies and Equipment	
35				35		
36	\$ 34,172	\$ 94,168	\$ 6,100	36	TOTAL MATERIALS AND SERVICES	\$ 4,000 \$ 4,000 \$ 4,000
CAPITAL OUTLAYS						
38	\$ 1,728		\$ -00	38	Facility Improvements/Equipment	
39	\$ 1,728	\$ -00	\$ -00	39	TOTAL CAPITAL OUTLAYS	\$ -00 \$ -00 \$ -00
TRANSFERRED TO OTHER FUNDS & DEBT						
41	\$ 11,621		\$ -00	41	Debt Service	
42			\$ 30,000	42	General Operating Contingency	
43	\$ 11,621	\$ -00	\$ 30,000	43	TOTAL TRANS. DEBT AND CONTINGENCY	\$ -00
44	\$ 95,810	\$ 118,997	\$ 36,100	44	TOTAL EXPENDITURES	\$ 4,000 \$ 4,000 \$ 4,000
45				45	Prior Period Adjustment	
46	\$ 105,290	\$ 53,063	\$ 18,900	46	UNAPPROPRIATED ENDING FUND BALANCE	\$ 50,585 \$ 50,585 \$ 50,585
47	\$ 201,100	\$ 172,060	\$ 55,000	47	TOTAL REQUIREMENTS	\$ 54,585 \$ 54,585 \$ 54,585

Lease Payment Schedule

	Whiting Turner Lots 8,9,10	Whiting Turner Lot 25	Crestline Recycle yard	BPA Tract B	TOTAL	
5/1/2018	\$7,300.00	\$3,175.00	\$100.00			
6/1/2018	\$7,300.00	\$3,175.00	\$100.00	\$1,200.00		
7/1/2018	\$7,300.00	\$3,175.00	\$100.00	\$1,200.00	\$11,775.00	
8/1/2018	\$7,300.00	\$3,175.00	\$100.00	\$1,200.00	\$11,775.00	
9/1/2018	\$7,300.00	\$3,175.00	\$100.00	\$1,200.00	\$11,775.00	
10/1/2018	\$7,300.00	\$3,175.00	\$100.00	\$1,200.00	\$11,775.00	
11/1/2018	\$7,300.00	\$3,175.00	\$100.00	\$1,200.00	\$11,775.00	
12/1/2018	\$7,300.00	\$3,175.00	\$100.00	\$1,200.00	\$11,775.00	
1/1/2019	\$7,300.00	\$3,175.00	\$100.00	\$1,200.00	\$11,775.00	
2/1/2019	\$7,300.00	\$3,175.00	\$100.00	\$1,200.00	\$11,775.00	
3/1/2019	\$7,300.00	\$3,175.00	\$100.00	\$1,200.00	\$11,775.00	
4/1/2019	\$7,300.00		\$100.00	\$1,200.00	\$8,600.00	
5/1/2019	\$7,300.00		\$100.00	\$1,200.00	\$8,600.00	
6/1/2019	\$7,300.00		\$100.00	\$1,200.00	\$8,600.00	
7/1/2019	\$7,300.00		\$100.00	\$1,200.00		
8/1/2019	\$7,300.00		\$100.00	\$1,200.00		
9/1/2019	\$7,300.00		\$100.00	\$1,200.00		
10/1/2019			\$100.00			
11/1/2019			\$100.00			
12/1/2019			\$100.00			
					\$131,775.00	