

PORT OF THE DALLES COMMISSION
Regular Session Meeting Minutes
Wednesday, November 8, 2023, 7:00 p.m.
Port Administrative Office, The Dalles, Oregon

The Regular Session Meeting of the Port Commissioners was called to order by President Wallace at 7:03 p.m.

ROLL CALL Executive Director Klaas

- COMMISSION Robert Wallace, President; Greg Weast, Vice-President; Staci Coburn, Treasurer; John Willer, Secretary
 - ABSENT Mary Hanlon, Assistant Secretary/Treasurer
- STAFF Andrea Klaas, Executive Director; Bill Dick, Attorney, Dick, Dick & Corey
 - ABSENT Jennifer Toepke Executive Assistant/Bookkeeper

PLEDGE OF ALLEGIANCE Commissioner Willer

AGENDA CORRECTIONS/ADDITIONS *None*

PUBLIC COMMENT OR QUESTION *None*

ACTION ITEMS

1. The Partners Group as insurance Broker of Record M/G. Weast S/J. Willer. Motion Approved Unanimously

REPORTS

1. Director's Report Executive Director Klaas *Stands as included in meeting packet.*
2. The Dalles Community Outreach Team Commissioner Weast It is important to know how to talk to Rep. Bentz. Executive Director Klaas Gave a recap of the Washington, D.C. trip, the debrief meeting for action to take between now and the next trip, including sending thank you cards to D.C.
3. Columbia Gateway Urban Renewal Agency Board Commissioner Coburn Staff is bringing back ideas for Tony's lot. Strategic planning for the next 4-6 months – how to wrap up Urban Renewal.
4. Wasco County Economic Development Commission Executive Assistant Toepke *Stands as included in meeting packet.*
5. Dufur Commissioner Wallace Ag is winding down now. Community members are still thankful for the Port's meeting in Dufur in September. The Dufur Community met up at City Hall (a Wasco County Economic Development Commission meeting) – it was good that Executive Assistant Toepke was there. Some of the projects:
 - a. School based health center: In need of \$100,000. One Community Health was going to be the provider, but that may not happen now, so we are looking for other options.
 - b. 15-mile underground storage
 - c. Dufur Rural Innovation Hub: applied for Business Oregon funding.
 - d. Wastewater: land has been acquired, ready to move ahead.

DISCUSSION ITEM ADDED

1. Recreational Immunity Ends for Improved Trails *handout given to Commission. After discussion, Port Staff and Legal Counsel were directed to report back to Commission in January concerning further findings; reference the Riverfront Trail inspection and repairs: who is responsible for that.; invite Northern Wasco County Parks & Recreation Executive Director Baker to January Port Commission meeting to discuss subject; review actions that need to be taken for all affected Port properties.*

UPCOMING MEETINGS/EVENTS *Stands as presented.*

REGULAR SESSION ADJOURNED AT 7:46 P.M. & EXECUTIVE SESSION COMMENCED AT 7:46 P.M.

EXECUTIVE SESSION as allowed by ORS 192.660(2)(e) Real Property Transactions and ORS 192.660(2)(h) Conferring with Legal Counsel regarding litigation *Media representatives are instructed not to report or disclose matters discussed in Executive Session *None*

EXECUTIVE SESSION ADJOURNED AT 7:55 P.M. & REGULAR SESSION RESUMED AT 7:55 P.M.

ACTION FROM EXECUTIVE SESSION *Direct Staff and Legal Counsel to proceed at the Port's normal fee of 10% of cost of property value for easement.*

COMMISSION CALL *Comments have been about the restrooms being closed – perhaps it would be helpful to explain why they are closed on the signage. It was nice to have Executive Assistant Toepke in Dufur for an EDC Meeting and to brainstorm with Executive Director Klaas and Michael Kluz of Wy'East. Appreciation given to Executive Assistant Toepke.*

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:01 p.m.

PORT OF THE DALLES:



Robert Wallace, President
Board of Commissioners

ATTEST:



John Willer, Secretary
Board of Commissioners

DATE APPROVED: December 6, 2023

Prepared by: Executive Assistant Toepke, on behalf of Executive Director Klaas