

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
January 9, 2013
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Mike Courtney at 7:05PM

ROLL CALL

Present: Mike Courtney, Bob McFadden, David Griffith, Kristi McCavic, Greg Weast

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Michael Held, Assistant Project Manager; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Pledge of Allegiance: Andrea Klaas

AGENDA CORRECTIONS or ADDITIONS

None at this time

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the calendars for January and February 2013.

VISITOR'S BUSINESS

None at this time

MEETING MINUTES

MOTION:

Motion to approve the minutes of the December 12, 2012 regular meeting as presented. M/Commissioner McFadden. S/Commissioner Weast. Motion approved unanimously

FINANCIALS

Commissioner McCavic and Angie Wilson reported on December, 2012 financials. Interest rates have stayed the same. Property tax receipts are coming in. Commissions stated they like the improved reports process.

STAFF REPORT

1. *Monthly Highlights* – Andrea Klaas reported on MCEDD's process to identify projects that need funding to assist in finding funding partners. The Port was asked to submit projects to use as a test. We applied for industrial lands infrastructure needs and regional general permit needs of the wetlands. Andrea will keep the Commission updated on MCEDD's process; ODOT/State of Oregon researching additional locations for official electric vehicle charging stations. Currently, there is one in Hood River and the local car dealers are providing the service as needed. There may be funds to help build new facilities in rural Oregon; Outreach team meeting monthly preparing for March DC trip; Oregon Team Food Processing is attending the NW Food Processors trade show in Portland 1/14-15 and the Fancy Foods Trade Show in San Francisco 1/19-22. Andrea, as a member of the Team, will be attending both trade shows; working with Gorge Tech Alliance, MCEDD, LEE Weinstein and CGEDA to develop a Gorge Tech marketing plan; next month Port staff will begin working with the downtown Marketing Committee and the Chamber to see how the Port can assist with marketing The Dalles; attended the BPA 75th Anniversary presentation; NWA smelter site has a party interested in purchasing. Andrea provided updated information on the site; the Oregon Ports Association will now use a points consensus process to evaluate projects submitted for funding.
2. *2012 SDAO Annual Conference* – Andrea Klaas reported registration and hotel rooms had been confirmed for Commission and staff. The conference will be 2/7-10/2013 at the Downtown Portland Marriott in Portland. Andrea was asked to forward a copy of the conference schedule

- to the Commissioners. Commissioner Courtney asked that 30 minutes be scheduled at the beginning of the February 13, 2013 meeting for a SDAO conference recap.
3. *Audit Presentation* - Andrea Klaas will send possible dates to the Commission to get the Audit presentation scheduled for early February.
 4. *Development Update*: Michael Held reported that HHPR had begun work on N.Chenoweth 30% Design Plans; 3 projects were submitted to Wasco EDC – 1st Phase N. Chenoweth Development (30% Design Plans), 2nd phase N. Chenoweth (70% Design Plans) and Regional General Wetland Permit. Formal presentation 1/17 in Dufur; Regional General Wetland Permit work continues. Commission requested the Project timeline be placed
 5. *Marina Update*: Kathy Norton updated the Commission on activities at the Marina. Sewer line maintenance was done to keep exposed main line from freezing; report of break-in/robbery at a boathouse; Kathy will be working on the Marina Management application; local diver reported the sea lion has two females with him now.

INTO EXECUTIVE SESSION 8:00PM

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) this may include discussion of real property transactions and privileged legal communication.

Back to Regular Session 8:15 PM

COMMISSION CALL

1. President:
2. Andrea Klaas: Weeds on the vacant lots on Klindt drive will be cleaned up and burned. Signage will be placed on empty lot near bridge at River Rd and Taylor Lake Rd to prohibit parking after dark.
3. Commissioners:
 - Commissioner Weast: appreciates the opportunity to work with the Port Commission and Staff.
 - Commissioner Griffith: likes to hear the Commission pushing to make something happen.
 - Commissioner McFadden: congratulations to Andrea Klass on being selected to join the Oregon Team Food Processing group.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:18PM.

PORT OF THE DALLES:

ATTEST:

D.M. Courtney, President
Board of Commissioners

David Griffith, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton