

# NEWS

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FOR IMMEDIATE RELEASE

Date: July 2, 2020

**\*\* Media: Please Post/Announce \*\***

## **Port of The Dalles to Hold a Regular Board of Commissioners Meeting-Virtually, on Wednesday, July 8, 2020 at 7:00 p.m.**

*Pursuant to directives in the Governor's Executive Orders and to stop the spread of COVID-19, the Port of The Dalles is practicing physical distancing. Accordingly, the Board of Commissioners Meetings will be held by video conference until further notice. Kindly send a request to receive the meeting connection details to [admin@portofthedalles.com](mailto:admin@portofthedalles.com) For the meeting to run as smoothly as possible, please ensure your video is off and audio line is muted.*

*Note, if you have 'Visitor Business' that you would like to present to the Commission, it needs to be scheduled by the 1<sup>st</sup> Wednesday of the month on +1(541)298-4148 Ext. 203 or [admin@portofthedalles.com](mailto:admin@portofthedalles.com) Because we remain dedicated to ensuring the public can still participate in the Board of Commissioners Meeting's, we have added a special 'Public Comment or Question' item at the end of the Agenda, in the event that something comes up during the meeting that you would like to address.*

The main topics addressed in this meeting will be:

- Elect Officers
- General Port Business
- The Dalles Marina LLC, Q2/2020 Report
- Staff & Committee Reports

*Port of The Dalles Board of Commission Meetings are accessible to persons with a disability. If you require an accommodation under the American with Disabilities Act (ADA), kindly call +1(541)298-4148 or send an email to [admin@portofthedalles.com](mailto:admin@portofthedalles.com) at least 48 hours prior to the meeting.*

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*Dedicated to supporting the creation, retention, expansion and recruitment of businesses and jobs that will enhance the economy of the Port District.*

## PORT COMMISSION VIRTUAL MEETING ~ JULY 8, 2020 AT 7:00 P.M.

Zoom: [Join Meeting](#) / Meeting ID: 561 736 766 / Password: 511235 / Call in Number: +1(253)215-8782

### AGENDA

**A. ROLL CALL:** Executive Assistant Toepke

**B. PLEDGE OF ALLEGIANCE**

**C. AGENDA CORRECTIONS/ADDITIONS:** Executive Director Klaas

**D. ACTION ITEMS:**

1. Elect Port Commission Officers
2. Approve June 10, 2020 Regular (Virtual) Meeting Minutes
3. Approve June 2020 Financial Reports: Commissioner Coburn

**E. VISITOR BUSINESS:** None

**F. UPCOMING MEETINGS/EVENTS:**

- July 9, 2020, 10:00 a.m.: Port Commissioner's Weast, Courtney, & Griffith to tour Columbia Gorge Regional Airport
- July 10, 2020, 3:00 p.m.: Columbia Gorge Community College Groundbreaking Ceremony
- July 17, 2020, 10:00a.m.: Port Commissioner's Coburn & Wallace to tour Columbia Gorge Regional Airport
- August 12, 2020, 7:00 p.m.: Port Commission Virtual Meeting

**G. REPORTS:**

1. Staff Report: Executive Director Klaas
2. The Dalles Marina LLC, Q2/2020 Report: Owner Macnab (Written Only)
3. Columbia River Gorge Commission Report: Executive Director Klaas
4. Committee Reports
  - Community Outreach Team: Commissioner Weast/Executive Director Klaas
  - Wasco County Economic Development: Commissioner Courtney
  - Urban Renewal: Commissioner Coburn
  - Dufur: Commissioner Wallace
  - Chamber of Commerce: Commissioner Griffith

**H. COMMISSION CALL**

**I. PUBLIC COMMENT OR QUESTION**

## **PORT OF THE DALLES AGENDA ITEM**

Meeting Date: July 8, 2020

Subject: **D-1.) ELECT PORT COMMISSION OFFICERS**

➤ Elect Port Commission Officers

**President**

**Vice President**

**Treasurer**

**Secretary**

**Assistant Secretary/Treasurer**

## PORT OF THE DALLES AGENDA ITEM

Meeting Date: July 8, 2020

Subject: **D-2.) REGULAR (VIRTUAL) MEETING MINUTES**

➤ June 10, 2020 Regular (Virtual) Meeting Minutes

Staff Recommendation: **Approve June 10, 2020 Regular (Virtual) Meeting Minutes as presented**

Fiscal Impact: None

## PORT OF THE DALLES COMMISSION

### Regular "Virtual" Meeting Minutes

June 10, 2020

The Regular 'Virtual' Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00 p.m. \*The meeting was held via the video conferencing platform Zoom; attendees joined via computer or called in via telephone

#### ROLL CALL-Jennifer Toepke

**Commission:** Greg Weast, Mike Courtney, Staci Coburn, Robert Wallace, David Griffith  
**Staff:** Andrea Klaas, Executive Director; Jennifer Toepke, Executive Assistant;  
Angie McNab, Bookkeeper; Bill Dick, Attorney  
**Guests:** Jeff Renard, Commodore, The Dalles Yacht Club

**PLEDGE OF ALLEGIANCE:** Commissioner Weast

**AGENDA ADDITION:** Action Item: Resolution No. 20-004 Opposing Proposed Revisions to the Management Plan for the Columbia River Gorge National Scenic Area Policies for Urban Area Boundary Revision

**OPEN PUBLIC BUDGET HEARING AT 7:03 P.M.**

**VISITOR BUSINESS:** None

**COMMUNITY PARTNER UPDATE:** Jeff Renard, Commodore, The Dalles Yacht Club, updated The Commission with a video tour of the renovations being done at the Yacht Club; said renovations were made possible by a loan/agreement with The Dalles Marina LLC. The renovations should be finished by July, and the Yacht Club plans to hold a 4<sup>th</sup> of July Party to welcome the members and community to their revamped clubhouse. Commodore Renard also said that the gas pump is fully operational now and that the Yacht Club is very interested in looking into upgrading the fuel system, and hopes to have the support of Port of The Dalles, The Dalles Marina LLC, Oregon State Marina Board Grant(s), etc. Commodore Renard closed by inviting The Port Commission to hold their August 2020 Port Meeting at the Yacht Club.

**UPCOMING MEETINGS/EVENTS:** No comments or questions

#### REPORTS:

1. *Staff Report:* Stands as included in the meeting packet, plus ED Klaas noted that she has another meeting scheduled with Lisa Farquarhson from The Dalles Area Chamber of Commerce and Greg Price from the Small Business Development Center to discuss further the Business Mentorship Program.
2. *The Dalles Marina LLC Update:* Stands as included in the meeting packet, plus Commissioner Weast asked Owner/Operator Macnab the status of the Sea Scouts request for long term moorage – Macnab replied that their vessel is very large and she does not currently have a slip empty that is big enough for them, but she will look/think if there is any juggling that can be done to accommodate them.
3. *Committee Reports*
  - a) *Community Outreach Team, Executive Director Klaas:* Planning for a September 2020 trip to Washington D.C.; Dan Spatz is turning the scheduling over to EA Toepke. This is the last year that the group will be able to see Congressman Greg Walden while he is still in office. Contacts in Washington D.C. are not sure what to expect concerning appointments in September, currently there are no in-person meetings being held. The group also discussed the CRGC Draft Management Plan Update – the group is supportive that the UAB rewrite is not good – it should be taken out or set aside for this round.
  - b) *Wasco County Economic Development, Commissioner Courtney:* President Joan Silver decided to retire and has been replaced by Frank Kaye. ED Klaas and Angie Brewer, Wasco County Planning Director, made a presentation about the CRGC's UAB rewrite, the EDC was supportive of their position – letters will be submitted for public comment. A rep from Dufur is still needed. (Commissioner Wallace...) and the City of The Dalles needs to appoint someone to replace Matthew Klebes.

- c) *Urban Renewal, Commissioner Coburn:* The main item was finalizing the DDA for Granada – pending release of the punch list, it is complete. At least \$400,000 has been put back into the building, they did a great job!
- d) *Dufur, Commissioner Wallace:* After the 3-4 months quarantine in Dufur, everyone is easing up on the COVID restrictions, it's beginning to feel more like normal business as usual. Kramer's Market is open and they expanded. Cherry Season is well underway, so all the farmers are busy. Wasco County declared a drought on June 1, 2020. Also, the Fire Ban was effective on June 1<sup>st</sup>. We continue to work on the Safe Routes to School initiative – the Speed Limit of 65 mph is a serious issue. We are working with ODOT to put up signs. The big news is that finally the High Speed Fiber Line funding through the ESD that was hung up with the CRGC for the last 3.5 years, is available – so the needed poles are being erected.
- e) *Chamber of Commerce, Commissioner Griffith:* The Chamber is serving the community very well. They have received \$35,000 from Google for grants. Plus, the Business Mentorship Program as ED Klaas explained well already.

