

PORT OF THE DALLES COMMISSION
Regular Session Meeting Minutes
Wednesday, December 14, 2022, 6:00 p.m.
Port of The Dalles
The Dalles, Oregon

The Regular Session Meeting of the Port Commissioners was called to order by President Greg Weast at 6:00 p.m.

ROLL CALL Executive Assistant Toepke

- COMMISSION Greg Weast, Robert Wallace, Staci Coburn, David Griffith, John Willer
- STAFF Andrea Klaas, Executive Director; Jennifer Toepke, Executive Assistant; Lindsey Hegemann, Office Assistant; Bill Dick, Port Attorney

PLEDGE OF ALLEGIANCE Office Assistant, Lindsey Hegemann

AGENDA CORRECTIONS/ADDITIONS Under: REPORTS, 1. Director's Report, Business Inquiries, New State Leads, change: Project Sushi: Sushi related seafood production. 1620,000 sq. ft. manufacturing + 7,000 sq. ft. office. 200 employees, to: Project Sushi: Sushi related seafood production. 162,000 sq. ft. of manufacturing + 7,000 sq. ft. office. 200 employees. Commissioner Wallace

PUBLIC COMMENT OR QUESTION None

ACTION ITEMS

1. November 9, 2022, Regular Session Meeting Minutes *Stand as presented*
2. November 2022 Financial Reports Treasurer Coburn *Stand as presented*
3. Award the Strategic Business Plan Update Bid to Points Consulting in the amount of \$66,460.00 M/R. *Wallace, S/D. Griffith, Motion Approved Unanimously* *Executive Director Klaas read the following additional background details into record: "The Port issued a Request for Proposal which was published in the Daily Journal of Commerce, on the SDAO website, and the Port website. On the November 30th deadline, the Port received 3 proposals from Healthy Sustainable Communities, Maul Foster Alongi and Points Consulting. Port staff reviewed all three responses and felt that Maul, Foster and Alongi or Points Consulting were both qualified to do the work. Next Staff looked at the proposed project cost and based on that Port staff is recommending that the Port Commission award the Strategic Business Plan update work to Points Consulting in the amount of \$66,460.00."

REPORTS


1. Director's Report Executive Director Klaas Stands as included in meeting packet

COMMISSION CALL Thanks given to Port Staff & Commission! Welcome to new Office Assistant, Lindsey Hegemann!

UPCOMING MEETINGS/EVENTS Stands as included in meeting packet

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 6:09 p.m.

PORT OF THE DALLES:



Greg Weast, President
Board of Commissioners

ATTEST:



David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED: January 11, 2023

Prepared by: Jennifer Toepke, Executive Assistant