**CLOSED PUBLIC BUDGET HEARING AT 7:39 p.m.**

**ACTION ITEMS**

1. **May 13, 2020 Regular (Virtual) Meeting Minutes were approved by consensus**
2. **May 14, 2020 Budget Committee (Virtual) Meeting Minutes were approved by consensus**
3. **May 2020 Financial Reports were approved by Consensus**
4. **Resolution No. 20-003 Adopting FY 2020/2021 Budget was approved by M/M. Courtney S/D. Griffith, Motion Approved Unanimously**
5. **Resolution No. 20-004 Opposing Proposed Revisions to the Management Plan for the Columbia River Gorge National Scenic Area Policies for Urban Area Boundary Revision was approved by M/M. Courtney S/S. Coburn, Motion Approved Unanimously**  
(Summary given by ED Klaas reference the main issue's with the Urban Area Boundary Revisions as proposed.)

**COMMISSION CALL**

1. **President, Commissioner Weast:** Thanks to everyone for being tolerant with the Zoom led meetings!
2. **Commissioner Courtney:** Thanks to Staff. Reminder: Evaluation due of Executive Director Klaas
3. **Commissioner Griffith:** Will check-in with Lisa at The Chamber to ask what grant money they have available to small businesses. (ED Klaas has a meeting scheduled with Lisa, so will ask on Commissioner Griffith's behalf.)
4. **Commissioner Coburn:** These are difficult days for the Agriculture Community due to COVID, support is needed to help stem problems that everyone is facing when people are not well-informed concerning precautions to take at work and home.
5. **Commissioner Wallace:** NWC PUD is offering small business assistance loans/grants – should The Port consider doing the same? What is the status of the Work Plan? (ED Klaas replied that although The Commission did approve the Work Plan for FY 2020/2021 earlier this year – as she mentioned then, it is certainly possible to review & amend as necessary.)

**PUBLIC COMMENT OR QUESTIONS:** None

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:02 p.m.**

**PORT OF THE DALLES:**

\_\_\_\_\_  
Greg Weast, President  
Board of Commissioners

**ATTEST:**

\_\_\_\_\_  
Robert Wallace, Secretary  
Board of Commissioners

DATE APPROVED: July 8, 2020

Prepared by: Jennifer Toepke, Executive Assistant

## PORT OF THE DALLES AGENDA ITEM

Meeting Date: July 8, 2020

Subject: D-3.) FINANCIAL REPORTS

WILL BE INCLUDED MONDAY, JULY 6, 2020

➤ June 2020 Financial Reports

### Local Government Investment Pool

➤

### General Fund

➤

### Port Development Fund

➤

### Marina Fund

➤

### Fiscal Impact

➤ None

Staff Recommendation: **Approve June 2020 Financial Reports as presented**

## PORT OF THE DALLES AGENDA ITEM

Meeting Date: July 8, 2020

Subject: F.) UPCOMING MEETINGS/EVENTS

- **Thursday, July 9, 2020, 10:00 a.m.**  
**Port Commissioner's Weast, Courtney, & Griffith to tour Columbia Gorge Regional Airport**
- **Friday, July 10, 2020, 10:00 a.m.**  
Executive Director Klaas on KODL Radio Coffee Break (Call-in)
- **Friday, July 10, 2020, 3:00 p.m.**  
**Columbia Gorge Community College Groundbreaking Ceremony**
- **Monday, July 13, 2020, 10:00 a.m.**  
Executive Director Klaas on KHR Radio Spot (Call-in)
- **Friday, July 17, 2020, 10:00 a.m.**  
**Port Commissioner's Coburn & Wallace to tour Columbia Gorge Regional Airport**
- **Tuesday, July 21, 2020, 9:00 a.m.**  
Columbia River Gorge Commission Virtual Meeting
- **Tuesday, July 28, 2020, 9:00 a.m.**  
Columbia River Gorge Commission Executive Committee, White Salmon, Washington
- **Wednesday, August 12, 2020, 7:00 p.m.**  
**Port Commission Virtual Meeting**



## PORT OF THE DALLES AGENDA ITEM

Meeting Date: July 8, 2020

Subject: **G-1. STAFF REPORT**

### **Riverfront Trail**

- The work continues, they have been seal-coating and paving near the Port Admin Office this week. This maintenance work is being paid for in part from the \$50,000.00 donation you made to the Riverfront Trail Committee and is being matched with funds from the City of The Dalles, NWC PUD, and others.

### **League of Oregon Cities COVID Updates**

- As of June 26, 2020, COVID cases in Oregon were up 40% from the previous week
- The Governor's office indicated that legislation was/is to be proposed/considered to protect businesses from lawsuits should someone catch C-19 in their business – so long as the business followed all of the State's guidelines

### **Launch Ramp/Guest Moorage:**

- Jordan & Chelsa Landscaping did a Marina clean-up on June 29, 2020 focusing on the entrance, restrooms, launch ramp & parking lot fence. This work will be paid for out of MAP Grant funds from the Oregon State Marine Board.
- We have posted 'No Fireworks' signs in the Transient Guest Moorage and Launch Ramp. The Dalles Marina LLC is also posting signs.
- We have confirmation that we will be receiving funding from the Oregon State Marine Board for the MAP Grant again this year FY 2020-2021. These are matching funds that help us maintain the launch ramp, vehicle/trailer parking, and bathrooms.

### **Community Outreach Team:**

- EA Toepke will be taking over the COT/WA-DC scheduling reins from Dan Spatz/CGCC for the September 2020 trip. Dan has handled this for the team for 12 years!!
- Wasco County Commissioner Scott Hege, Commissioner Weast, and ED Klaas, are planning to attend the September trip. This will be the last time that the group will be able to meet with Congressman Greg Walden while he is still in office.

### **Buildable Lands Inventory:**

- The release of the City of The Dalles Buildable Lands Inventory report is being delayed. ED Klaas worked with Google to get the City of The Dalles information that would allow the consultants to remove the Google owned property from the “available land” inventory. This is happening and the report will be revised. The importance of this is that if the 240 acres of Google owned property was counted as “available,” there would be no justification for the Urban Growth Boundary expansion and the community would be left with the 10ish acres that The Port owns, plus a few privately owned parcels for all future growth.

### **Cruise Ships on the Columbia River**

- ED Klaas & EA Toepke continue to participate in discussions about bringing cruise ships back to The Dalles this summer. The meetings are to discuss how The Dalles, MCMC, and the cruise ships will work together if there are COVID cases on the vessel. There are still unanswered questions that MCMC will be working on with the cruise ship medical officer.

### **Recreation Update**

- The Forest Service is still convening calls every other week as a way to keep everyone up to date on their reopening. Because communities are now opened at different levels it’s becoming more difficult to provide a consistent message to people in the metro areas, other than “Your experience the Gorge is going to be very different from the last time you were here!”

### **Business Mentorship**

- Greg Price & Rose Mays of the Small Business Development Center, Lisa Farquharson from The Dalles Area Chamber of Commerce, and ED Klaas Andrea, met virtually and talked about the Business Mentorship Program. Everyone is very excited about the possibilities of this concept. Greg Price is developing a program outline and working on some on-boarding webinars to train these volunteers. Commissioner Griffith’s idea is getting some legs under it!

### **General**

- The Port received 500 masks from the Maritime Administration/FEMA. The masks are white cotton, washable and reusable. If you know of a business that could use some please let us know.
- The Resource Assistance for Rural Resources for Rural Environments (RARE) application has been finalized and we will be interviewing candidates the 3rd week in July. Our RARE will be in the community for 6 months, from September 2020 through March 2021.
- We have several vehicles that continue to park for multiple days in the Port’s Industrial Area. We continue to work with the City on these issues and may be adding “No Parking” signs along the roadways.
- We have received a safety grant from SDAO and are using those funds to install security cameras at the Port Admin Office, as well as at the Marina Launch Ramp & Restroom. These are wi-fi enabled so ED Klaas and EA Toepke can monitor what is happening.

- Most Port Area businesses that we have spoken with to inquire how COVID has affected their business, have indicated that it is more or less business as usual & some are even thriving.
- Lisa Farquharson from The Dalles Area Chamber of Commerce had put out a call for support for an Oregon Legislative Bill that would limit COVID liability exposure for small businesses, governments, schools, etc. The Port submitted a letter of support to our local legislators. That legislation was defeated in the Joint Committee even though a majority of House Members support some sort of liability protection.
- EA Toepke and ED Klaas met with Scott Baker from NWC Parks and Recreation just to get caught up on things at the Parks. The Klindt Cove Park still has some Tate Parks Funds available for playground equipment/picnic area and we wanted his input on where we should spend that money. He also mentioned that the swimming pool will be opening for both swim team and the general public.
- All of the pikeminnow fisherman have left. It was a very poor season this year due to the late start to the season because of COVID, high water, and cold-water runoff.
- EA Toepke and Commission Coburn met virtually to discuss updates to the monthly financial reports and possible changes to the Port's Internal Controls process. We will continue to work to make the financial reporting clear and concise.
- The Dalles Area Chamber of Commerce business grants will be \$1,000.00 each, first come first served, but focusing on those businesses that have not received any Federal or State assistance to date. 35 grants are available; this is funding that came from Google.
- The Port continues to receive a lot of inquiries if our Transient Guest Moorage & the RV dump Station are open – people are out & about traveling by river/land.

## PORT OF THE DALLES AGENDA ITEM

Meeting Date: July 8, 2020

Subject: G-2.) THE DALLES MARINA LLC, Q2/2020 REPORT

**WILL BE INCLUDED MONDAY, JULY 6, 2020**

## PORT OF THE DALLES AGENDA ITEM

Meeting Date: July 8, 2020

Subject: **G-3.) COLUMBIA RIVER GORGE COMMISSION REPORT**

On June 1, 2020 the Columbia River Gorge Commission (CRGC) released the Draft Columbia River Gorge National Scenic Area Management Plan update which opened up a 30 day public comment period. The 'Gorge 2020 Draft Management Plan' and Public Comments can be found here [Gorge 2020](#)

The Port and many other entities in the Gorge passed a resolution opposing the updates to the Urban Area Boundary section.

A jointly signed letter by the Port of The Dalles, Wasco County, City of The Dalles, and MCEDD was submitted to the Oregon Department of Land, Conservation, and Development outlining our concerns including the conflict that is being created between the Management Plan and the requirement that Oregon cities need to plan for 20 year growth.

A jointly signed letter by the Port of The Dalles, Wasco County, City of The Dalles, and MCEDD was submitted to Governor Kate Brown outlining our concerns with the update process and timing of approval of the management plan asked her to intervene and pause the update. This letter did result in several conversations in Salem but the Governor has not asked for the process to be paused.

On June 25, 2020 there was a CRGC public comment Zoom session, scheduled from 5:30-7:30p.m. ED Klaas had anticipated that comments would go to at least 9:00 p.m., instead, at 6:45 p.m. all comments had been made and the meeting was ended.

Mayor of The Dalles Rich Mays and ED Klaas met with Mike Mills, newly appointed Hood River County Columbia River Gorge Commissioner, replacing Bridget Bailey. Commissioner Mills has generational family ties to Oregon, his father owned the Mt. Hood Railroad; he currently lives in Parkdale. Commissioner Mills acknowledged that he has a steep learning curve right now, and is working his way through the 500-page DRAFT Management Plan. It was a good meeting and he seems sympathetic to our plight.

June 30, 2020 was the deadline for written public comment submissions. On the 30th, 55 new public comments were submitted and from what is posted on the CRGC website, there are over 100 public comments that staff now need to read through and summarize. Looking quickly through them, many are in support of our position... mainly that people actually live in the Gorge in the 13 Urban Areas and surrounding area. The original Scenic Act, and Senator Hatfield, acknowledged that the people and industry in the Gorge are part of what makes it unique and the Act itself made provisions for our continued existence.

Next steps for the CRGC Commissioners:

- By July 21, 2020 the CRGC Staff will have summarized all of the public comments
- By July 28, 2020 the CRGC will have submitted possible language changes to staff for review (“for consistency, not whether it is good policy”)
- On August 4, 2020 CRGC will receive a packet with proposed language changes
- On August 11-12, 2020 the CRGC will hold a work session where they will discuss language changes. There will be NO staff report and NO public comment during these two days.
- On September 8, 2020 there is a regularly scheduled CRGC meeting where the Management Plan will be adopted (CRGC Staff is pushing to have the plan adopted in its entirety, not section by section).

## PORT OF THE DALLES AGENDA ITEM

Meeting Date: July 8, 2020

Subject: **G-4.) COMMITTEE REPORTS**

➤ **Community Outreach Team:** Commissioner Weast & Executive Director Klaas

➤ **Wasco County Economic Development:** Commissioner Courtney

➤ **Urban Renewal:** Commissioner Coburn

➤ **Dufur:** Commissioner Wallace

➤ **Chamber of Commerce:** Commissioner Griffith